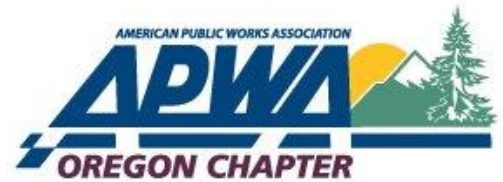


Board Meeting Agenda
 Tetra Tech
 15350 SW Sequoia Pkwy, Suite 220
 Portland, OR
 January 19, 2018



<u>Time</u>	<u>Item</u>	<u>Presenter</u>
10:00a.m.	<u>Call to Order</u>	Willer
10:05a.m.	<u>Good of the Order</u>	Willer
10:20a.m.	<u>Board Business/Updates</u> President's Report <ul style="list-style-type: none"> • Strategic Plan Updated • Transportation Committee Co-Chair Darren Hippenstiel • Eugene Luncheon Holiday Social • Attendees for E-Week events and banquets 	Willer
	Secretary's Report – December minutes	Munro/Messenger
	Treasurer's Report	Bisset
	National Delegate's Report	Boss
	Foundation Report	Weston
11:00a.m.	<u>Conferences</u> Spring 2018 - Eugene, April 2 - 5, 2018 Fall 2018 – Canyonville, October 16 -19, 2018 Spring 2019 – Bend, April 16 - 19, 2019 Fall 2019 – Hood River, October 22 - 25, 2019 Exhibitor Relations	Patrick Cox (Singer)/Munro Messenger/Munro TBD/Bisset TBD/Bisset Roos
11:20a.m.	<u>Committee Report</u> – Water Resources	Shannon Williams/Cantlon
Noon	<u>Lunch Break</u>	
1:00p.m.	<u>Committee Report</u> – Young Professionals <ul style="list-style-type: none"> • National APWA YP Committee 	Chase Welborn/Cantlon
1:40p.m.	<u>Continuing Business / New Business</u> Continuing Business <ul style="list-style-type: none"> • Emergency Management email blast request & future communications • Newsletter Advertising Rates New Business <ul style="list-style-type: none"> • Josephine County Fairgrounds and Event Center as possible conference location 	Munro Willer Roos
2:30p.m.	<u>Adjourn</u>	Willer

2018 Board Meeting Schedule

Jan 19 th Tetra Tech Water Resources/ Young Professionals	Feb 9 th Oregon City Awards	Mar 9 th Otak, Inc. Education & Communications	Apr 2 nd Eugene Spring Conference	May 11 th City of Newberg Transportation/Membership	Jun 8 th City of McMinnville Technology/Utility-Public ROW
Jul 13 th Kittelson Joint- Foundation Scholarship / Luncheons	Aug No Meeting Happy Summer Break & PWX	Sep 14 th Eugene Leadership & Mgmt / Specs	Oct 16 th Canyonville Fall Conference	Nov 16 th Hart Crowser Emergency Management / Sustainability	Dec 4 th /5 th Silver Falls Board Retreat

2018 Oregon Chapter Milestones:

- ~ ~~2018 Chapter/Branch Officers due – December 1, 2017 (Willer)~~
- ~ Year-end Chapter Delegate Report due – December 31, 2017 (Boss)
- ~ 1099 forms due – January 15 (Bisset)
- ~ Membership 101 Webinar – January 23 (contact Rhonda Wilhite at National to participate)
- ~ February 1 – 3, 2018 Council of Chapters Meeting registration due January 26 (Boss)
- ~ Top Ten Leader nomination(Jeanne Nyquist) due – March 1 (Thomas)
- ~ National Award nominations due - March 1 (Krey Younger/Lewis)
- ~ Public Works Week Proclamation to Governor's office – (min. 30-day notice) April 19 (Willer)
<http://www.oregon.gov/gov/Pages/Proclamation-Request-Guidelines.aspx>
- ~ Appoint Chapter Audit Committee – May 1 (Willer)
- ~ PACE Award nomination due – June 4 (Thomas)
- ~ Adopt FY19 Budget at June 8 Board Meeting (Bisset)
- ~ Mid-year Chapter Delegate Report due – June 30 (Boss)
- ~ Invite National Dignitary to Fall Conference – June 1 (Willer)
- ~ Chapter Audit – July xx (Committee TBD)
- ~ Annual Chapter Audited Financial Report Due to National - August 1 (Bisset)
- ~ Chapter Award nominations due – August 31 (Krey Younger/Lewis)
- ~ Present Officer Nominations to Executive Board – September 14 (Thomas/Nominating Committee)
- ~ Officer Nominations to Voting Chapter Members – October 1 (Thomas)
- ~ 2018 Top Ten Nominee selection – November 16 Board Meeting (Board members)
- ~ Resolutions to Update Chapter Bank Account Signature for New Officers - November 16 (Bisset)
- ~ Invite National Dignitary to Spring Conference – December 1 (Munro)
- ~ 2019 Chapter Branch/Officers due – December 1, 2018 (Munro)
- ~ Year-end Chapter Delegate Report due – December 31 (Boss)

APWA Educational 2017/2018 Lineup:

- ~ Street Maintenance & Collection Systems Spring School, March 6-8, 2018, Riverhouse, Bend
- ~ Oregon Chapter Spring Conference, April 2 – 5, 2018, Hilton, Eugene
- ~ The Developing Leader, April 10 – 13, 2018, Mt. Bachelor Resort, Bend
- ~ Roadway Preventative Maintenance, April 25 – 26, Eagle Crest, Redmond
- ~ Oregon Chapter Fall Conference, October 16 – 19, 2018, 7 Feathers Resort, Canyonville
- ~ Street Maintenance & Collection Systems Fall School, October 23 – 25, Ashland Hills Suites, Ashland
- ~ Public Works Leadership, November 6 – 9, 2018 Surfsand Resort, Cannon Beach
- ~ Public Works Essentials, December 11 - 14, Holiday Inn Portland South, Wilsonville

Future Conferences:

- ~ Spring 2018 - Eugene/Hilton, April 2-5, 2018
- ~ WA Chapter Spring 2018, April 17-20, Vancouver – OR-APWA Chapter Board Representative
- ~ 2018 PWX – Kansas City, MO, August 26- 29, 2018
- ~ Fall 2018 - 7 Feathers, Canyonville, October 16-19, 2018
- ~ Spring 2019 - Bend Riverhouse, April 16-19, 2019
- ~ 2019 PWX – Seattle, WA, September 8-11, 2019
- ~ Fall 2019 – Hood River Best Western, October 22-25, 2019

APWA National Events;

- ~ National Public Works Week, May 20 - 26, 2018
- ~ PWX, August 26 – 29, 2018, Kansas City, MO

National APWA Committee Members: Mike Bisset – PW Projects of the Year; Peggy Keppler – Professional Development; Matt Rodrigues – Center for Sustainability (Chair); Pam Berrian – DCS Research Council; and Tony Roos - Awards