

Public Works Leadership 2018 Student Agenda

Day 1 | Tuesday | 7:00 am - 5:00 pm

7:00 AM	Breakfast	
7:30 AM	Registration	John Ostrowski
8:00 AM	Welcome and Introductions	John Ostrowski
8:40 AM	The Public Works Institute Overview	John Ostrowski
8:50 AM	Overview of the Public Works Process	John Ostrowski
9:05 AM	The Ideal Director & role of Public Works	John Ostrowski
9:20 AM	The leadership exercise	John Ostrowski
9:30 AM	<i>Role of Staff</i>	John Ostrowski
10:10 AM	Career Self Assessment	John Ostrowski
10:20 AM	People Skills	John Ostrowski
10:30 AM	Understanding Unrepresentative Samples	John Ostrowski
10:45 AM	Basic Personality Types	John Ostrowski
11:50 AM	The Survivor Personality	John Ostrowski
12:00 PM	<i>Lunch</i>	
1:00 PM	Managing Your Energy	Jeanne Nyquist
1:35 PM	Effective Meeting Strategies	Jeanne Nyquist
1:55 PM	Successful Hiring/ Training	John Ostrowski
2:15 PM	Theories/Employee Motivation/Supervision	Jeanne Nyquist
3:30 PM	Employee Evaluation	Jeanne Nyquist
4:00 PM	Coaching and Counseling	Jeanne Nyquist
5:00 PM	Adjourn	

Day 2 | Wednesday | 7:00 am - 4:45 pm

7:00 AM	Breakfast	
8:00 AM	Organizational Culture	John Ostrowski
8:30 AM	Teams that Work	Jeanne Nyquist
9:45 AM	Working with Unions	Dan Boss
9:55 AM	Council Relations	Dan Boss
10:35 AM	Presentation Techniques/ Class exercise	John Ostrowski
11:00 AM	Regulatory Agencies	John Ostrowski
11:20 AM	Customer Service	Dan Boss
12:00 PM	<i>Lunch</i>	
1:00 PM	Customer Service continued	Dan Boss
1:30 PM	Public Involvement/Citizen Relations	Eric Jones
3:00 PM	The Media	Eric Jones
4:45 PM	Adjourn	



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Day 3 | Thursday | 7:00 am - 5:00 pm

7:00 AM	Breakfast	
8:00 AM	Overview of Management systems	John Ostrowski
8:30 AM	Strategic Planning & Case Studies	John Ostrowski
10:00 AM	Organizational Theory	John Ostrowski
10:15 AM	APWA Accreditation	Eric Jones
10:30 AM	Performance Management/Benchmarking	John Ostrowski
10:55 AM	Project Management	Kim Bria
11:45 AM	<i>Lunch</i>	
12:45 PM	Asset Management	Jeanne Nyquist
1:45 PM	Consultant Management	Kim Bria
2:15 PM	Financial Management Introduction	Dan Boss/John Ostrowski
2:20 PM	Budgeting	Dan Boss/John Ostrowski
2:40 PM	General Government Funding	Dan Boss/John Ostrowski
3:00 PM	Utility Funding	Dan Boss/John Ostrowski
3:10 PM	Capital Financing	Dan Boss/John Ostrowski
3:50 PM	Debt Financing/Grant Financing	Dan Boss/John Ostrowski
4:10 PM	Public And Private Partnerships	Dan Boss/John Ostrowski
4:20 PM	Contracting, Privatization, Interagency Agreements	John Ostrowski
4:30 PM	Understanding Business	John Ostrowski
5:00 PM	Adjourn	

Day 4 | Friday | 7:00 am - 4:30 pm

7:00 AM	Breakfast	
8:00 AM	Engineering for non-engineers	John Ostrowski
9:00 AM	Planning Skills	John Ostrowski
10:15 AM	Creating the Future	John Ostrowski
12:00 PM	<i>Lunch</i>	
1:00 PM	Class Exercise	John Ostrowski
4:00 PM	Self Assessment/Course Assessment	
4:15 PM	Awarding Certificates	
4:30 PM	Final Adjournment	



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