

Board Meeting

Newberg, OR



November 17, 2017

Time	Item	Presenter	Notes
	Call to Order: 10:11 am	Russ Thomas	

Board Members Attendance:

		Present	Absent
Russ Thomas	President	X	
Jenifer Willer	President-Elect		X
Gordon Munro	Secretary	X	
Mike Bisset	Treasurer	X	
Dan Boss	National Delegate	X	
Delora Kerber	Immediate Past President	X	
Doug Singer	Director		X
Nikki Messenger	Director	X	
John Lewis	Director	X	
Tim Blackwood	Director	X	
Tony Roos	Director	X	
Ashley Cantlon	Director	X	
Gregg Weston	Foundation Liaison	X	

*= Present via Conference Call

Guests

- None

President's Report – Russ Thomas

- Thank you cards for the conference were sent to National APWA and the WA Chapter for their attendance.
- The Silver Falls Board retreat is in a couple weeks. Everybody will be coming including the new board members (Russ Norton). Brad Patterson from national will also attend.

Secretary's Report – Gordon Munro

- October Board meeting minutes were handed out and reviewed.
- John moved to accept the minutes, and it was seconded by Tony. The vote passed.

Treasurer's Report – Mike Bisset

- The October budget and balance sheets was handed out. Mike described a bit of what is going on with funds.
- Tony moved to accept the October budget report, and it was seconded by Nikki. The vote passed.
- Resolution to update signatories for the bank account (Columbia) this is for national and chapter. Delora moved to accept the resolution, and it was seconded by Nikki. The vote passed.

National Delegate's Report – Dan Boss

- The date is set for mid-winter meeting.
- National sent out new task group definitions, and Dan is reviewing them to see which one he wants to be on.
- The end of year report coming up and Dan will need the president's goals, updates on classes and such.
- John or Jeannie will be invited to come talk to the board about how the training institute is going.
- The City of Salem WWTP Manager, Jue Zhao, wants to know how to get involved in APWA. Russ will contact her.
- The Oregon Association of Counties would like to have a presentation at their board meeting about our training programs.

Foundation Report – Gregg Weston

- We brought in \$9,625 from the gizmo, and a total of about \$11,000 in the conference.
- The Kurt Corey tribute account is about \$20,000 now, so we will be talking to the family about the account.
- Terry Song will be the Foundation President next year.
- Gregg may stay on as the liaison for a time.
- The next meeting is in December. One of the topics will be Dan's tribute account as it is a little different than other accounts. It is intended as training budget for classes for a degree, but it has not been used yet. So, there is a need to look at how it will be used in the future.
- The Foundation wants to make another run at Clackamas Community College to see if they will support having a scholarship.
- There are four potential new scholarships for next year include PCC, a joint scholarship with the Asphalt Paving Association, Clackamas Community College, and the Kurt Corey account.

Committee Reports

- **Specifications:** Tony Roos recommend Guy Hakanson be the new chair as he has been involved in the committee and has interest. He can get assistance from others such as Chuck Eaton from Milwaukie, and others as needed. Tony will verify that Guy is interested, and if so Russ will make the appointment. After the appointment we can advertise for more help in the newsletter.
- **Sustainability:** Tim Blackwood provided an update on the committee. There are 28 members, but only 5 to 10 attend the meetings. Some accomplishments included: Mike Faha did talk at one of the meetings, in April did a survey of members with regard to what the committee ought to be focusing on, had two sustainable awards, APWA National is going to publisize the award to the City Ontario, had a tour of the Ridgewood pump station and the Zoo, and another tour is set for the City of Gresham WWTP. The next meeting is in January. The survey results show that networking and education are the biggest benefits and awards least valuable. The committee is looking at potentially broadening their scope to resiliency and climate change.
- The question was raised about giving committees funds for food for meeting. Russ will send an email out to committee chairs reminding them that funds are available for supporting committee events, and they would need to make a request to the Board. He will also give examples such as food for committee meetings.

Conferences:

Fall 2017: Pendleton, October 17 -20 Patterson/Willer

- The review was sent out. In general we received good reviews.
- There was some Board discussion about the cafeteria style service at the banquet.
- The layout for the vendors was not good particularly at the back, and there seemed to be less time to network. It would be good for the Board to look at the layout in the future.
- If we want to make adjustments, then the Board needs to provide input to Maggie. Russ will do that.

Spring 2018: Eugene/Hilton, April 2-5 Doug Singer/Patrick Cox/Munro

- Monday through Thursday.

Fall 2018: Canyonville, Oct 15-18 Messenger/Munro

- Monday through Thursday.

Spring 2019: Bend, April 16-19 ???/Bisset

- Tuesday through Friday.

Fall 2019: Hood River, Oct 22-25 ???/Bisset

- Tuesday through Friday.

Exhibitor Relations

- NA

Continuing Business

- The WA APWA conference is next April 17-20 in Vancouver.
- Equipment Rodeo Status: Russ talked to folks at the short schools. People think it is a good idea, but nobody is willing to help set it up. Neal at Jay Stout Auctions indicated they are willing to help put it on provide the equipment and the site. They are thinking of a one day event, and then do the finals at the conference. Russ is going to see if he can get this thing going to do something in the Fall of 2018.

New Business

- The Nomination of Top Ten potential applicants: Greg Weston, Todd Watson, Mark Schoening. Tony made a motion to nominate Greg Weston and Nikki seconded. The motion was approved.
- The GTS (green transportation summit) Community Partnership is asking for support. They are not asking for funds, just assistance with outreach. Tony made a motion that we assist with outreach, Ashley seconded. The motion was approved. The Sustainability committee will take on some of the outreach.
- Future PWX Bid: National APWA is asking that we consider having the National Conference in Oregon. The criteria was reviewed, and at this time we do not have a location that meets the minimum requirements. Russ will let National APWA know that we don't meet the minimum criteria and we are not ready at this time.

Adjourned 1:50 pm

2017 Board Meeting Schedule					
Jan 13 th Canceled	Feb 10 th Oregon City	Mar 10 th Wilsonville	Apr 10 th Seaside	May 12 th Tetra Tech	Jun 9 th Roseburg
Jul 14 th Eugene	Aug None- PWExpo	Sep 8 th Kittleson	Oct 11 th Pendleton	Nov 18 th Newberg	Dec 5 th /6 th Silver Falls