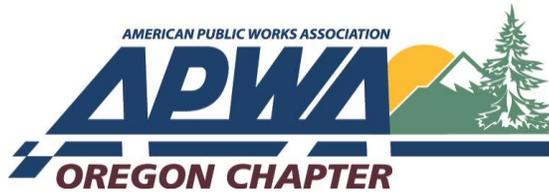


American Public Works Association



APWA BUSINESS MEETING MINUTES

Eugene, Oregon

April 5, 2018

Executive Committee Attendance

		Present	Absent
Jenifer Willer	President	X	
Gordon Munro	President-elect	X	
Nikki Messenger	Secretary	X	
Mike Bisset	Treasurer	X	
Dan Boss	National Delegate	X	
Russ Thomas	Immediate Past President	X	
Tim Blackwood	Director		X
Russ Norton	Director	X	
John Lewis	Director	X	
Doug Singer	Director	X	
Tony Roos	Director	X	
Ashley Cantlon	Director	X	
Terry Song	Foundation Liaison	X	

Chapter Attendance

All Members Present

Meeting convened at 7:49 a.m.

Minutes – Nikki Messenger

- The minutes from the October 2017 business meeting were reviewed with no edits made.
- Tony Roos moved to approve the minutes with a second from Krey Younger. Motion passed.

Treasurer's Report – Mike Bisset

- Bisset presented the financial report reflecting the Chapter's financial status from July 1, 2017 through February 2018. Bisset stated that the revenue was ahead of expenditures and total assets are approximately \$263,000. Bisset stated the Chapter is in a solid financial position.
- John Lewis moved to approve treasurer's report. Gregg Weston seconded. Motion carried.

National Delegate – Dan Boss

- Boss offered to answer any questions regarding current activity at the national level. No questions were posed.

Foundation Report – Terry Song

- Song reported that he is the 2018 Foundation President.
- Recognized the Foundation board members in the room and new Gizmo winner Dayna Webb.
- The Foundation has assets of approximately \$500,000.
- New scholarships include: Clackamas CC, a Kurt Corey scholarship at Oregon State, two new scholarships in partnership with APAO. The Veteran's scholarship was awarded at Southwest Oregon CC this year. The Past President's scholarship is at Walla Walla CC for Oregon students.
- Reminded that the Foundation has a volunteer board and almost 100 percent of Gizmo money and donations goes to scholarships.
- Foundation's goals for the year include updating the bylaws, succession planning, updating the strategic plan and updating scholarship criteria.
- Song thanked the Chapter for its support.

Committee Reports

Awards - Krey Younger

- Reminded that awards will be coming up for the fall conference and encouraged members to start thinking about submitting for an award.
- Six or seven award submittals went to national from the chapter.
- Will be working on submitting the application for the PACE award.

Chapter Communication – Eric Jones & Brian Richardson (Bulldog & Pup)

- Met with the board last month to talk about how to connect with members effectively.
- Committee is up to four members!
- Surveyed by raising of hands how many members in attendance use Facebook or Twitter and indicated the committee will test using those platforms to get information out.
- Working on a Gizmo video.
- Looking for concise articles for the next newsletter which goes out in June.

Education –

- Jenifer Willer mentioned that the committee has not been active and that the Board is reviewing the committee's role.
- Willer is putting together a task force to identify training and/or education gaps. If interested in participating please see Willer or John Lewis.

Technology - Patrick Cox

- We had a new products showcase at the conference, and will do so again at the Spring Conference in Eugene.

Emergency Management

- Roos was having a small emergency regarding a drawing prize. No actual committee report.

Leadership and Management

- NA

Luncheons – Fred Wismer

- Had a good meeting yesterday with Portland, Eugene and Coast representatives.
- Coast will be having luncheons every other month on the 3rd Friday of the month.
- Portland lunches continue to go well.
- Good attendance all around.
- Goal to grow the coastal lunches this year.

Membership

- NA

Scholarships - Laurie Allen

- Two new joint scholarships this year APWA/APAO.
- Thanked members for engaging with students in attendance.
- Next round of applications due in May.

Standard Specifications - Guy Hakanson

- Preconference tour had a joint training with ODOT to go over adoption of the 2018 specifications book. Twenty to 25 attended in person with additional attending remotely.
- ODOT has rewritten template for section 100.

Sustainability – Matt Rodrigues

- Committee had a good meeting focused on what technical sessions to put forward for conference and how to put together technical tours to get people back engaged with the committee.
- Look at APWA accreditation – what the criteria are and how to try and integrate those.

Transportation – Russ Norton

- The group met yesterday and is continuing to look for ideas for topics for future conferences.

Water Resources - Shannon Williams

- They had a great committee meeting and generated a lot of ideas for presentation topics and tours.
- A tour of the Delta Ponds is scheduled for May 8th before the AQWA conference.
- A community service event is scheduled for May 18th – participating in an UnPaved event.

Young Professionals – Ashley Cantlon

- Group is steadily growing.
- Trying to schedule one to two events outside of conferences.
- Committee has support to start a YP group in Eugene.

National APWA Committees

- Willer pointed out the back of the agenda includes a list of members on national committees and stated being on a national committee is a good way to get involved with APWA.
- Bisset talked about his experience on the National Project of the Year selection committee and mentioned there are not a lot of applications in some categories, so encouraged members to apply.

New Business:

- Audit Committee - Financial audit will be done in July. Willer will appoint a committee and is looking for three people to serve. Send Willer an email if interested.
- Student Outreach Task Force -- Cantlon, Willer and Weston are working on a plan to get a process and goals in place to help the Chapter reach out to high school and college students. Working on how to make that connection and looking for volunteers to take on outreach throughout the year. Shannon Williams volunteered to help.
- Equipment Roadeo – Thomas reported that nation started an equipment roadeo last year and the Chapter would like to participate. This year, there will be six events at PWX. Board has approved a stipend to send two operators from the chapter to national. Will be asking for nominations for operations staff and may have a contest at a centrally located Oregon city.
- Messenger plugged the fall conference in Canyonville – Keep Calm and Public Works On.
- Cox mentioned the Boys & Girls Club book drive is still going on – cash or books welcome.

Adjourn at 8:26 a.m.

Next business meeting: Fall Conference, Canyonville, Oregon