

**Oregon APWA Leadership and Management Committee  
2016 Work Plan**

Goal Area	Strategy	Action #	Action Description	Action Measurement	Action Timeline	Committee Member	Accomplishments
Professional Development	<b>The Oregon chapter strives to provide meaningful educational opportunities in the practices of design, construction, administration, operation and maintenance of public works facilities and practices for its members and others in the public works field. Provide individual and corporate professional development opportunities in the field of public works.</b>						
	Support spring and fall chapter conferences	1.1	Provide up to four leadership, management and diversity sessions per conference	# of sessions # of attendees	Spring conference, March 2016 Fall conference, October 2016	All	
		1.2	Promote and participate in the First Timers Program	# of L&M Committee members as mentors	Spring conference, March 2016 Fall conference, October 2016	Mark	
		1.3	Provide books to giveaway at the leadership, management and diversity technical sessions at each conference	# of books	Spring conference, March 2016 Fall conference, October 2016	Mark	
	Promote L&M and diversity topics	1.4	Submit leadership, management and diversity articles for the Oregon APWA newsletter	# of articles	Spring 2016 Summer 2016 Fall 2016 Winter 2016	All (each quarter rotates to new committee member)	
		1.5	Book reviews posted on website	# of articles Feedback received	Quarterly	All (each quarter rotates to new committee member)	
	Create connection and mentorship opportunities	1.6	Launch the second year of the mentorship program	Number of participants 1-5	March 2016	Mark	
Outreach	<b>The Oregon chapter strives to improve connections to and between members, agencies, service providers, and local communities.</b>						
	Develop L&M and Diversity websites	2.1	Update leadership, management and diversity website, providing educational links, book recommendations and links to APWA National website	Ongoing	Monthly	Robert / Katie	
	Expand committee membership and participation	2.2	Encourage other members to join and participate in the L&M and diversity committee. <ul style="list-style-type: none"> <li>As moderators and facilitators of chapter conference technical sessions, market the committee and solicit new members.</li> <li>Actively recruit members through the first timers program, technical sessions, membership committee meetings, NWPWI and including taglines at the end of articles.</li> </ul>	# of committee members  Double L&M committee membership in 2016 (began year with 4; goal at end of year is 10)  Update after each conference	Ongoing and at each conference	All	
Advocacy Plan	<b>The Oregon chapter strives to improve the public perception of the public works profession and value of public works contribution to communities. Advocate for public works resources, funding, and regulation to better serve our nation, state, and local communities.</b>						
	Provide nominations for local and national awards	3.1	<ul style="list-style-type: none"> <li>Promote and encourage chapter agencies to submit application for the Diversity Exemplary Practices Award</li> <li>Submit to National electronically</li> </ul>	Nomination submitted	December 2016 / January 2017  National – March 1 deadline	All	
Chapter Administration	<b>Goals specific to the Leadership and Management committee.</b>						
	Advance the work of the committee	4.1	Develop annual work plan	Work plan developed	January 2016	All	
		4.2	Provide strategic action items related to L&M and Diversity to chapter board, including any budget requests for following year	Report provided to chapter board	February 2016	All	