



LEADERSHIP AND MANAGEMENT COMMITTEE MINUTES

DATE:	Wednesday, November 4, 2015
TIME:	10:00 a.m. to 12:00 a.m.
LOCATION:	City of Eugene, Public Works Administration, Osprey Room

Committee Members:

CHAIR: Robert Tintle, City of Eugene
 Jim McLaughlin, City of Eugene

Katie Marwitz, City of Eugene
 Mark Schoening, City of Eugene

AGENDA ITEMS

Mentorship Program Update

The mentorship program is winding down for the year. To aid in the recruitment of new mentees and mentors, a video explaining the program with testimony from participating mentees and mentors was developed and was shown at the recent NWPWI course. The video is posted online on the chapter website at [here](#). Feedback received was that the video was liked, but it might be helpful to still have in person presenters to answer questions. Other comments encouraged participants other than City of Eugene employees be included in the video. The class agenda is on a tight timeline and doesn't allow much time to discuss the mentorship program.

Mark will develop a survey for mentorship participants to gauge the value of the program and whether the program should continue into a second year. He will also request of list of NWPWI graduates from John Ostrowski.

Fall Conference Debrief

The fall conference will be held at Seven Feathers in Canyonville. The L&M Committee submitted one session for the conference – Marijuana and the Workplace. There were about 30 members at the session. Another leadership themed session was "From the Minors to the Majors" by Dethra Giles. About 15 members attended this session. Ms. Giles was the keynote speaker at the lunch session. Her lunch presentation was well received. Attendance at the technical session might have been low since it wasn't announced at lunch that she was conducting a follow up session.

The technical session on using the iPad and how technology changes was informative and well received. It provided hands on use of the product without writing customized programs.

Spring Conference 2016

The committee discussed potential L&M/diversity sessions at the spring 2016 conference. Suggestions included: 'Health in the Workplace by Jackie Corey; Leadership Lab Program (City of Eugene); a look at healthcare issues; and reviewing the list of Women of Vision speakers for additional sessions.

2015 Work Plan

The committee reviewed the 2015 work plan and updated the accomplishments for the year. Robert will provide a book review and also update the L&M website. Mark will write an article for the chapter newsletter on the mentorship program. Robert will submit an article on the Diversity Exemplary Practices Award submissions.

Other, Info Share

The committee discussed holding the L&M committee meetings at alternate locations as a potential means to increasing membership on the committee. Katie will contact Chris Link, office manager at MSA (Murray, Smith & Associates, Inc.), for the possibility of holding the January 6th meeting at their office.

Next Meeting

January 6, 2016 from 10:00 a.m. to 12:00 noon at MSA.

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