



LANE COUNTY
invites applications for the position of:

Engineering Technician 2 (N4311)

SALARY: \$23.72 - \$30.90 Hourly

OPENING DATE: 09/04/20

CLOSING DATE: 09/21/20 05:00 PM

DESCRIPTION:

Engineering Technician 2 / Technical Specialist –

This position works for the Transportation Planning Section of Lane County's Engineering & Construction Services Division. The Transportation Planning Section is in charge of working with community stakeholders and agency partners to identify and plan transportation projects, develop and implement short and long-range plans, obtain grant funding to plan and build projects, manage traffic crash data and programs to improve safety, and respond to transportation related issues associated with land development. This section's work includes an emphasis on reducing transportation related fatal and serious injury crashes (Towards Zero Deaths). Duties may include, but are not limited to:

- Monitoring and maintaining transportation data.
- Creating visually engaging graphics to communicate information about transportation projects and programs.
- Providing clear oral and written communication about transportation projects and programs.
- Producing and maintaining website content about transportation projects and programs. • Coordinating and supporting public involvement efforts such as organizing project meetings and documenting public comments received.
- Provide support to Facility and Transportation permitting.

The Technical Specialist is a broad classification that encompasses incumbents performing a variety of technical and specialized functions in the design, construction, maintenance and operation of public works programs such as roads, bridges, traffic management, street lighting, surveying and environmental resources. Specific duties will vary in accordance with assigned area of responsibility.

Engineering - Responsibilities for those with engineering related assignments will generally include: assisting with the survey, design and construction of public improvements; collecting and researching data; computer aided drafting; construction inspection; materials testing; managing traffic; and preparing reports.

****YOU ARE REQUIRED TO UPLOAD A RESUME AND COVER LETTER FOR THIS POSITION. If not attached, your application will not be considered. ****

COVER LETTER REQUIREMENTS: In a cover letter, please address the following questions; highlighting your experience, responsibilities, and skills.

NOTE: In your responses, be sure to identify the number of the question you are answering.

1. Please describe your experience working in transportation planning or a related field (e.g., planning, permitting, engineering, or construction).
2. Please describe how your skills will contribute to the goal of Towards Zero Deaths on Lane County roads.

3. Please list computer software/tools with which you are familiar; particularly Microsoft Office, website management, email campaign platforms, and GIS related programs.

Schedule: Monday – Friday; 8:00am – 5:00pm. Overtime required per operational needs.

This is an Admin-Pro represented position

In alignment with Lane County's Strategic Plan, incumbent(s) will be expected to demonstrate the following core behaviors: Passion to Serve, Driven to Connect, and Focused on Solutions.

The [2018-2021 Strategic Plan](#) focuses on the areas that Lane County will pursue as a way to deliver on our vision for the residents of Lane County. To meet these challenges, we know that the basis of our efforts lies in leveraging our people and partnerships to achieve our Strategic Priorities. We also recognize that the quality and commitment of our staff is essential to a shared future where Lane County is the best place in which to live, work, and play.

EXAMPLES OF DUTIES - DUTIES MAY INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

Performs engineering support work which may include collecting and evaluating field data; assisting with drawing, calculating, and preparing engineering plans; maintaining technical files and records; and/or performing related tasks.

Prepares and maintains a variety of records and reports related to day-to-day operations in assigned area of responsibility.

Monitors and enforces applicable rules and regulations; writes citations for regulation violations.

Responds to a variety of inquiries from the public and County departments.
Performs other duties of a similar nature or level.

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

Positions assigned to Engineering may be responsible for:

- Performing land surveys and participating in related surveying projects;
- Performing geoprocessing and analysis using GIS applications;
- Monitoring and maintaining mapping and databases;
- Collecting traffic counts and related data;
- Inspecting and rating road conditions;
- Reviewing construction plans and revising plans as necessary;
- Researching construction and engineering records.

MINIMUM QUALIFICATIONS:

Knowledge of (position requirements at entry):

- Applicable principles, practices, methods, and techniques used in assigned area of responsibility;
- Mathematical concepts;
- Applicable Federal, State and local statutes, codes, and regulations;
- Recordkeeping principles and practices;
- Filing systems;
- Customer service principles;
- Computers and related software applications.

Skills in (position requirements at entry):

- Reviewing plans and/or specifications;
- Performing a variety of engineering-related calculations;
- Completing paperwork and documentation;
- Providing customer service;
- Maintaining records and files;

- Using a computer and related software applications;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

COMPETENCY LEVELS INCLUDE:

Depending on the skills and experience of the incumbent, may be responsible for overseeing and managing the work of lower level support staff. Following are descriptions of the competency levels:

Journey Level (N4311) - Applies some advanced skills to solve a variety of situations; may adopt procedures and processes; resolves most questions and problems.

EXPERIENCE AND TRAINING; ADDITIONAL INFORMATION:

Associate's degree or two-year technical certificate; and sufficient experience as necessitated by the competency level of the position. Or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Journey Level (N4311): 2-5 years of progressively responsible experience related to area of assignment.

Specialized knowledge specific to area of assignment may be required.

Or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Special Requirements

Cover letter

Resume

Licensing Requirements: (positions in this class typically require):

Valid Oregon Driver's License

Physical Requirements:

Positions in this class typically require: fingering, talking, hearing, seeing, and repetitive motions.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Incumbents may be subjected to fumes, dusts, gases, chemicals, extreme temperatures, intense noises and travel.

Tobacco Free Campus Policy

The Board of County Commissioners wants to help Lane County be the healthiest county in the state. Effective October 1, 2018, any tobacco use, including vaping devices, will not be allowed inside or on the grounds of properties owned or occupied by Lane County including: All outdoor areas, parking lots, County vehicles, and personal vehicles while on County property.

Equal Employment Opportunity

Lane County is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Amendment Act and would like to request an accommodation, you may request an accommodation during the online application process, or request an accommodation by contacting the Department of Human Resources prior to the recruitment close date at 541-682-3124.

VETERANS' PREFERENCE:

Under Oregon law, armed forces veterans may be eligible for preference in employment or promotion, if you think you qualify please submit a copy of your DD214 or 215 (long form / Member Copy-4) that reflects your honorable separation status, and if disabled, a public employment preference letter from the U.S. Department of Veterans Affairs. These documents must be electronically attached to your online job application, at the time of submittal, to receive preference. If we do not receive the necessary information as described, we will NOT be able to grant you veteran points/preference you request.

HOW TO APPLY:

Please visit our jobs site at <https://www.governmentjobs.com/careers/lanecountyor> to submit an online application. Applications and any requested supplemental information must be received by 5 p.m. on the closing date.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.lanecounty.org>

Position #202000244
ENGINEERING TECHNICIAN 2 (N4311)
LV

125 E 8th Avenue
Eugene, OR 97401
(541) 682-3124

laura.vinson@lanecountyor.gov

Engineering Technician 2 (N4311) Supplemental Questionnaire

* 1. You are required to attach a resume and cover letter for this position. If not attached, your application will not be considered.

I agree

* Required Question