



CITY OF BEND

CITY OF BEND
invites applications for the position of:

Street Utility Worker III

SALARY: \$23.86 - \$30.45 Hourly
\$4,135.65 - \$5,278.23 Monthly
\$49,627.76 - \$63,338.70 Annually

OPENING DATE: 09/27/18

CLOSING DATE: 10/18/18 12:00 PM

SUMMARY:

The City of Bend is excited to announce recruitment for a full-time Streets Utility Worker III position assigned to the Sweeper Program. This opportunity is an FLSA non-exempt (overtime eligible), fully benefit eligible position and is represented by the City of Bend Employee Association (COBEA). This position will be assigned to the Sweeper Program within the City of Bend Streets & Operations Department, serving as a model for accomplishing the visions and goals of the Department and City through excellent internal and external customer service, leadership, team work, and producing excellent quality results.

Primary duties will include operating and driving machinery including a street sweeper in maintaining / cleaning our City streets and winter operations equipment for plowing, snow removal, sanding, and de-icing. The position will prepare and maintain a variety of records and logs regarding daily activity, perform inspections of completed work, ensure compliance with safety requirements and federal, state and local laws and regulations related to street sweeping. This position is a fully experienced position and will serve as the work crew leader assigned to the sweeping crew including training, assigning, providing direction, and monitoring work.

While this position will be primarily sweeper focused, the position will be required to perform other standard Street Utility Worker III duties as needed.

To be considered for the position, applicants must submit a completed application packet that includes the following by **12:00 pm Thursday, October 18, 2018**:

- Completed online application via NeoGov
- Attached Cover Letter (Required)
- Attached Resume (Required)
- Attached valid Credentials, Certifications and Licensing (required if applicable)

Applicants must provide certification that they are a veteran or disabled veteran to receive veteran's preference. For more information click [here](#).

The City of Bend Streets and Operations Department team performs a large variety of tasks that enhance and maintain city streets for vehicles, bicycle and pedestrian traffic. We are looking for innovative, self-motivated and team orientated individuals.

The City of Bend is committed to fostering, cultivating and preserving a culture of diversity and inclusion. At the City of Bend, we don't just accept differences; we value them. We are proud to be an Equal Opportunity Employer and support the Americans with Disabilities Amendments Act (ADAAA) and the Oregon Pay Equity Act.

FUNCTIONS, DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

Completes a variety of logs, documents, and/or simple reports regarding quantity of materials handled,

equipment operations, miles driven, fuel and oil used, and/or other related information.

Operates and drives a variety of machinery, vehicles, and equipment, ranging from light to heavy, in order to complete a variety of activities and tasks, which may include: laying out and installing markings for crosswalks and parking spaces; removing snow; applying sand, cinder, and/or de-icing chemicals to roadways; applying chip seal; and/or, performing other related activities.

Maintains and upgrades streets, sidewalks and street signage, which may include: upgrading storm drains; constructing and/or repairing curbing; resurfacing roads; sealing cracks; leveling uneven surfaces; applying chip seal; installation, removal and maintenance of traffic control devices; and/or, performing other related activities.

Performs a variety of grounds maintenance activities, which may include: applying herbicides; removing dead animals from roadways; repairing irrigation systems; testing irrigation backflow devices; removing weeds, dead trees, and trash from grounds; mowing, thatching, fertilizing, and aerating grass areas; monitoring irrigation system; trimming trees and shrubs; removing snow from sidewalks and streets; removing graffiti from public areas; assisting with the planting of landscape items; and/or, performing other related activities.

Performs preventative maintenance and minor repair activities to applicable vehicles and equipment utilized in day-to-day activities.

Performs inspections of completed work in assigned area of responsibility.

Monitors and maintains materials, inventory, and supplies; authorizes the purchase of materials and supplies within established guidelines.

Performs traffic control during street maintenance and repair activities.

Prepares and maintains a variety of records and logs regarding daily activities.

Complies with safety requirements of the position and actively promotes safe work practices.

Responds to system maintenance and or service calls outside scheduled work hours while on call or in the event of an emergency.

In an emergency event or an officially declared State of Emergency, responds as directed to ensure the restoration of essential public services, facilities and infrastructure.

Performs other duties of a similar nature or level.

KNOWLEDGE, SKILLS AND QUALIFICATIONS:

Knowledge of:

- Applicable federal, state, and local laws, rules, regulations, and/or ordinances;
- Basic construction practices;

- Industry standards and specifications;
- Landscape maintenance principles and practices;
- Street construction and maintenance practices and principles;
- Equipment, tools, and materials of the trade;
- Occupational hazards and related safety precautions;
- Variety of hand and power tools;
- Safe work practices.

Skill in:

- Prioritizing and assigning work;
- Performing manual labor;
- Maintaining a variety of equipment and trucks;
- Operating a variety of light to heavy equipment;
- Completing paperwork and documentation;
- Performing skilled streets maintenance and repair activities;
- Operating small hand and power tools and other related equipment;
- Understanding and carrying out written and oral instructions;
- Resolving complex problems;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Education, Experience, Certifications and Licenses Required:

High School Diploma or equivalent (G.E.D.), and one year of specialized or technical training beyond high school and at least five years of experience in street utility work; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing Requirements:

- Ability to obtain and maintain valid Oregon Class "A" Commercial Driver's License with tanker endorsement within six months of hire.
- Ability to obtain and maintain valid Hazmat endorsement as requested based on specific assignment of routine duties.
- Must be willing to obtain and maintain Oregon Department of Agriculture Pesticide License as requested based on specific assignment of routine duties.
- Must be willing to obtain and maintain Oregon Cross Connection Specialist Certificate as requested based on specific assignment of routine duties.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.bendoregon.gov/>

Position #ST- 20180094 - 1
STREET UTILITY WORKER III
CM

710 NW Wall Street
Bend, OR 97701
541-388-5502

Street Utility Worker III Supplemental Questionnaire

- * 1. Please describe why a career in the City of Bend Streets & Operations Street Sweeping Program interests you and what experience you can bring to a Sweeping Program?

 - * 2. Per the job description, this position will serve as a work crew leader to the sweeping crew providing training, direction, and monitoring and assigning work. Please describe your leadership experience and approach to performing these duties within the City of Bend Streets & Operations Sweeping Program.
- * Required Question