



CITY OF NEWPORT, OREGON WASTEWATER TREATMENT PLANT OPERATOR I

The City of Newport, Oregon is accepting applications for a full-time, experienced, professional, and dedicated person for the position of Wastewater Treatment Plant Operator I. Under the supervision of the Wastewater Treatment Plant Supervisor, the Plant Operator position will be responsible for in the Wastewater Treatment Division to primarily ensure that wastewater effluent standards are met through the operation and maintenance of the wastewater treatment plant and pump stations. The Wastewater Treatment Division is part of the Public Works Department.

This is a full-time, non-exempt position with a salary range of \$3,426 - \$4,492/per month. Placement in the salary range will be based on the knowledge, skills, experience, training, and education of the person hired. This position is part of the Newport Employees' Association Collective Bargaining Unit.

JOB QUALIFICATION REQUIREMENTS:

MINIMUM/MANDATORY EDUCATION AND EXPERIENCE REQUIREMENTS:

Any equivalent combination of education and experience, which provides the applicant with the knowledge, skills, and abilities required to perform the duties as, described. A typical way to obtain the knowledge, skills and abilities would be:

- High School Diploma or equivalent, and
- Associates Degree in Wastewater Treatment or related field or equivalent combination of experience and education.
- Minimum 1-year experience in related field
- **Oregon Wastewater Treatment Level I certification within 18 months of hire.**

KNOWLEDGE: Knowledge of general principles in wastewater treatment. Knowledge of occupational hazard and effective/proper safety standards, practices and procedures related to equipment operation, heavy labor, and the use of hand and power tools and equipment. Familiarity with the operations, materials, methods, techniques, and the Federal and State guidelines used in wastewater collections and treatment. Knowledge of field installation of underground utilities; construction; and maintenance and repair of heavy equipment. Demonstrated knowledge of personal protective equipment (PPE) application, use, and care.

SKILLS: Skill in the use of personal computers, various related software programs, standard office equipment, heavy equipment, and hand and power tools. Proficiency in routine vehicle maintenance, service, and refueling. Proficiency in identifying and working with and around utility locates (call in, identify markings). Understanding and proficiency of radio communication protocol. Strong time management, analytical, organization, and prioritization skills. Customer Service orientation and skills. exceptional interpersonal skills, strong oral and written communications skills with a variety of audiences; ability to communicate complex material in a simple, understandable manner; Strong reasoning, analysis, and problem solving skills combined with excellent judgment and professionalism.

ABILITIES: Ability to establish and maintain an effective working relationship with City management, employees, Council members, other entities, and the public. Ability to write work reports and maintain records and logs; read and interpret technical manuals, work orders, blueprints, diagrams, and sketches; Ability to communicate effectively, both orally and in writing, with individuals and groups. Ability to operate heavy equipment and hand/power tools used in public works operations. Physical ability to perform the essential job functions. Computer and SCADA proficiency. Consistent availability and response to after-hours emergency callback.

SPECIAL REQUIREMENTS/LICENSES

- Possession of a valid Oregon driver's license at time of hire.
- Possession of a valid Oregon Commercial Class A Driver's License (CDL) with N endorsement within 6 months of hire.
- Forklift training within six months of hire.
- First Aid/CPR within six months of hire.

- Competent Person training within 6 months of hire.
- Confined Space training within 6 months of hire.
- Work Zone Traffic Control training within 6 months of hire.
- Lock-Out – Tag-Out training within 6 months of hire.
- Occupational Noise Exposure training at time of hire.
- Other certifications as required by position classification.

PHYSICAL DEMANDS OF POSITION:

While performing the duties of this position, the employee is frequently required to walk, sit, stand, bend, kneel, stoop, communicate, reach, and manipulate objects. The position requires mobility including the ability to frequently lift or move materials up to 30 pounds and occasionally lift or move materials up to 90 pounds. The position requires the ability to operate a motorized vehicle. Manual dexterity and coordination are required about 90% of the work period while operating equipment such as computers, keyboards, telephones, standard office equipment, maintenance equipment, and motorized vehicles. Physical exertion may be required to move heavy objects, crawl through tight spaces, and kneel in confined areas. Physical effort may be required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, bend, reach, and stand for long periods. Sensory requirements include; speaking, hearing, vision, color discrimination, touch, smell, and balance.

WORKING CONDITIONS/WORK ENVIRONMENT:

Work location is primarily indoors (65+% of time) where most of work period occurs under plant conditions at the lab or operations building and may involve exposure to loud noise, offensive smell, dust, heavy machinery, chemicals, and fumes. Employees in this position are exposed to the risk of physical harm from hazards, including excessive noise, raw sewage, chemicals, fumes, heavy equipment, and hand and power tools. Sensory requirements include; speaking, hearing, vision, color discrimination, touch, smell, and balance.

Subject to 24-hour call back for emergencies. Consistent availability and response to after-hours emergency callback

TO APPLY: City application forms are available on the city website at www.newportoregon.gov, or picked up from the City Manager's Office at the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. Application materials should be sent to: City of Newport, Attention: Human Resources, 169 SW Coast Highway, Newport, Oregon 97365, or e-mailed to jobs@newportoregon.gov. **The position will be open until 5:00pm March 9, 2018.**

The City of Newport is an EEO employer and veteran's preference provider. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected under state, federal, or local law.

All offers of employment are subject to successful completion of a complete background check, reference checking, and in the case of safety sensitive positions, pre-employment drug and alcohol testing.