



APWA Oregon Chapter Scholastic Foundation

Foundation Board Meeting Minutes

Date: June 17, 2015

Location: WHPacific Offices
Portland, OR

Attending: President Gregg Weston, Vice President Jeanne Nyquist, Directors Terry Song, Dan Boss, Todd Watkins, Secretary Gordon Merseth and Chapter Scholarship Chair Victoria Saager. Director Eric Jones and Treasurer Rick Olson attended via video conference

Excused: Ron Polvi, Kurt Corey, Ed Wegner

Minutes (action items in bold italics; individual assignments highlighted in yellow)

Call to Order: The meeting convened by President Gregg Weston at 10:10 a.m. A quorum of Directors were in attendance.

Approval of the Minutes

Minutes of the March 18, 2015 Board meeting had been distributed and reviewed by the Directors. A correction in spelling Victoria's name was pointed out and made. **A motion was made, seconded and carried to approve the minutes as corrected.**

Treasurer's Report

Treasurer Rick Olson reviewed his report which had been distributed prior to the meeting. The report covers total assets, income and expenses for the quarter, a summary of scholarship payments that have been made and current balances in the Tribute Accounts. He also prepared a chart showing the Foundation's asset growth from 2001 to the present.

The Foundation's assets reached \$376,693.10 as of March 31, 2015. He noted that the investments are in balance with the Board's policies and that the annual audit has been completed as required by our By-laws.

The treasurer will also prepare and maintain an itemized list of donors who exceed \$500 during the year.

A motion was made, seconded and carried to approve the Treasurer's report.

Old Business

President Weston noted that the letter for the Past Presidents requesting their support of the Past President Tribute Account has been prepared and after his signature will be mailed out.

New Business

1. Scholarships – Chapter Scholarship Committee Chair Victoria Saager provided report highlighting the list of candidates submitted by individual schools. These are:

- OIT Civil Engineering - \$3000 to Elizabeth Sheehy
- OIT Past Presidents (new this year) - \$1000 to Tyler Puzey
- OSU Civil Engineering/Geomatics - \$3000 to Nathan Jones
- OSU Civil Engineering Sustainability (Polvi) - \$1000 to Evan Altorfer
- OSU Civil Engineering Environmental (Schut, new this year) - \$500 to Jakob Neuenschwander

- PSU Civil Engineering/Geomatics/Geotechnical - \$3000 to Othman Belkhat
- PSU Lindberg Scholarship - \$2000 to Rachel Sykes
- Lane CC (Langley) - \$750 to John Paul Morris

Four schools did not submit scholarship candidates. These are Blue Mountain, Clackamas, Umpqua and Southwestern. She has contacted each of the four schools and was informed that none had applicants.

A motion was made, seconded and carried to approve these eight scholarships totaling \$14,250 for the 2015-16 academic year.

Dan proposed a motion to contact the four schools once more, offer them 30 days to provide candidates. The motion included the provision that if any scholarships remained unclaimed, they be moved to another institution.

The motion was made, seconded and carried.

Victoria will email the completed applications to President Gregg, Eric and the Secretary for the record.

2. Veterans Scholarship

Director and current Chapter President Todd Watkins recapped the origin of the Veterans Scholarship. The Chapter Board recommended that we join with them to honor veterans by forming a Tribute Account, the proceeds from which will be directed to veteran students enrolled at the same institutions where we currently fund scholarships. The Chapter is willing to seed the Account with \$5000 with the challenge that the Foundation raise an additional \$5000 to reach the \$10,000 threshold necessary to begin distributions.

Board discussion included:

1. Development of criteria for applicants such as holding an Honorable Discharge, active duty or retired, etc.
2. Possibility of adding an additional \$500 to any recipient who is a veteran rather than create a new scholarship.
3. Should it be available to any veteran, anywhere, any discipline?
4. Should it be focused on community colleges?

Victoria noted that many schools have a veteran's liaison on staff and we could work through that person to help develop the criteria.

A motion was made and seconded to open a new Tribute Account, designated for veterans and commit the Foundation to raise money for it. Jeanne offered an amendment to direct the Gizmo funds from the Fall Conference to the new fund. The amended motion carried.

3. Al Alsing Scholarship –

Rick Olson has been in contact with Kay Alsing and is working on details of the scholarship. Kay currently is thinking that she will fund the scholarship account over time.

4. Good of the Order

None

Adjourn

The Foundation board meeting adjourned at 11:10 a.m.

Minutes Recorded by Secretary Gordon Merseth