



# APWA Oregon Chapter Scholastic Foundation

## Foundation Board Meeting Minutes

**Date:** October 20, 2015

**Location:** Fall Conference  
Canyonville, OR

**Attending:** President Gregg Weston, Treasurer Rick Olson, Directors Terry Song, Eric Jones, Dan Boss, Todd Watkins, Kurt Corey, and Secretary Gordon Merseeth. National President Ron Calkins joined the meeting during the new business segment.

Excused: Jeanne Nyquist, Ron Polvi, Ed Wegner

**Minutes (*action items in bold italics*; individual assignments highlighted in yellow)**

**Call to Order:** The meeting convened by President Gregg Weston at 8:32 a.m. A quorum of Directors were in attendance.

### **Approval of the Minutes**

Minutes of the June 17, 2015 Board meeting had been distributed and reviewed by the Directors. **A motion was made, seconded and carried to approve the minutes as corrected.**

### **Treasurer's Report**

Treasurer Rick Olson reviewed his report which had been distributed prior to the meeting. The report covers total assets, income and expenses for the quarter, a summary of scholarship payments that have been made and current balances in the Tribute Accounts. The Foundation's assets passed another milestone, having reached \$405,790.97 as of June 30, 2015.

He also reported that he has received over \$5,000 in contributions toward the newly formed Tribute Account dedicated to providing scholarships for veteran students. The foundation also received a donation from Kay Alsing for \$25,000 to fund a Tribute Account in Al Alsing's name.

Rick reported an increase in our 8-quarter fund average of about \$350,000. Following payment of the second round of 2015-2016 scholarships, Rick will rebalance our investments to stay within the Foundations' investment policy.

**A motion was made, seconded and carried to approve the Treasurer's report.**

### **Old Business**

1. Past Presidents Solicitation Letter: Apparently, none of the Chapter's Past Presidents at the meeting received the letter that was approved and signed for mailing at our last meeting. The Treasurer reported that he has received contributions from Mike Soderquist, Marlin DeHass and Dave Vargas, all Chapter Past Presidents. He didn't know if they were responding to the letter or had just heard about the new Tribute Account. Gregg said he will work with Todd to redo the letter and get it mailed.

### **New Business**

**1. Scholarships** – Eric Jones reported that since 1981 the Chapter has awarded 183 scholarships and provided \$260,200 in support to students in Oregon. He also showed the Board the write-ups and photos of current scholarship recipients.

He also reported that we received a recommendation from Umpqua Community College that Cody Stone be awarded the \$500 scholarship. This brings the total for the 2015-16 academic year to \$14,750.

The Board has also learned that Blue Mountain Community College has dropped the civil engineering track from their curriculum. This program has been the focus of the Les Lyle Memorial Scholarship. The Board's consensus is that the scholarship continue to be awarded to a school in the eastern half of the state. Victoria will investigate opportunities at Eastern Oregon University in La Grande and at the new OSU branch in Bend. Concurrently, Terry Song offered to contact Bob Patterson to see if any opportunities remain at Blue Mountain.

## **2. Veterans Scholarship**

The Board engaged in a general discussion of criteria and conditions to be developed for use of the Veteran's Tribute Account. Issues such as defining who qualifies as a 'veteran'; selecting one school or rotating the award among several/all current schools; adding a new school such as George Fox or the University of Portland, if we would require the student be in a degree program vis-à-vis continuing education, etc.

Terry Song and Todd Watkins will staff a subcommittee to draft criteria for the Board's consideration. Gregg offered to assist as needed.

## **3. Al Alsing Scholarship –**

Rick Olson, Eric Jones and Victoria Saager will work together with Kay Alsing to draft criteria for the Tribute Scholarship. The intension is to have the criteria developed and adopted so it is ready to award before the next school year.

## **4. Board Nominations**

Gregg asked for nominations to stand for Board seats coming open at the end of the year. Three Directors positions will be vacant. Gregg Weston, Jeanne Nyquist and Terry Song have agreed to be nominated to fill these positions for the term of January 1, 2016 through December 31, 2018. These nominees will be presented to the members at the Foundation's annual meeting on Thursday.

## **4. Good of the Order**

Gregg Weston reminded the Board that the Chapter's Scholarship Committee Chair Victoria Saager is planning to retire in the next few years and asked that Director's consider members who may be approached to fill that position. Ideally, the person(s) would serve on the committee with Victoria to learn the process and develop relationships with individuals at each of the schools so the transition will be as seamless as possible.

## **Next Meeting**

The next Foundation Board meeting will be held on December 11<sup>th</sup> at the TetraTech office.

## **Adjourn**

The Foundation board meeting adjourned at 9:55 a.m.

Minutes Recorded by Secretary Gordon Merseth