



# APWA Oregon Chapter Scholastic Foundation Meeting Minutes

**Date:** July 14, 2017

**Location:** City of Eugene offices

(Action items in ***bold italics***, individual assignments **highlighted in yellow**)

**Attending:** President Gregg Weston; President-Elect Terry Song; Treasurer Rick Olson; Directors Russ Thomas, Delora Kerber, Ken Stoneman, Eric Jones. Special guest – Laurie Allen and members of the Chapter Board.

**Absence:** Directors Jeanne Nyquist; Kurt Corey; Matt MacRostie and Secretary Gordon Merseth

**Call to Order:** The meeting was convened by the Foundation President at 10:10 am. A quorum of Directors was present.

**Approval of the Minutes:** Minutes from the April 10, 2017 meeting were passed out and reviewed. Song motioned to approve the minutes and Jones seconded the motion. The vote passed unanimously.

**Treasurer's Report:** Olson informed the board the 1099 forms and 9-90 report have been filed with the IRS. Then he reviewed the financial information that was sent to board members via email. Stoneman motioned the treasurer's report be accepted and Song seconded the motion. The vote passed unanimously.

## **New Business**

**Resolution 17-01** – Distribution of Funds to Schools for school year 2017-2018 was presented to the board members. Total amount of distributions is \$25,500. Jones motioned to approve Resolution 17-01 and Song seconded the motion. The vote passed unanimously.

## **Old Business**

**Scholarship update** – Allen reported 15 scholarship recommendation have been received to date. (see list in Resolution 17-01). After multiple attempts of trying to contact faculty at Clackamas Community College (CCC) without a response it appears CCC is non-responsive. This is the 3<sup>rd</sup> year CCC has not expressed interest in the Foundation Scholarship. A motion was made by Jones to accept the scholarship recipients presented by Allen. Song seconded the motion. The vote passed unanimously.

Resolution 17-01 – Distribution of Funds to Schools for school year 2017- 2018 was revisited in light of the non-response from Clackamas Community College. Olson moved the Resolution be amended to remove the proposed payment of \$750 to CCC from the resolution and move the monies back into the general fund. Jones seconded the motion. The vote passed unanimously.

***Weston and Song*** have scheduled a meeting with the Dean of Science and Engineering at Portland Community College to discuss their interest in supporting a Foundation Scholarship.

**Asphalt Association of Oregon Scholarship proposal** – a one page summary of the APWA/Asphalt Pavement Association of Oregon Education Foundation (APAOEF) Co-Branded Scholarship proposal was distributed and discussed. Olson proposed authorizing **Song** to complete the scholarship agreement with APAOEF for up to

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**\$2500 donation from APWA for up to 2 scholarships.** Stoneman seconded the motion. The vote passed unanimously.

**Chapter/Foundation Partnership** – Weston and Olson shared the Foundation Board’s hope to continue the partnership with the Chapter. It has not always been the case and they want to keep the forward momentum going. They encourage new Chapter Board member be informed about who is the Foundation and what the Foundation does.

**Strategic Plan review** – There was over a half hour discussion about the Foundations Mission and Vision as presented. ***The Strategic Plan committee comprised of Jones, Stoneman, MacRostie and Todd Watkins will reconvene and re-work the Strategic Plan based on the discussion.*** The updated Strategic Plan will be presented at the October board meeting.

**Adjourn:** The Foundation Board meeting adjourned at 12:03 pm.

Minutes recorded by Foundation Director/Chapter Immediate Past President Delora Kerber

### **Future Meeting Schedule:**

October 18, 2017 – Fall Conference in Pendleton

December 8, 2017 – Teleconference

April 3, 2018 – Spring Conference in Eugene