

Minutes
Oregon APWA Scholastic Foundation
September 22, 2000

Call to order:

9:15 am
Tualatin Operations Building
10699 SW Herman Rd
Tualatin, OR

Attending: Lori Faha, President
Dan Boss, Treasurer
Jeanne Nyquist, Secretary
Bob Adams, Trustee
Eugene Appel, Guest
Abby Faha, Baby Advisor

Minutes:

Minutes of the July 2000 meeting were approved as submitted.

Treasurer's Report:

Dan reported that the fund balance was \$119,233.86 as of 8/31/00. He is maintaining monthly statements and preparing quarterly reports. He is also maintaining legal documents in a notebook. The Treasurer's Report was approved as submitted.

Scholarships:

Dan is planning to distribute the first half of the engineering scholarships in early October. OIT - Matthew Ray Smith \$1350; OSU - Rachel Anne Armstrong \$1350; PSU - Julie Havelka \$675; PSU - Jason Waters \$675.

A second payment will be made in January to the same recipients. We discussed the need to expand the scholarship committee and designate liaisons to universities so our scholarship awards receive more recognition. The following names were suggested.

Bob Adams OSU
Ela Whelan PSU
Dave Vargas find OIT representative

Nominations:

Lori is working on contacting potential nominees for Board positions. The Chapter Board will make the formal nominations at their October 11 meeting. Elections will be held at the General membership meeting on October 13. Lori will not be able to attend, Dan and Jeanne will coordinate material for the General Business meeting.

Goal Setting:

Gene reported on discussions with Chapter Board.

- A reasonable goal would be to reach \$250,000 over the next five years.
- The Chapter will continue for near future to maintain a minimum annual contribution of \$6,000 to provide for the award of existing scholarships.
- The Foundation should work toward an ultimate goal of sustainability and further growth.
- The Foundation will be the initiator of more fundraisers in addition to the Conference.

Agenda for October General business meeting:

- Treasurers Report – Dan
- Election of officers – Dan will prepare and distribute the ballot.
- Goal - new goal is \$250,000. To reach this goal, the Foundation needs to raise \$20 – \$25,000 per year. In past years, our average annual income from fund raising has been \$500 – \$3,000, with the exception of the Lundberg fundraiser, which brought in \$16,000. Discuss with General membership to determine if \$250,000 is reasonable goal, considering level of fund raising needed.
- Should Chapter continue to support Foundation in addition to existing annual contribution of \$6,000, which supports 60% of existing scholarships.
- Ideas for fund raisers
 - Jeanne and Gene brainstorm list and select priorities and get volunteers
- Fund Raiser ideas:
 - Dinner and auction with recognition ceremony
 - Golf tournament at conferences or separate
 - A non-dinner fund raiser
 - Hit up big money people
 - Gizmo
- Gene will also prepare a written questionnaire to be distributed at the Thursday morning breakfast.

Agenda for November 6 meeting

9:00 to 11:00 am, Tualatin Operations Building

- Finalize goals
 - Scholarship distributions
 - Expanding scholarship Committee and liaisons to universities
 - Fund raising plan implementation.

Adjourned: 10:50 am