

Minutes
Oregon Chapter APWA Scholastic Foundation
November 6, 2000

Call to Order:

9:15 am
Tualatin Operations Building
10699 SW Herman Rd
Tualatin, OR

Attending:

Lori Faha, President
Gordon Merseeth, Vice President
Jeanne Nyquist, Secretary
Dan Boss, Treasurer
Bob Adams, Trustee
Don Schut, Trustee-elect
Dave Vargas, Scholarship Chairman
Jake and Abby Faha, Youth Advisors

Minutes:

Minutes of the 9/22/00 meeting were approved as submitted.

Treasurer's Report:

Balance as of 9/30/00 is \$111,080.68. The market is fluctuating. Treasurer's report was approved as submitted.

Scholarships:

A \$2,000 scholarship for 1999, and another \$2,000 scholarship for 2000, have been authorized by the Foundation Board, but have not yet been awarded by PSU. The disbursement policy states that the Foundation should fund scholarships at 5% of the previous five quarters. 5% of the average of the last five quarters (Sept 99 through Sept 00) is \$5,142.69. Of this amount, the Lindberg scholarship will be funded at \$2,000 and \$3,142.69 will be set aside for engineering scholarships. It was proposed and approved to continue to fund three engineering scholarships at \$2,700 each.

It was proposed and approved to use the Foundation's \$5,100 (5% from last five quarters) and request that the Chapter contribute at least \$6,000. From a total, \$10,100 scholarships will be awarded as follows:

- One scholarship of \$2,000 for PSU Lindberg
- One scholarship of \$2,700 for OIT engineering
- One scholarship of \$2,700 for PSU engineering
- One scholarship of \$2,700 FOR OSU engineering

Any remaining monies will be deposited in the Foundation's general fund.

Goal Setting:

It was proposed and approved to set the goal for the General Fund at \$250,000 to be accomplished by January 2006. Input from the membership questionnaire indicated strong support for this goal.

Fund Raising:

Gene Appel presented results from the membership questionnaire (attached).

From the list of proposals, it was decided to pursue the following:

<u>Activity</u>	<u>Date</u>	<u>Lead</u>
✓ Golf feature on par 3 hole	TBA	Merseth
✓ Direct mail newsletter	12/00	Boss
✓ Non Dinner direct mail	10/01	Appel
✓ Gizmo (rejuvenated?)	ongoing	Chapter Conferences
✓ Bequests	ongoing	
✓ Raise Conference contribution to Gizmo - need to ask Chapter	ongoing	Nyquist
✓ Charge \$25 for posting employment opportunities in newsletter and on website -need to ask Chapter	ongoing	Nyquist
✓ Auction E Bay – contact parties interested in this function	TBA	Appel
✓ Contact potential major contributors	ongoing	Appel, Merseth

The Board authorized Dan to develop a direct mail contribution piece for December newsletter.

Future Meeting Dates:

January 19	9:00 am-11:00 am at Tualatin Operations Building
March 16	9:00 am-11:00 am at Tualatin Operations Building
May 18	9:00 am-11:00 am at Tualatin Operations Building
July 20	9:00 am-11:00 am at Tualatin Operations Building
September 21	9:00 am-11:00 am at Tualatin Operations Building
November 16	9:00 am-11:00 am at Tualatin Operations Building

Next meeting: Elect officers and follow-up on fund raising ideas.

Adjourned: 11:20 am