

**MINUTES**  
**Oregon Chapter APWA Scholastic Foundation**  
**January 25, 2002**

**Call to Order:**

9:05 am  
Tualatin Operations Center  
10699 SW Herman Rd  
Tualatin, OR

**Attending:**

Don Schut, President  
Bob Adams, Vice President  
Dan Boss, Treasurer  
Jeanne Nyquist, Secretary  
Gordon Merseeth, Immediate Past President  
Ron Polvi, Chapter past President  
Gene Appel, Fund Raising Director

**Minutes:** The December 7, 2001, minutes were approved as submitted

**Treasurer's Report:**

Balance as of 12/31/01, was \$109,689.07. Net new contributions for the year were \$20,216.40. The market recovered somewhat during the last quarter. The regular account has a balance of \$78,576.18; the Lindberg account balance is \$10,555.38; the Lyle account balance is \$10,555.38

**Old Business:**

**NonEvent Fund Raiser**

Although contributions were lower than expected, the Board feels that this activity is worth repeating on an annual basis. We will review again for action this summer.

**Education Tuition**

Ron reported that the Chapter Board is considering increasing education program tuition as a contribution to the Foundation. Ron will check on the status and report back.

**Les Lyle Fund**

Don will ask Dave Vargas to recommend which institution we should select to award scholarships from the Lyle fund.

**New Business:**

**Scholarship status recap**

Dave Vargas has invited recipients to joint the conference. Dave is working with PSU to select candidates for Lindberg scholarships.

Dan mailed out the distributions for the second half of the year.

**Math Counts**

Ron suggested that we consider becoming a sponsor of the Math Counts program to promote APWA to middle school students. Volunteers and cash donations are needed. Ron will write an article for the APWA newsletter.

**Fund Raising Activities:**

**Auction:**

Katie Bretsch, City of Portland, joined the meeting via telephone. She proposes setting up an on-going online auction via E-Bay. Donors would be responsible for setting the tax deductible value of the items donated. We could create a page for the APWA Foundation on E-Bay. Katie volunteered to take the lead on organizing a small committee to develop the on-line auction, as well as a silent auction at the conference. The Board authorized Katie to pursue the idea of an on-line auction, as well as a silent auction at the conference, working with Gene as the liaison to the Board. Gene will ask Katie to present a plan at the April 19<sup>th</sup> Foundation Board meeting.

**Charitable Giving Campaign**

Jeanne reported that the City of Portland is conducting a Charitable Giving Campaign. We are too late to be included as one of the listed charities. However, we could link with another charity and pay the administrative fee for collection. The Board authorized Jeanne to pursue this idea, committing to an administrative fee of up to 15%.

**Spring Conference**

We will have the Gizmo at the conference. Katie will also investigate the idea of a silent auction.

**Other Business**

Dan and Gordon reported that they sent thank you letters to all recipients during 2001. Dan will continue to do this routinely.

**Next meeting:**

April 19, 2002, 9:00 am, Tualatin Operations Center

**Adjourned:** 10:35 am

Minutes submitted by: Jeanne Nyquist, Secretary