

MINUTES
Oregon Chapter APWA Scholastic Foundation
April 19, 2002

Call to Order:

9:10 am
Tualatin Operations Center
10699 SW Herman Rd
Tualatin, OR

Attending:

Don Schut, President
Bob Adams, Vice President
Dan Boss, Treasurer
Jeanne Nyquist, Secretary
Bob Deuel, Chapter President
Gordon Merseth, Immediate Past President
Gene Appel, Fund Raising Director
Dave Vargas, Scholarship Chairman

By Phone:
Ron Polvi, Chapter Immediate Past President
Greg Miller, Chapter Officer (by phone)

Minutes:

Moved and passed to accept minutes of previous meeting.

Treasurer's Report:

Balance is \$109,502 at the end of the first quarter. Dan is working with the accountant to complete the tax return. Cash generated at the Spring Conference for Gizmo was \$585 for the general account plus \$50 for the Les Lyle account. This does not include conference registration proceeds. The Treasurer's Report was unanimously approved.

Dan has built an access database to track contributions from individual donors. A letter of appreciation will be sent for each donation quarterly. Bob Deuel suggested that we adopt a policy that our donor database is private and not available for public dissemination. Gordon and Dan will draft a policy for discussion and adoption.

Old Business

Les Lyle scholarship was proposed to be awarded at Blue Mountain Community College where Les began his academic studies. Dave reported that Blue Mountain Community College Civil Engineer technology is a two year program. The Les Lyle Fund would generate a \$500 annual scholarship at Blue Mountain. Discussion focused on benefits of expanding to community colleges and to the east side of the state. Dave will draft a policy for discussion at the next meeting. We will notify the family when the policy is complete.

New Business

Fall Conference, Oct. 9, 10, 11, 2002, is in Pendleton. Dan will present the Boze award. The Foundation general business meeting will be on Friday morning, Oct. 11, 2002.

Scholarship status: announcements have gone out to the schools. Dave reported that PSU has not responded with qualified applicants. Gene and Jeanne will contact PSU.

Fund Raising

Gene reported that he is discussing an ebay auction promotion with Katie Bretsch.

Gordon will contact the golf coordinator for fall conference to do a drive contest with Gene's poster as the target.

We will send the contribution mailer with a letter to the membership this fall (early October). We will include an article in the newsletter highlighting the careers of a few scholarship recipients.

Next meeting:

July 19, 2002, 9:00 am, Tualatin Operations Center.

Adjourned: 10:45 am