

MINUTES
Oregon Chapter APWA Scholastic Foundation
Trustee Meeting
October 17, 2003

Call to Order: 9:10 a.m. Tualatin, OR

Attending:	Don Schut, President	Gordon Merseeth, Trustee
	Ron Polvi, Vice President	Gene Appel, Fund Raising
	Jeanne Nyquist, Secretary	Dave Vargas, Scholarship Chair
	Don Boss, Treasurer	

Minutes:

Approved minutes of August 1, 2003 as submitted.

Treasurer's Report:

Dan reported the 9/30/03 balance of 127,995.31 Scholarship checks were just distributed, which will reduce the account balance.

Old Business:

Tribute Account Policies: Proposed amendments to the General Fund and Disbursement Policies were reviewed.

Action: Gordon will prepare a final draft for Board consideration.

New Business:

Board nominations: Jim Gilmer, DEA; Mary Meloy, City of Redmond; and Dan Boss, City of Tualatin were nominated as trustees.

Action: Don will contact the nominees and prepare a ballot for approval of the membership at the Annual Business meeting.

Addition of one trustee: It was moved, seconded, and unanimously approved to add a position to the Board of Directors. The position will initially be a one-year term, and then will become a three-year term.

Action: Jeanne will prepare an amendment to Section IV of the Bylaws to present to the membership for approval at the Annual Business meeting.

Scholarships:

It was moved, seconded, and unanimously approved that the Board consider Geomatics (surveying) students as eligible for scholarship awards.

Discussion of timing of scholarship awardee notification and time of sending the check. Dan proposes early notification with follow-up check once they have confirmed enrollment.

Fund Raising:

E-Bay Auction: Gene presented information on the NFL book he is willing to donate for auction on E-Bay at minimum bid.

Action: Jeanne will get an evaluation of potential value from E-Bay. If result is \$5,000 or more, she will proceed with posting on E-Bay.

Honorary Dinner: Gordon reported that he, Gene and Ted have been discussing the honorary dinner, but do not have a recommendation yet.

Auction: Ron reported that an auction is planned at the Fall Conference, if enough items are contributed.

Action: Ron will contact Jim Carnahan to plan for the auction.

Lean-O-Matic: Lean-O-Matic accessory catalogs will be sold at Fall Conference.

Gizmo: Fund raising will be held at Fall Conference.

Chapter Contribution: Gordon reported that Ted Kyle will propose a donation from the Oregon Chapter.

Next Meeting:

Annual General Business meeting will be held at the Fall Conference at Kah Nee-Ta on October 24, 2003 following the Chapter Business meeting.

Adjourned: 10:45 am

Minutes submitted by: Jeanne Nyquist, Secretary