

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: October 11, 2005
Location: Salishan Lodge
Gleneden, Oregon

ATTENDING: Directors: Jeanne Nyquist (President), Ron Polvi (Vice President), Dan Boss (Treasurer), Gordon Merseith (Secretary), Ted Kyle, Jim Gilmer, Mary Meloy, Greg Miller

Guests: Scholarship Chair Bob Deuel (10:20), Chief of Fundraisers Gene Appel and member Ed Wegner.

CALL TO ORDER

The meeting was called to order by President Jeanne Nyquist at 9:25 am. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETING

After review, a motion was made, seconded and passed to approve the minutes of the July 15, 2005 meeting, after correcting the spelling of Bob Deuel's name.

TREASURERS REPORT

Treasurer Dan Boss presented the report he will provide to the Members on Thursday. The foundation showed a fund balance at the end of 2004 of \$148,069.11 and totaled \$159,758.65 at the end of September, 2005. Donations (new money) to the foundation during 2004 exceeded \$14,000.

Dan also reported that the first half of the scholarships have been paid. He also reminded Directors that he has a donor's list available for anyone to review.

A motion was made, seconded and passed to accept the Treasurer's report.

In other financial business, the Board discussed handling of funds from the Casino Night event and the raffling of the baskets. Dan reminded us that the issue of tax deductibility and non-deductibility rests with individual donors. At this time, it is uncertain as to whether the direct cost of running the Casino Night will be bourn by the conference fund or whether the Foundation will pay that cost. Our understanding is the Conference Chair, Lila Bradley intends to forward the bill for the casino services to Dan Boss for payment.

Dan noted that he receives copies of the Chapter's account activity from Key Bank. He also pointed out that our cash account with Columbia Funds has restrictions limiting the number of transactions he can make over a given time. At times, this requires Dan to move money from the Columbia Daily Fund to allow payment of obligations. Dan asked Directors for authorization to inquire with Key Bank about opening a cash account there to make the smaller transactions easier. He doesn't have information yet on the types of accounts they have, whether or not they are interest bearing or have fees that would make them unacceptable. Ted Kyle suggested looking at the programs and accounts used by Shore Bank.

A motion was made to allow Dan to open a new account with Key Bank pending his research and agreement with their account requirements. The motion was seconded with the provision that Dan will e.mail all Directors' with information on what he learns about the account options. If he wishes to pursue the account, Dan will ask the Directors to vote via e.mail.

The vote on the amendment is left open until Dan asks for it.

OLD BUSINESS

Cast Iron Medallions:

Ron has secured about 35 iron castings from East Jordan Iron Works, promoting the Chapter. These were donated to the Foundation by EJW and have promised another 65. About 10 have already been sold at the conference. The Foundation secretary will write a letter of thanks to EJW.

Casino Night:

Mary reported that Lila Bradley has made all the arrangement for the Casino Night fundraiser. Apparently the conference committee decided to hold this after the banquet on Wednesday instead of in conjunction with the vendors buffet on Tuesday. There was some discussion about if the Casino Night and the raffle baskets would cut into the traditional Gizmo fund raising. All sources of conference income for the Foundation will have to be weighed against totals from previous conferences.

Dan suggested that all Casino Night proceeds be collected and recorded by the conference committee. This will help offset the conference costs and keep the Foundation from direct involvement in the fund raising.

Previous Scholarship Recipients:

Mary Meloy will assemble data about previous scholarship winners, where they are now and what they are doing.

NEW BUSINESS

Scholarships:

Gordon mentioned a conversation he had with a scholarship winner from 2003/04. The former student asked about the degree of competition for scholarships at individual schools. He had the impression from his advisor that he was the only person applying and that he would receive the award by filling out the APWA forms. He filled out the forms and was awarded the scholarship. He wondered whether or not this was the case at all universities.

Gordon will discuss this with our Scholarship Chair Bob Deuel and ask that he inquire at each school and report back to the Directors.

Director Nominations:

Jeanne announced that terms of office for Ron and Gordon will end on December 31, 2005. She said that each of them have agreed to be nominated for another 3-year term. She also said that we had discussed increasing the board number from 8 to 11, the

current maximum number allowed by the Bylaws. Advantages include increasing the geographic reach of the Board and increasing the attendance at meetings when not all members are able to come.

After discussion, a motion was made, seconded and passed to increase the board size to 11.

Following discussion on staggering of terms and Jeanne then offered the following nominations:

3 – year Terms:	Ron Polvi Gordon Merseth Ted Kyle
2 – year Term:	Ed Wegner
1 – year Term:	Gene Appel

A motion was made seconded and passed to recommend these nominations to the Members at the annual meeting on Thursday.

Langley Scholarship:

Jeanne reported that she had been unable to make contact with Merle's wife, Donna, regarding input on setting up a scholarship to honor Merle's service to the Chapter. Jeanne will write to the last address she has for Donna. While Merle's family cannot dictate conditions of the scholarship, we will be sensitive to their input and advice. Jeanne said that since the Tribute Fund will be just over \$10,000, it is most likely that the scholarship will be in the amount of \$500/year.

Annual Meeting:

Jeanne reviewed the agenda for the annual meeting. It will convene just after the Chapter meeting on Thursday, October 13, 2005.

Good of the Order:

Bob Deuel said that he will talk with the OIT staff regarding using our scholarship for engineering students only. Our tradition has been to alternate scholarships between engineering and surveying students. He said that the Professional Land Surveyors Association (PLSO) of Oregon provide a substantial annual scholarship for surveying students and that our funds may be better directed to engineering students unless that creates an imbalance between the two disciplines. He will report results of his discussions at the next Board meeting.

Bob also said that Kurt Corey, Chapter Board Member will be attending the OSU scholarship banquet this year.

The meeting was adjourned at 10:45 am.

Recorded by Gordon Merseth
Secretary