

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: November 18, 2005
Location: City Operations Center
Tualatin, Oregon

ATTENDING: Directors: Jeanne Nyquist (President), Ron Polvi (Vice President), Dan Boss (Treasurer), Gordon Merseith (Secretary), and Ed Wegner.

CALL TO ORDER

The meeting was called to order by President Jeanne Nyquist at 9:10 am. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETING

After review, a motion was made, seconded and passed to approve the minutes of the October 11, 2005 meeting in Gleneden and to approve the minutes of the Annual Members Meeting following correction by adding a paragraph stating that the members approved the boards recommendation to extend the number of foundation Directors from 9 to 11.

TREASURERS REPORT

Treasurer Dan Boss reported that the foundation showed a fund balance at September 30, 2005 of \$162,948.37. He also reviewed renaming changes ("Z" funds) made in the Columbia Funds system and explained what old funds the new ones replaced. He also provided the graphic showing foundation assets in comparison with the long-standing goal of reaching \$250 thousand by January, 2006. It is evident that we will not reach this goal and he suggested that we revisit that goal and consider setting a new one.

Directors discussed the possibility of moving foundation assets from Columbia Funds to another group. With Columbia Funds being bought by another firm and it subsequently purchased by yet another, Directors questioned whether or not we have the same financial management we originally did. Ron Polvi and Gordon Merseith will investigate other options including use of a common (pooled) fund such as the Oregon Foundation.

Dan reported that he has paid the annual corporation fee of \$50.

He also reported contact with Key Bank and the option of moving the Foundation checking account to there for convenience. He asked about their connection with Shore Bank and learned that there is none. (**Reminder to Directors, from the October meeting;** A motion was made to allow Dan to open a new account with Key Bank pending his research and agreement with their account requirements. The motion was seconded with the provision that Dan will e.mail all Directors' with information on what he learns about the account options. If he wishes to pursue the account, Dan will ask the Directors to vote via e.mail.)

The vote on the amendment is left open until Dan asks for it.

Dan also said that our accountant said that we must acknowledge anyone who purchases anything from the Foundation when the purchase price exceeds \$75, such as the cast iron medallions or gift baskets similar to those sold at the Fall Conference. Dan will send letters to purchasers as needed.

A motion was made, seconded and passed to accept the Treasurer's report.

OLD BUSINESS

Fall Conference Proceeds:

Dan said that Lila Bradley, Fall Conference Chair has sent the checks she received from the Fall Conference for deposit in the Foundation account. She did not send any of the cash received but will be sure that it gets to the Foundation. Initial reports are that the Casino Night may only have broken even. Reported receipts from the raffle and scrip sales were \$405.

Medallion Sales:

Ron Polvi reported that 21 medallions were sold at the Fall Conference. He suggested that we advertise the remaining ones on e.bay. Jeanne said she would speak with Roger Talley about helping set up an e.bay account for the Foundation.

Scholarship Award Practices:

Gordon will speak with Bob Deuel about contacting each of the schools where APWA scholarships are awarded. We would like to know what the scholarship/grant award practice is at each school and how the APWA funds are handled.

NEW BUSINESS

Directors:

Jeanne distributed a list of all Directors including their term of office and contact information for each.

Election of Officers:

This agenda item was tabled until the January meeting.

Resolutions:

Dan suggested that the Directors take annual formal action to set the number and amounts of scholarships for the subsequent year. Gordon will review the bylaw requirements for this and update the Directors at the next meeting.

Langley Scholarship:

Jeanne reported that she has been in contact with Dona Langley. She said that Merle's family is very pleased that enough funds have been collected to begin a scholarship in his memory. When asked, Dona suggested that we consider funding a scholarship at George Fox University. Gordon suggested that Lane Community College also be considered. Apparently, the Langley family has ties to George Fox and Merle spend most of his career in the Eugene area.

Directors agreed to request Bob Deuel contact each school and inquire about their programs, with particular attention to any degree programs that lend themselves to a career in public works. With this, Directors suggested that Bob also contact the PSU School of Urban Studies. Given the difficulty of providing annual awards to that group, Directors would like to consider including the Masters in Public Administration program at the University of Oregon for the Lindberg Scholarship.

Director Resolution:

Jeanne distributed a Resolution documenting the change from nine (9) to eleven (11) Directors as approved by the Foundation Members on October 13, 2005. An original was signed and placed in the Foundation resolutions book.

Fund Raising:

Directors discussed fund raising at the Joint Spring Conference. Ron will speak with Kurt Corey about connecting with the conference committee to discuss the \$10 registration donation, the Gizmo and general Foundation fund raising practices.

2006 Meetings:

Tentative meetings for 2006 were set for:

January 13 – 9 am at either the Operations Center or Jeanne’s wine party

March 29 – Spring Conference

June 23 – Astoria

Fall Conference

The meeting was adjourned at 11:00 am.

Recorded by Gordon Merseth
Secretary