

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: January 26, 2006
Location: City Operations Center
Tualatin, Oregon

ATTENDING: Directors: Jeanne Nyquist (President), Dan Boss (Treasurer), Ron Polvi (Vice President), Gordon Merseth (Secretary), and Jim Gilmer.

CALL TO ORDER

After expanding the Board membership at the 2005 Annual Meeting, we are lacking a quorum. Jeanne convened the group as an informal meeting at 9:00 am. An agenda had been distributed to all Directors via e.mail. She said that without a quorum, we would discuss agenda items, can make motions and seconds but will not be voting at this time. Motions will be distributed via e.mail to all members with votes taken later.

MINUTES OF PREVIOUS MEETING

The group reviewed the minutes of November 18m 2005. A motion was made and seconded to accept the minutes. Vote will occur later.

TREASURERS REPORT

Treasurer Dan Boss reported that the foundation showed a fund balance at December 31, 2005 of \$170,175.32.

Dan noted that he received another check from the Fall Conference. This was in the amount of \$1070. There was no indication of the primary source of the money. Dan will check with Lila Bradley to see if it was from registrations, the gift baskets, or the casino night event. He also noted that he has received the Chapter's annual foundation contribution of \$6,000. Both checks have been deposited.

In calculating the amount the Foundation will make available for scholarships in 2006, Dan reported that the 5 Quarter Average balance in the fund was \$152,900. Based on our policies, we should be giving away \$5,146 in 2006 plus the \$6,000 that the Chapter contributes as a pass-through; for a total of \$11,146. Our current scholarships total \$10,900 annually.

Those present decided to discuss increasing the scholarship amounts during the new business portion of the meeting.

Following review of the report, Dan asked approval to have our 2005 federal tax statement prepared. He will ask the same person who has done them previously to do them again. A motion was made and seconded to approve. The vote will occur later.

A motion was made and seconded to approve the Treasurer's Report. A vote will occur later.

OLD BUSINESS

Medallion Sales:

Ron Polvi reported no change in medallion sales. He will work with Rick Olson to promote sales during the Spring Joint OR/WA Conference.

EBay:

Jeanne will try to get Gene Appel's NFL book on Ebay prior to the Superbowl.

Gizmo:

Discussion revolved around selling the Gizmo again at the Spring Joint Conference. Members decided that it would be ok if someone from Washington wins the prize this time.

NEW BUSINESS

Election of Officers:

Consensus was that the current slate of Foundation Board officers be retained for another year. All officers present agreed to serve another term. We discussed the need to identify a Treasurer-in-Training in preparation for the time when Dan will no longer be the Treasurer. All members are encouraged to submit candidates for discussion.

Scholarship Amounts:

Jeanne Nyquist reported on options for placing the Merle Langley Scholarship. Institutions under consideration include George Fox University (GFU), Umpqua Community College (UCC), Lane Community College (LCC), Central Oregon Community College (CoCC), the University of Portland (UP), Chemeteka Community College (ChCC) and Clackamas Community College (CCC). She said that Merle's family had suggested that GFU be considered but that they had no strong preference. Members felt that since GFU does not have study programs that lead more directly to public works careers, other schools should be considered.

UCC, LCC, ChCC, CoCC, and CCC are considered because they have technology based programs, some of which relate to public works careers. In addition, they provide many potential public works opportunities to students who will receive an associate degree. UP was added because they were once a part of the scholarship program and award degrees in civil engineering. Board members also felt that geographical diversity should be a consideration as well.

In addition to funding the Merle Langley Scholarship, discussion included increasing the existing scholarship amounts and/or adding another community college scholarship.

Dan said that Rick Olson had informed him that the Chapter Board has approved an additional \$5,000 contribution to the scholarship general fund in 2006. These finds will be included in the calculation for available scholarship funds. With the fund total as it now stands, 5% of the total plus the \$6,000 from the chapter total about \$13,600 available. Our current scholarships total \$10,800. Adding the Merle Langley Scholarship at \$500 brings the current commitment to \$11,300, leaving \$2,300 available.

After much discussion on options and locations, meeting attendees recommend the following new scholarship program as follows:

1. Increase the existing scholarships at OSU, PSU and OIT from \$2,800/year to \$3000/year,
2. Continue the Lindberg Scholarship at PSU Urban Studies at \$2000/year,
3. Continue the Les Lyle Scholarship at BMCC at \$500/year,
4. Begin the Merle Langley Scholarship at Lane Community College at \$500/year,
5. Begin a scholarship at Umpqua CC at \$500/year.

Members recommended that the existing criteria for scholarship eligibility be continued. These include that candidates be US citizens and that financial need be documented.

Pending more information on specific programs at LCC and UCC, members recommended that the Civil Engineering Technology program at UCC be targeted and that students in the engineering preparation program at LCC be the candidate pool. Candidates can be in either their 1st or 2nd year of study. We also will ask Bob Deuel to investigate programs at Clackamas and Chemeteka for possible inclusion in future decisions. We will hold off on scholarships at UP and Central Oregon CC.

A motion was made and seconded to recommend this program to the full board. Jeanne will ask all members to vote on this motion along with the earlier motions. She will do this by e.mail.

Ron Polvi's Cell:

Ron wants everyone to know that his new cell number is 503.302.5750.

2006 Meetings:

Tentative meetings for 2006 were set for:

March 29 – Spring Conference

June 23 – Astoria

Fall Conference

The formal meeting was adjourned at 11:15 am but the record will remain open to allow all members to cast votes on the various motions.

Recorded by Gordon Merseth
Secretary