

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: March 29, 2006
Location: Vancouver Hilton
Vancouver, WA

ATTENDING: Directors: Jeanne Nyquist (President), Dan Boss (Treasurer), Ron Polvi (Vice President), Gordon Merseith (Secretary), Jim Gilmer, Greg Miller, Jim Carnahan, Ted Kyle, Ed Wegner, Mary Meloy, and Lila Bradley. Fund Raiser, Gene Appel and Scholarship Chairman Bob Deuel also attended.

CALL TO ORDER

Jeanne convened the meeting at 9:55 am. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETINGS

A motion was made, seconded and passed to approve the minutes from meetings of November 18, 2005 and January 26, 2006.

TREASURERS REPORT

Treasurer Dan Boss reported that the foundation showed a fund balance at December 31, 2005 of \$170,175.32, and the second payments of all scholarships have been paid.

Dan met with James Brinkman, CPA to review our tax filing and get the foundation's copy. The Foundation paid \$42 for our annual fee and the accountants fee to prepare the tax filing was \$710. Mr. Brinkman indicated that State of Oregon regulations now require that people who become members of a foundation must actually indicate a desire to be foundation members. This is not a federal requirement but is something we should look into and make provision for this if necessary.

Dan reported that the Foundation received \$1000 from the Black United Fund and that the donation will be credited to the Polvi Tribute Account. The Foundation also received \$1350 from the Fall Conference from Delegate registrations. He also reported that the Chapter Board voted to provide an additional \$5000 to the Foundation this year.

A motion was made, seconded and passed to approve the Treasurer's report of the January 26, 2006 meeting, today's Treasurer's report and payment of \$710 to James Brinkman

OLD BUSINESS

January Issues:

1. A motion was made, seconded and passed to elect the Foundation officers for 2006 as presented in the January meeting.
2. Following discussion, a motion was made, seconded and passed to adopt the new scholarship amounts for both the existing scholarships and the addition of new scholarships for the schools recommended from the January meeting. Gene Appel

offered an amendment to the motion to include other community colleges and after additional discussion, withdrew his amendment.

Gizmo:

Our stance with respect to awarding the Gizmo at the Spring Conference, use of the funds raised to support a scholarship honoring Jack Pittis, and whether or not the Gizmo could go to a Washington Chapter member were discussed. Consensus on all of the above was reached.

NEW BUSINESS

Fund Raising:

1. Medallions will be available for sale during the Spring Conference. Ron said he believed that Rick Olsen will be bringing them.
2. Gizmo funds will be raised in the traditional manner with donors informed that they can specify whether they want their contributions to be applied to the Oregon Scholastic Foundation or to the Washington Chapter's Jack Pittis Memorial Scholarship.
3. Following discussion about the fund raising opportunities at the recent Fall Conference, it was decided to keep fund raising at the upcoming Pendleton conference to the Gizmo and medallion sales. Mary Meloy will speak with Lila Bradley about the basket raffle and bring a recommendation to the Trustees regarding repeating that at the Pendleton conference.

Scholarships:

Bob Deuel reported on his activities as the new Scholarship Chairman.

1. The Foundation received a thank-you letter from Coleen Jenkins.
2. Bob has received a request for a member scholarship from Mike Bissett/McMinnville.
3. Bob requested guidance on use of the Chapter letterhead or if the Foundation has its own letterhead.
4. Bob distributed draft letters and scholarship applications for each of the schools for review and comment. He pointed out places in the both where he made editorial changes and modified some of the filing and notification dates. After discussion, a motion was made, seconded and passed to continue the residency requirement for scholarship applicants. Applicants at 4-year (university) schools will be required to have 4 years of Oregon residency and applicants at the Community Colleges will be required to have Oregon residency for 2 years.
5. Trustees reviewed the criteria and application forms for the new schools and gave approval for their use.
6. Following research and discussion with advisors at Clackamas CC and Chemeketa CC, Bob recommended adding these two schools to the scholarship list. He recommended that their scholarships be at the \$500 level and use the same criteria as the other community colleges. A motion was made, seconded and passed to offer a \$500 scholarship to Clackamas Community College in the study areas of Water/Wastewater Technology, GIS, Drafting Technology, and General Technology and to Chemeketa Community College in the Civil Technology study area.

2006 Meetings:

Future meeting dates for 2006 are:

June 23 – Astoria (Ed Wegner will let us know where the meeting will be held.)

Fall Conference, October 10-13 in Pendleton

The meeting was adjourned at 11:15 am.

Recorded by Gordon Merseth
Secretary