

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: December 1, 2006
Location: Tualatin, Oregon
Tualatin Maintenance Center

ATTENDING: Directors: Jeanne Nyquist (President), Dan Boss (Treasurer), Ron Polvi (Vice President), Jim Gilmer, Ed Wegner, Gordon Merseeth (Secretary), and Gene Appel, Chief Fund Raiser.

CALL TO ORDER

Jeanne convened the meeting at 9:15. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETINGS

A motion was made, seconded and passed to approve the minutes from the meeting of October 12, 2006 with a correction showing the new Directors terms as 3 years instead of 30 years.

TREASURERS REPORT

Treasurer Dan Boss distributed a report showing that the foundation showed a fund balance at September 30, 2006 of \$181,667.58. The balance was down for the quarter as a result of scholarship payments for the first half of the year. The Directors reviewed the fund allocations and income.

A motion was made, seconded and passed to accept the Treasurer's report.

The Treasurer also reported that the current balance had grown to \$197,284 as of November 30th. This was a result of proceeds from the Fall Conference and donations. Dan reported that with the contribution from Don Schut, a new Tribute Account will be opened and will show up in the next quarterly report. He reported receiving three checks from the Fall Conference activities. These were \$810 for registrations, \$1100 from ESI for Gizmo contributions via credit cards, and \$810 from the casino night event.

He also reported dealings with the bank regarding our "free" account and was successful in having charges for service reversed. The Foundation was also issued an ATM card for use in on-line banking. Dan said that he has disabled the card so it cannot be used to withdraw or otherwise transfer funds. He also asked that we fill out new account cards to update the approved signatures.

Dan requested Board approval to pay the Foundations' 2006 corporation fee and to move \$6800 out of the checking account and back into the interest-bearing cash account. A motion was made, seconded and passed to do both of these.

OLD BUSINESS

1. Fund Raising: Jeanne reported on discussions she has had with Gene Appel and Dan regarding the Foundation's 2007 (Gene turns 70) fund drive. They suggest that the Board consider a change in our Tribute Account policy. The change would allow anyone who initiates a Tribute Account during 2007 to increase the Tribute Account balance by including prior contributions of record. Following discussion, a motion was made, seconded and passed to approve Resolution 06-2.

It was agreed that contributions which were made to other Tribute Accounts not be counted toward the new Account.

The Board also discussed providing Tribute Account founders with acknowledgements. Suggestions included lapel pins, publicized write-ups, including names in a brochure, providing embroidered shirts, functional gifts, etc. No conclusion was reached.

The Board discussed how to sell the remaining cast iron medallions. Ron Polvi will find out how many are left and will inform the other Board members so we can all begin finding willing buyers.

Gene proposed a list of 29 individuals who could be approached regarding establishment of Tribute Accounts. Fourteen of these were adopted by Directors who committed to make contact before our next meeting to solicit their interest in establishing Tribute Accounts.

NEW BUSINESS

1. Meeting Schedule for 2007: The Foundation Board will meet on **January 5th, March 9th, May 3rd, July 13th, October 17th, and December 7th**. The added meetings will focus on the Gene-turns-70 initiative.

2. 2007 Officers: A motion was made, seconded and passed to elect the following slate of officers for 2007:

President – Jeanne Nyquist
Vice President – Ron Polvi
Treasurer – Dan Boss
Secretary – Gordon Merseth

GOOD OF THE ORDER

Jeanne reminded the Board that the annual Oregon Chapter Board will hold their 2007 goal setting meeting next week. Ron Polvi intends to attend and will represent the Foundation. Jeanne asked that he inform the Chapter Board of our intent to increase the number of Tribute Accounts during 2007 and to propose that Board members consider establishing their own accounts during this time. He will also ask about the Chapter's annual contribution to the Foundation.

ADJOURN

With no further business, the meeting was adjourned at 11:04 am.

Recorded by Gordon Merseth
Secretary