

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: July 27, 2007

Location: Tualatin Operations Center
Tualatin, Oregon

ATTENDING: Directors: Jeanne Nyquist (President), Dan Boss (Treasurer), Gordon Merseth (Secretary), Jim Gilmer, Ed Wegner, Mary Meloy, and Gene Appel.

CALL TO ORDER

Jeanne convened the meeting at 10:10am. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETINGS

A motion was made, seconded and passed to approve the minutes from the regular Board meeting of May 31, 2007 and the supplemental meeting of June 1, 2007.

TREASURERS REPORT

Treasurer Dan Boss distributed a report showing that the foundation carried a June 30th fund balance \$217,303.30. He reported that the scholarship checks sent to Jason Munoz have been returned as Mr. Munoz is no longer enrolled at Umpqua CC. He also noted that the \$1000 check sent to Rebecca Toland has not been cashed yet either.

Other financial issues included receipt of \$220 from the Pendleton conference resulting from registration income. Dan also noted that a \$12 Visa processing fee was taken from a \$400 contribution. He will speak with Maggie Vohs at Cameo Management about the fee.

He reported receiving a notice of a class action suit involving Columbia Entities litigation. There is no action we should take at this time.

Dan reported payment of \$1110 to James Brinkman, CPA for his services in preparing our filing documents for the year. He also distributed a letter from Mr. Brinkman regarding Article 8 of our Articles of Incorporation. Section 4942 of the IRS code provide for some organizations to be subject to tax if they do not follow the distribution requirements of the IRS code. The wording regarding 'supporting organization' contains requirements that may or may not align with our distribution policies. He suggests that we clarify what we want in a written statement as part of the minutes.

Dan has also been in contact with Kay Caldwell at APWA National and Kurt Corey, Oregon Chapter President regarding this matter.

A motion was made, seconded and passed to accept the Treasurer's report.

OLD BUSINESS

None

NEW BUSINESS

1. Scholarship Selection/Distribution:

Jeanne reported that Bob Deuel has provided scholarship application information from several schools along with his recommendations in a July 19th letter.

The Directors reviewed the applications and Bob's recommendations and made the following scholarship decisions for the 2007/08 school year:

1. OIT – Patrick Glassford (Civil Division) - \$3000
2. OSU – Joshua Goodall - \$3000
3. PSU – Peter Armans - \$3000 – No decision – Hold for more information, incomplete application.
4. PSU Lindberg – Matthew Berkow - \$2000
5. BMCC (Lyle) – No nominee
6. Chemeketa CC – Joseph Frank - \$500
7. Clackamas CC – No nominee
8. LCC (Langley) – April Chase - \$500
9. UCC – Loriann Parson - \$500

The Board discussed the possibility of awarding two scholarships to UCC since their candidate last year, Jason Munoz, did not make use of the funds. UCC submitted a second candidate, Shawn Crago but did not have a completed application. Bob requested supplemental information but had not received it yet. No decision was made on a second scholarship to UCC.

A motion was made, seconded and carried to accept Bob Deuel's recommendations as listed above. Decisions on the PSU Lindberg scholarship is tabled pending receipt of additional information regarding the candidate's citizenship status. Also, the Board tabled a decision on the second candidate at UCC pending receipt of additional application information.

2. Growing Foundation Assets:

Jeanne reported on a meeting held with Dan and Gene in conjunction with the joint Chapter/Foundation meeting in Lincoln City. Without a quorum present, no official action was taken. She said that the Chapter Board was very interested in helping to increase the Foundation assets to the point of being self-sufficient. The Chapter Board asked that the Foundation develop a funding plan(s) which can be presented to the Chapter Board at its meeting on August 10th.

Foundation Directors discussed possible scenarios for doing this and decided to propose a joint Chapter/Foundation effort which would cause the foundation assets to reach \$300,000 by December 31, 2008 and \$1 Million by 2020. Dan and Gordon will make up a spreadsheet showing the Chapter's financial participation to achieve this goal.

In addition to the financial details, Jeanne said the Chapter Board also wants more specific information on the Foundation's plans for disbursement, ie, scholarship growth in number and amount.

3. Next Meeting: The Foundation Board will meet on **October 18, 2007** in Bend at the Fall Conference.

ADJOURNMENT:

With no further business, the meeting was adjourned at 12 noon.

Recorded by Gordon Merseth
Secretary