

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: October 17, 2007

Location: Bend Conference Center
Bend, Oregon

ATTENDING: Directors: Jeanne Nyquist (President), Ron Polvi, (Vice President), Dan Boss (Treasurer), Gordon Merseth (Secretary), Jim Gilmer, Ed Wegner, Mary Meloy, Gene Appel and Kurt Corey.

CALL TO ORDER

Jeanne convened the meeting at 9:05 am. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETINGS

A motion was made, seconded and passed to approve the minutes from the regular Board meeting of July 27, 2007.

TREASURERS REPORT

Treasurer Dan Boss reported that the foundation has a fund balance of about \$227 thousand as of October 16th. He distributed a copy of the 2006 Annual Report he will be presenting at the Annual Meeting on Friday. Dan also said that the Foundation's books will be audited during the Fall Conference. Auditors are Chapter Board Members Peggy Keppler, Jim Carnahan and Marty Anderson.

OLD BUSINESS

1. Foundation Growth and proposal to the Chapter Board.

Jeanne continued the discussion from our last meeting regarding the discussion between the Chapter Board and the Foundation Board. She expanded on the Chapter Board's position regarding our request for additional funds to help the Foundation reach a self sustaining financial position.

The Chapter Board members would like the Foundation Board's proposal to include our vision for the growth of the Scholarship program along with growth in the financial stability of the foundation. This proposal should address the Foundation's short- and long-term goals including the number of scholarships, all possible institutions where they could be awarded, partnering options with private industry, etc. Trustees also discussed the possibility of partnering with some of the construction trades programs, looking for federal and other public funding options, sponsoring an intern program in concert with local industry and similar initiatives.

To begin the process, the following motion was made and seconded:

"Over the next 5 years, the foundation will provide a scholarship to every public university or college that has a public works related program in Oregon. This will begin in 2008 and continue by adding at least one scholarship each year. During this time, the Foundation will also become financially self-sustaining."

After discussion, the motion was amended to change 5 years to 10 years.

The motion carried.

Additional related activities; Ron Polvi will research how many public schools in Oregon currently have such programs, and Gordon Merseth will gather information about the federal funds for transportation which are being funneled through Portland State University. This will be done to look for opportunities to leverage our scholarship with the federal funds.

A motion was made, seconded, and carried to develop a scholarship/intern program with Oregon employers. Dan Boss (and others selected by Dan) will draft guidelines for Trustees to use in connecting scholarship-winning student interns with potential employers.

The Chapter Board would like to have our revised proposal to consider at their December meeting with a plan to roll out the program at the 2008 Spring Conference.

2. Scholarship Activity.

Jeanne reported that there is still no qualified scholarship candidate from Portland State University and that we have an incomplete application from Blue Mountain CC. Consensus was to not go back to BMCC for additional information since a student in that position should be aware enough of the scholarship guidelines and requested information that the application can be filled out properly.

Trustees discussed the scarcity of scholarship winners at the Spring and Fall Conferences. Discussion included requiring all scholarship winners to attend at least one statewide APWA function (Spring or Fall Conference) within a 2-year period. Another idea was to have winners attend the Fall Conference to pick up their first check. This could begin with the 2008/09 school year. Another involvement idea is to have each scholarship recipient have a mentor who is a Board member. No decision on taking action at this time was made.

3. Chapter Scholarship Chair.

Jeanne announced that Victoria Sager from Washington County will assume the position of Scholarship Committee Chair following resignation of previous chair, Bob Deuel.

NEW BUSINESS

1. Dan will compute the 5-Quarter foundation numbers for use in requesting funds from the Chapter Board for 2008/09 scholarships.
2. Jeanne announced that the elected terms of three of the Trustee positions will end on December 31, 2007. Trustees whose terms are expiring are Ed Wegner, Jeanne Nyquist and Mary Meloy. Ed and Jeanne have indicated that they will stand for election to new 3-year terms. Candidates identified for nomination to the Foundation Board include Hugh Kalani and Eric Jones. Dan will ask Hugh about his interest in the position and Gene will ask Eric. Jeanne said both could be nominated for the position with an election for all three positions held at the annual meeting on Friday.

3. Next Meeting: The Foundation Board will meet on **November 9, 2007** at the Operations Center in Tualatin.

ADJOURNMENT:

With no further business, the meeting was adjourned at 10 am.

Recorded by Gordon Merseth
Secretary