

**APWA SCHOLASTIC FOUNDATION
MINUTES
of the
DIRECTORS MEETING**

Date: November 9, 2007
Location: Tualatin, Oregon
Tualatin Operations Center

ATTENDING: Directors: Jeanne Nyquist (President), Dan Boss (Treasurer), Jim Gilmer, Ed Wegner, and Eric Jones.

CALL TO ORDER

Jeanne convened the meeting at 9:15. An agenda had been distributed to all Directors via e.mail.

MINUTES OF PREVIOUS MEETINGS

A quorum was not present, so no action was taken on previous minutes.

TREASURERS REPORT

Treasurer Dan Boss distributed a report showing that the Foundation's fund balance as of September 30, 2007 of \$219,629.64.

OLD BUSINESS

Fund Raising Goals: The Board discussed developing a fund raising strategy to expand scholarship offerings, become self sustaining, offer internships for scholarship recipients, and offer scholarships to high school seniors. After much discussion, the Board adopted the following fund raising goals:

- Expand APWA scholarship offerings to include every public school in Oregon offering public works or public administration programs.
Strategy: Fund one new scholarship annually. Initially focus on creating new scholarships at community colleges, and eventually include universities, and finally consider expanding to private schools.
- The Foundation will become self sustaining by 2013 (in 5 years).
Strategy: Gradually eliminate the Foundation's reliance on the Chapter's annual contribution to fund scholarships. The Chapter would still be encouraged to contribute, but contributions would go directly to the General Fund to support fund raising goals.
- Increase the involvement of young people in the Chapter.
Strategy: Facilitate internships for scholarship recipients by involving public agency and private business members of Oregon APWA. Eventually consider offering scholarships to freshmen and linking them to internship opportunities to involve them in the public works community.

The Foundation officers will meet to develop fund raising forecasts and will present this information to the Oregon Chapter Board at their goal setting meeting on December 7.

NEW BUSINESS

New Members: Eric Jones was welcomed as our new Trustee, serving a term from 2008-2010. Victoria Saager is the Chapter's new Scholarship Chair. She was not able to attend today's meeting, but Jeanne will contact her to invite her to future meetings.

Election of Officers: In the absence of a quorum, election of officers was delayed until the next meeting. Board members are asked to consider nominations.

Scholarships for 2008-2009. Foundation policy is to award 5% of the prior 5 quarter average. The calculation generated \$3000 for tribute scholarships and \$7020 for regular account scholarships. Assuming an annual donation from the Chapter of \$6000 yields a total of \$16,020 possible for distribution. The Board members present recommend that \$13,500 be dedicated to funding existing scholarships for 2008-09 and \$2,520 be contributed to the general fund to support fund raising goals.

5% of 5 Q average:	\$ 3000 tribute scholarships
	\$ 7020 regular account scholarships
Chapter contribution	\$ 6000
Subtotal	\$16020
Fund current scholarship	\$13500
Remaining to Gen Fund	\$ 2520

Since a quorum was not present, the above recommendation will be presented to the full Board for a vote. Once approved, we will ask our new Scholarship Chair to begin contacting the schools after the first of the year.

Next Meetings:

December 7, 2007, 10 a.m. goal setting meeting with Chapter Board in Eugene.

January 4, 2007, 10 a.m. Tualatin Operation Center.

ADJOURN

With no further business, the meeting was adjourned at 11:15 am.

Recorded by Jeanne Nyquist
President