

**APWA Oregon Chapter  
Scholastic Foundation  
Meeting Minutes**

**Date:** 1/11/08

**Location:** OTAK's offices, Lake Oswego, Oregon

**Attending:** Jeanne Nyquist, President  
Ron Polvi, Vice President  
Dan Boss, Treasurer  
Gene Appel, Trustee  
Kurt Corey, Chapter Immediate Past President  
Rick Olson, Chapter President  
Jim Gilmer, Trustee  
Eric Jones, Trustee

**Call to Order:** 8:10 a.m.

**Minutes:** The Board unanimously approved the November 9, 2007, minutes and the notes from the December 7, 2007, goal setting session with the Chapter Board.

**Treasurer's Report:**

- Treasurer Dan Boss reported that the Foundation fund balance was \$230,556.11 as of 12/31/07.
- Ron Polvi has established a new tribute account, which will generate a new \$500 scholarship.
- Ron has applied for partnership with the Oregon Cultural Trust. Once approved, Scholastic Foundation donors who contribute matching funds to the OCT will be eligible for a tax credit. Ron will get more details and report back.
- Dan reported that the Foundation received the registration funds from the APWA Spring and Fall conferences.
- Dan noted that last year's PSU Public Affairs scholarship recipient, Rebecca Toland, did not cash the second-half scholarship check of \$1,000. Jeanne will ask our Scholarship Chair, Victoria Saager, to check with PSU on the status of the check and return it to the Foundation if it is not be used for the scholarship.
- Dan and Jeanne will send out the second-half scholarship checks for the 2007-2008 school year.

**Old Business:**

Fund Raising Goals: The Board reviewed and adopted the following goals:

Goal: Expand APWA scholarship offerings to include every public school in Oregon offering public works or public administration programs.

Strategies:

- Increase fund raising by partnering with the Chapter, sponsoring fund-raising programs and events, and seeking grant and partnership opportunities.
- Fund one new scholarship annually. Initially focus on creating new scholarships at community colleges, and eventually include universities, and finally consider expanding to private schools.

Goal: The Foundation will be financially self sustaining by 2013 (in 5 years).

Strategy:

- Gradually eliminate the Foundation's reliance on the Chapter's annual contribution to fund scholarships by increasing the balance in the General Fund. The Chapter would still be encouraged to contribute, but contributions would go directly to the General Fund to support fund raising goals.

Goal: Increase the involvement of young people in the Chapter.

Strategies:

- Facilitate internships for scholarship recipients by involving public agency and private business members of Oregon APWA.
- Eventually consider offering scholarships to freshmen and linking them to internship opportunities to involve them in the public works community.

The attached spread sheet projects the fund raising goals indicating that the Foundation plans to raise \$10,000 in 2008, \$20,000 in 2009 and \$10,000 annually thereafter through contributions in addition to income from annual conference registrations and Gizmo contributions. The Chapter has committed to donate \$6,000 for 2008, so the Foundation will need to raise an additional \$4,000 to meet the goal. There was discussion of attempting to sell Gene Appel's football book on E-Bay. Gene and Jeanne will pursue this opportunity, with assistance from other members with E-Bay expertise.

Scholarship Awards 2008-2009. The Board unanimously approved award of the following scholarships for 2008-2009. Jeanne will contact Scholarship Chair Victoria Saager to notify the schools.

- One scholarship of \$3,000 will be awarded to a student in the civil engineering program at Portland State University.
- One scholarship of \$2,000 will be awarded as the Lindberg scholarship to a student in the Public Administration Program at Portland State University.
- One scholarship of \$3,000 will be awarded to a student in the Civil Engineering program at Oregon State University.
- One scholarship of \$3,000 will be awarded to a student in the Civil Engineering/Geomatics program at Oregon Institute of Technology.
- One scholarship of \$500 will be awarded as the Les Lyle Memorial Scholarship to a student in the Civil Engineering Technology program at Blue Mountain Community College.
- One scholarship of \$500 will be awarded as the Merle Langley Memorial Scholarship to a student in the Civil Engineering Transfer program at Lane Community College.
- One scholarship of \$500 will be awarded to a student in the Civil Engineering Technology program at Umpqua Community College.

- One scholarship of \$500 will be awarded to a student in the Civil Technology program at Chemeketa Community College.
- One scholarship of \$500 will be awarded to a student in the Civil Engineering Transfer program at Clackamas Community College.

**New Business:**

Election of Officers: The following slate of officers for 2008 was unanimously approved:

- President – Jim Gilmer
- Vice President – Ron Polvi
- Treasurer – Dan Boss
- Secretary – Jeanne Nyquist

Website: Eric Jones presented a draft update of the Scholastic Foundation website. The following actions need to be taken to assist Eric in completing the update:

- Board members are to send digital photos to Eric to post on website.
- Dan is to provide Eric with information to update the list of scholarship recipients.
- It was decided that the President will be listed as the contact on the website for people wishing to donate to the Chapter.
- Jeanne will contact Dona Langley to request a digital photo of Merle to post on the website for the Langley scholarship.

Polvi Tribute Scholarship. Dan announced that the Polvi Tribute Account has reached \$10,000, which will generate a new scholarship. The Board discussed establishing a new \$500 scholarship at Oregon State University for students studying and practicing sustainability. Jeanne will ask Scholarship Chair Victoria Saager to contact OSU to pursue establishing a new scholarship.

**Meeting Dates for 2008:**

April 16, 2008	9 a.m.	Eugene – Fall Conference
June 13, 2008	9 a.m.	Bend – joint meeting with Chapter Board
October 22, 2008	9 a.m.	Welches – fall conference
October 24, 2008	9 a.m.	General Business Meeting at fall conference
December 5, 2008	9 a.m.	Tualatin Operations Center

**Adjourned:** 9:55 a.m.

Minutes submitted by Jeanne Nyquist