

**Oregon Chapter APWA Scholastic Foundation
Meeting Minutes June 13, 2008
Revised 7-25-08**

Location: DEA Office
Bend, Oregon

Present: Jim Gilmer, President
Ron Polvi, Vice President
Jeanne Nyquist, Secretary

Call to Order

The meeting was called to order at 10:15 a.m. Since a quorum was not present, all motions will be submitted to the absent members for a vote by email.

Minutes

The members present voted to approve the minutes of the 4/16/08 meeting.

Treasurer's Report

In Treasurer Dan Boss's absence, Jim reported that the Foundation's taxes for 2007 have been filed. It was discovered that the Oregon Chapter is not currently registered in the State of Oregon; however, the Scholastic Foundation is properly registered. Dan has communicated with the Chapter Treasurer, and she will follow up to make sure the Chapter gets registered.

Old Business

- No update on disbursement policy – tabled until next meeting.
- Lindberg Scholarship – The eligibility criteria currently calls for a master's candidate. PSU has requested that we consider allowing them to submit applications for doctoral candidates as well. It was moved and seconded to accept doctoral candidate applications. The members present voted affirmatively. *In a subsequent vote by email, the motion passed unanimously.*
- Scholarship Criteria – A request was made from an OSU student, who is an APWA member, for the Board to consider expanding the criteria to accept scholarship applications from a broader range of disciplines. A motion was made and seconded to retain the current application criteria. The members present voted affirmatively. *Considering the volume of email discussion following the meeting, this topic was tabled by the President until the Foundation's next meeting July 25.*
- Scholarship Status – Victoria reported by mail that the school coordinators are scheduled to receive applications June 15, the schools will forward recommendations to Victoria by June 27, Victoria will forward a recommendation to the Board by July 18, and the Board will make a decision on July 25.

- Polvi tribute scholarship – It was moved and seconded to direct the scholarship chair to investigate establishing a \$500 sustainability scholarship at OSU. The members present voted affirmatively. *In a subsequent vote by email, the motion passed unanimously.*

New Business

- Fund raising strategies – In previous meetings, the Board established a plan to increase the general fund balance in order for the Foundation to have sufficient funds to support existing scholarships by 2010. For 2008, the goal is to raise \$13,000, with \$3,000 forecasted from Gizmo and \$10,000 from Chapter contributions. Gizmo contributions are ahead of plan, but we do not yet have a firm commitment from the Chapter.
- Ron and Jeanne will contact Gene Appel to pursue marketing of his football book through e-Bay.

Adjourn

The meeting was adjourned at 10:45 a.m.

Chapter Meeting

Foundation members joined the Chapter Board meeting. The Chapter Board offered the following for further consideration by the Foundation Board:

- Consider offering scholarships to under-privileged elementary or high school students to attend science-related programs or OMSI.
- Consider offering a scholarship to an APWA member that could be applied to any school offering public-works related curriculum.
- When scholarships are awarded this fall, consider having a Chapter or Foundation officer make the award either at the sponsoring schools' award event or at the Portland or Eugene APWA luncheon.

Submitted by: Jeanne Nyquist, Treasurer