

**Oregon Chapter APWA Scholastic Foundation
Minutes of Trustee Meeting
January 30, 2009
Tualatin Operations Center**

Present:

Jim Gilmer, President
Ron Polvi, Vice President
Dan Boss, Treasurer
Jeanne Nyquist, Secretary
Gordon Merseth, Trustee
Eric Jones, Trustee
Rick Olson, Chapter Past President
Greg Miller, Trustee
Victoria Saager, Scholarship Chair

Call to Order: 10 a.m.

Minutes: Minutes of the November 12, 2008 meeting were unanimously approved.

Treasurer's Report: Dan Boss presented the Treasurer's Report.

- The balance as of 12-31-2008 was \$176,743.69. The fund is down due to the market. Eric Jones will adjust the web page to reflect the new balance.
- Second-half scholarship checks were distributed in January.
- The Chapter made an annual contribution of \$3,500, which helps to fund the 09-10 scholarships.
- Tribute Accounts – In addition to the Lindberg, Lyle and Langley accounts, tribute accounts have been started for Boss, Schut, Appel, Kalani, Corey, McClain and Nyquist. Jeanne will contact Yvonne McClain to discuss her intentions for establishing a scholarship for females and minorities at PSU.
- There was significant discussion on potential investment strategies in a down market. The Board decided to retain any new revenue in cash and/or bonds and revisit investment strategy at the next meeting.
- The Treasurer's report was unanimously approved.

Old Business:

- The Polvi fund was at the required \$10K to establish a \$500 scholarship, but the balance is now below the required amount due to the downturn in the market. Ron stated that he would like to establish the scholarship this year. The Board outlined potential funding options including 1) Ron fund first year scholarship; 2) Ron contribute additional funds to bring the account to \$10K; 3) Ron combine funds with another tribute account to reach the required \$10K; or 4) the Board initiate fund raising at the spring conference to support the new scholarship. Ron indicated he is willing to fund the scholarship for the first year. He reported that OSU has a Director of Sustainability and a student sustainability peer group who could review scholarship applications. Eric Jones made a motion to establish a \$500 Polvi Tribute Scholarship at OSU with an emphasis on sustainability. Gordon Merseth seconded the motion, and it was approved unanimously. Ron Polvi abstained from the vote. It was further suggested that we use the

existing basic scholarship criteria and add a criterion for sustainability. Ron will consider the options and meet with OSU to recommend award criteria.

- McClain Tribute Account – Yvonne is willing to establish a tribute account at PSU for female and minority students. Jeanne will contact Yvonne to discuss her plans and potential criteria and will report back at next meeting.
- Spring 2009 conference – The Foundation will sponsor a session at the spring APWA conference focused on connecting with the next generation and learning what motivates them as they move into employment. Victoria will invite students and an advisor to form a discussion panel. Jeanne will submit the speaker form to the conference committee. It was suggested that first-time conference attendees be encouraged to attend this session.

New Business:

- Fund Raising: The Gizmo will continue to be the fund-raising event at the Spring Conference. Rick Olson suggested that we announce that we have been able to establish a new scholarship and encourage attendees to contribute and designate votes to the Polvi tribute account.
- Election of Officers: Gordon Merseth made a motion to nominate the current slate of officers for 2009. Rick Olson seconded the motion, and it was approved unanimously. The 2009 slate of officers is:
 - Jim Gilmer, President
 - Ron Polvi, Vice President
 - Jeanne Nyquist, Secretary
 - Dan Boss, Treasurer
- 2009 Meeting Schedule – The Board set the following meetings for 2009:
 - April 29, 10 a.m., Spring Conference, Seaside
 - July 31, Tualatin Operations Center
 - October 7 at the Fall Conference
 - October 30, Tualatin Operations Center (to designate scholarship amounts for 2010-11)In addition, the Board will send a delegation to the Chapter Board meeting on the following dates:
 - March 13 - to discuss Polvi scholarship, fund raising at Spring conference, investment strategy
 - August 14 - to update the Board on finances and scholarships
 - November 13 - to request annual contribution from the Chapter Board

Adjourned: 11:50 a.m.

Respectfully Submitted,

Jeanne Nyquist, Secretary