

**Oregon Chapter APWA Scholastic Foundation
Minutes – Trustee’s Meeting**

Date: October 7, 2009

Location: Grande Ronde, Oregon
Oregon Chapter Conference

Attending:

Gregg Weston, Chapter President
Gordon Merseth, Trustee
Ted Kyle, Guest
Dan Boss, Treasurer
Rick Olson, Immediate Past President (Chapter)
Ron Polvi, Vice President
Kurt Corey, Trustee
Eric Jones, Trustee
Greg Miller, Trustee
Jim Gilmer, President
Jeanne Nyquist, Secretary

Minutes

The minutes of the 7/31/09 meeting were unanimously approved as submitted.

Treasurer’s Report

Treasurer Dan Boss presented the 2008 year end Treasurer’s report. The Foundation ended 2008 with a balance of \$176,743. The current balance at the end of third quarter 2009 is just over \$200,000. First-half scholarship checks were distributed. The Treasurer’s report was unanimously approved.

Old Business

1. Proposed U of O scholarship – Discussion continued on the proposal for Century West to fund an annual ‘pass through’ scholarship to University of Oregon. Jeanne Nyquist reported that she met with University of Oregon. The proposed scholarship would be administered by the University’s Center for Sustainable Practices. Students meeting the following criteria would be eligible:
 1. Graduate student 2nd year and above
 2. Student enrolled in business, architecture, law, or policy/planning who is working toward a graduate degree with an emphasis on sustainable infrastructure and an alignment with the University’s Sustainable Cities Initiative.
 3. Demonstrated financial need for the scholarship
 4. United States citizen
 5. Four year resident of the state of Oregon

The scholarship would be initially set at an annual amount of \$2,000, to be funded by an annual ‘pass through’ donation from Century West Engineering. The decision to fund the scholarship would be made annually in late November or early December based on availability of funds from

the Century West donation. Dan Boss reviewed the Bylaws, noting the provision that annual fund money is not considered part of the general fund and will be passed through to scholarship recipients each year. It was also noted that the donor may 'name' the scholarship. Ron Polvi made a motion to approve the proposal, Kurt Corey seconded the motion, and the Trustees unanimously approved it.

There was further discussion that the Disbursement Policy needs to be reviewed to clarify how gifts of this type are handled. Gordon Merseeth, Dan Boss and Jeanne Nyquist were appointed to review the Disbursement Policy.

New Business

- Website – Eric Joes reviewed content of the website and presented the new proposed Oregon Chapter APWA logo. Gordon commented the words 'American Public Works Association' should be enlarged on the logo. It was moved, seconded and unanimously approved to recommend the new logo to the Chapter Board.
- Election of Trustees. Jim Gilmer, Dan Boss and Ted Kyle were nominated to fill vacant 3-year Trustee terms. Jeanne Nyquist made a motion to recommend the slate of nominations to the membership. Eric Jones seconded the motion, and it was unanimously passed by vote.

Next meeting:

- Scheduled for December 4, 10 a.m. at Tualatin Operations Center. Funding of scholarships for 2010/2011 school year will be on the agenda.

Adjourned : The meeting was adjourned at 11:05 a.m.

Submitted by: Jeanne Nyquist, Secretary