



APWA Oregon Chapter Scholastic Foundation

Foundation Board Meeting Minutes

Date: Friday, July 11, 2014

Location: Newberg Public Safety Training Room

Attending: Vice President/Trustee Gregg Weston, Trustees Ron Polvi, Eric Jones, Bob Patterson;
Scholarship Committee Chair Victoria Saager;
Oregon APWA Chapter Board Members: Todd Watkins, Russ Thomas, Delora Kerber, Jenifer Willer, Stephanie Reid, and Elizabeth Papadopoulos.

Minutes (*action items in bold italics*; individual assignments highlighted in yellow)

The meeting convened at 11:27 a.m. This was a joint meeting of the Oregon APWA Scholastic Foundation board and the Oregon APWA chapter board.

Eric Jones agreed to take notes.

A financial report dated July 11, 2014, prepared by foundation treasurer Rick Olson was reviewed. According to a written summary provided by Olson, the foundation is healthy and has \$337,285 (before the June 30th investment reports) and we provided \$13,500 in scholarships this year. A quick summary of the Spring Conference receipts shows we had Gizmo cash/cards of \$3,493, in-lieu of speakers fees of \$720, and registration receipts of \$960, for a total of \$5,173. We also received \$6,000 from the chapter.

In a subsequent e-mail poll of the board, a motion to approve the treasurer's report was approved unanimously.

The board then discussed the Scholarship Committee's recommendations for 2014-2015 scholarships. Scholarship Committee chair Victoria Saager summarized the recommendation that nine scholarships be awarded, as follows:

- **\$3000 Oregon Institute of Technology Civil Engineering/Geomatics Scholarship** - OIT submitted and the scholarship committee recommends award to Rhonda Costin, whose area of concentration is geomatics.
- **\$3000 Oregon State University Civil Engineering/Geomatics Scholarship** - OSU submitted and the scholarship committee recommends award to Caleb Lennon, whose areas of concentration are environmental and structural engineering.
- **\$500 Oregon State University Civil Engineering Sustainability Polvi Scholarship** - OSU submitted and the scholarship committee recommends award to Alexandra Furnish, whose area of concentration is water resources.
- **\$3000 Portland State University Civil Engineering/Geomatics/Geotechnical Scholarship** - PSU submitted and the scholarship committee recommends award to Jared Martinez, whose areas of concentration are geotechnical and water resources.

- **\$2000 Portland State University Michael Lindberg Scholarship** - PSU submitted and the scholarship committee recommends award to James Hickey, whose area of concentration is urban studies.
- **\$500 Clackamas Community College Civil Engineering Transfer, Drinking Water / Waste Water, or GIS Scholarship** - Clackamas Community College submitted and the scholarship committee recommends award to Cody Naylin, who plans to pursue a career in the wastewater or drinking water industry.
- **\$500 Blue Mountain Community College Les Lyle Memorial Scholarship** - Blue Mountain Community College submitted and the scholarship committee recommends award to Toribio Quinones, whose goal is to become a civil engineer.
- **\$500 Southwestern Community College Engineering Emphasis Program Scholarship** Southwestern Community College submitted and the scholarship committee recommends award to Daniel Undell who is pursuing engineering.
- **\$500 Umpqua Community College Civil Engineering Technology or Civil - Engineering Transfer Scholarship** - Umpqua Community College submitted and the scholarship committee recommends award to Olin Mincher who plans to major in forest/civil engineering at Oregon State University.

No application was received from Lane Community College (Merle Langley tribute scholarship); therefore no scholarship is recommended for the 2014-2015 school year.

Gregg Weston moved and Ron Polvi seconded that the scholarships be awarded as recommended. **In a subsequent e-mail poll of the board, the motion was approved unanimously.**

The board discussed the importance and value of the scholarships. Gregg reported getting excellent feedback in his discussions with college officials. Board members agreed that more work needs to be done to solicit applicants from Lane Community College. Victoria said a goal for the committee is to create fillable pdf application forms.

Letters will be sent in August from foundation president Dan Boss to the award recipients. As in the past, recipients will be asked to provide a brief bio and a photo so we can tell their stories on the foundation's web site. The letters also will let recipients know that they're invited to attend either the fall 2014 or the spring 2015 chapter conference at no cost. Bob Patterson will block out four rooms at Wild Horse for the fall conference, and Dan and Victoria will coordinate with Maggie Vohs and Bob if any of the scholarship recipients indicate that they'd like to attend the fall conference.

The board briefly discussed having board members bring fundraising baskets to the fall conference. **In a subsequent e-mail poll, board members unanimously supported the idea.** Bob Patterson said he is preparing 10 baskets for fundraising to benefit the foundation. Foundation board members will coordinate with Bob on their additional baskets. Bob also has plans to bury the old Gizmo, and he reported that he has the "feet" for a new Golden Knuckle.

The two boards reviewed a fundraising letter drafted by Kurt Corey. The intent of the letter is to open the door to discussions about donations from potential major donors. The hope is that members of both the foundation and the chapter board will approach potential donors. Please coordinate contacts with Kurt Corey (cc Gregg Weston) so we don't duplicate efforts. The boards agreed that the letter should be on foundation letterhead so there's no confusion about

who the letter is coming from or how potential donors should respond (to the foundation). A few edits to the content were suggested. Eric will make the appropriate edits to the letter and get it to Russ to distribute to chapter board members. Eric will distribute the final letter to foundation board members.

As a final item of discussion, Bob Patterson invited foundation board members to participate in an Oregon APWA entry in the Dress-Up Parade in downtown Pendleton on Sept. 6. The chapter board is holding a meeting on Friday, Sept. 5, at Wild Horse, and board members are planning to stick around to participate in the parade. Any and all participants and banners, etc., are welcome. Bob has more details.

The next meeting of the foundation board is Wednesday, Oct. 15, at 8:30 a.m. at Wild Horse Resort in Pendleton.

The foundation board meeting adjourned at 11:56 a.m.