



APWA Oregon Chapter Scholastic Foundation

Foundation Board Meeting Minutes

Date: December 11, 2015

Location: TriMet, SE 17th Avenue Office
Portland, OR

Attending: President Gregg Weston, Directors Terry Song, Dan Boss, Ron Polvi, Todd Watkins, and Secretary Gordon Merseth. Treasurer Rick Olson and Directors Kurt Corey and Eric Jones joined by phone from Eugene.

Excused: Jeanne Nyquist and Ed Wegner

Minutes (*action items in bold italics*; individual assignments highlighted in yellow)

Call to Order: The meeting convened by President Gregg Weston at 10:05 a.m. A quorum of Directors were in attendance. Foundation Directors were joined by Chapter Board members, Delora Kerber, Elizabeth Papadopoulous, Gordon Monro, Jennifer Willer, Nikki Messenger, Mike Bissett and Russ Thomas.

Approval of the Minutes

Minutes of the October 20, 2015 Board meeting had been distributed and reviewed by the Directors.

A motion was made, seconded and carried to approve the minutes as corrected.

Treasurer's Report

Treasurer Rick Olson reviewed his report which had been distributed prior to the meeting. The report covers total assets, income and expenses for the quarter, a summary of scholarship payments that have been made and current balances in the Tribute Accounts. Foundation assets are \$394,444.40 as of September 30, 2015. With recent scholarship payments made and a decline in the markets, our total assets are reduced from the last quarter.

He also reported that he received an additional \$700 from the Chapter for the Veteran's Tribute Account.

A motion was made, seconded and carried to approve the Treasurer's report.

Old Business

None

New Business

1. Election of Board Officers for 2016 – President Weston asked for nominations for Board positions for the coming year. Following discussion of opportunities the current officers agreed to stand for re-election. **A motion was made, seconded and passed to elect the slate of nominees.** Officers for 2016 are:

President – Gregg Weston
Vice President – Jeanne Nyquist
Treasurer – Rick Olson
Secretary – Gordon Merseth

2. Scholarship Committee Chair

Current Scholarship Chair Victoria Saager has notified President Weston that she will be retiring at the end of 2016 and will complete her work as the Scholarship Committee Chair. Even though this position is a Chapter position, this Board works closely with Victoria and feels an obligation to help find her replacement. The question was raised as to why this position is aligned with the Chapter and not the Foundation. With some of the Chapter Board in attendance, the question was referred to them as an agenda item for a future meeting.

Kurt Corey recalled a brief discussion with Member Laurie Allen regarding her interest in filling the position. She indicated an interest but wants to know more about the duties. After discussion, **the Board will ask Victoria to draft a job description to be used in soliciting Members who may be interested.**

3. Past President's Tribute Account –

No Past Presidents in the meeting recall receiving the solicitation letter. Some confusion exists as two of the Past Presidents have sent contributions so must have received the letter (or some form of notification). **The Eugene contingent (Kurt, Eric and Rick) offered to redraft and send the letter to all Past Presidents.**

4. Scholarships –

BMCC Scholarship -Terry Song reported a discussion with Bob Patterson regarding the Les Lyle Scholarship directed toward Blue Mountain Community College. Bob believes there are programs at BMCC that would qualify as Public Works careers. Terry will ask Bob to follow up with the college and offered his assistance along with including Victoria in the discussion/contact.

Eric Jones suggested that the BMCC scholarship criteria be reviewed as part of the process.

Veterans Scholarship – Rick Olson reported that we have sufficient funds to award a \$750 veterans scholarship. The Board discussed a number of issues that center of how, where, and under what criteria the scholarship could be awarded. **Todd Watkins, Terry Song and Gregg Weston volunteered to draft criteria for the Board's review.** Our goal is to have these in place by the Board's March meeting.

Past President's Scholarship – Similar issues involving the conditions for consideration and award exist for the Past President's scholarship. **Gordon Merseth offered to draft the criteria for the Past President's scholarship and have it ready by the Board's March meeting.**

Dan Boss Tribute Account Scholarship – Dan's initial thinking on this is to direct the scholarship to Oregon APWA members or member agencies. The award would be up to \$500 but unlike current scholarships, be given on a reimbursement basis to members who apply and are accepted. Member/students would not be required to be full time students and would focus studies on their public works career which could be good for any school in Oregon.

Discussion included involving the Scholarship Committee Chair and the additional time it may take to monitor a scholarship which would operate outside the system we currently use.

Dan will draft criteria for the Board's review.

Al Alsing Tribute Scholarship – Rick Olson reported on discussions with Kay Alsing, relating some of her thoughts on focus and use of the scholarship funds. In addition to honoring Al by directing the

scholarship towards public works careers, she would prefer to have the award go to a student who has been disadvantaged. Rick and Eric agreed to lead development for the Alsing Scholarship and include Kay Alsing in the process to the extent possible.

Rick suggested and the Board agreed to hold a special meeting on February 5th via conference call to discuss each of the scholarships with the intent of having the criteria drafted by the Board's next regularly scheduled meeting.

4. Good of the Order

None

Next Meeting

The next Foundation Board meeting will be a special meeting via conference call to be held on February 5, 2016. Rick will make arrangement for the conference call.

Subsequent 2016 meetings are scheduled for:

April 19 – 21 (Spring Conference)

July 15 – Joint meeting with the Chapter Board in Wilsonville

October 11 – 14 (Fall Conference)

December 9 (Location TBD)

Adjourn

The Foundation board meeting adjourned at 11:41 a.m.

Minutes Recorded by Secretary Gordon Merseth