



# APWA Oregon Chapter Scholastic Foundation

## Foundation Board Meeting Minutes

**Date:** February 5, 2016

**Location:** Conference Call , various locations

**Attending:** President Gregg Weston, Treasurer Rick Olson, Secretary Gordon Merseth, Directors Terry Song, Ed Wegner, Ron Polvi, Jeanne Nyquist, Delora Kerber, Todd Watkins, Kurt Corey and Eric Jones. Chapter Scholarship Committee Chair Victoria Saager was also present.

**Minutes (*action items in bold italics*; individual assignments highlighted in yellow)**

**Call to Order:** The meeting convened by President Gregg Weston at 9:00 a.m. A quorum of Directors were in attendance. President Weston called the role and reviewed the meeting agenda. This is a special meeting, called specifically to discuss and decide on issues relating to our scholarships and have decisions made so Victoria has firm guidance for the coming school year.

### **Approval of the Minutes**

Minutes of the December 11, 2015 Board meeting had been distributed and reviewed by the Directors. With the correction of adding Kurt Corey to the attendee list, **a motion was made, seconded and carried to approve the minutes as corrected.**

### **Treasurer's Report**

Treasurer Rick Olson reviewed his report which had been distributed prior to the meeting. The report covers total assets, income and expenses for the quarter. Foundation assets now exceed \$400,000 as of December 31 2015. Rick observed that even with the ups and downs in the market, our policy of using the 8-quarter fund averages compensates for these fluxuations.

**A motion was made, seconded and carried to approve the Treasurer's report.**

### **Old Business**

None

### **New Business**

#### **Scholarships**

##### Al Alsing Scholarship

Rick Olson provided a summary of activities and discussions with Kay Alsing regarding setting up the Al Alsing scholarship. Letters from the Foundation have been sent to Kay and to Oregon State University where the scholarship will reside. Currently awaiting Kay's response and general approval.

Rick asked Victoria about a written criteria for the applicants. Victoria said she'd need details from the applicant such as GPA, area of study, etc. Directors asked if the scholarship would go through the same person who handles the other OSU/APWA scholarships. No one knew that.

Victoria said she'd need the criteria by mid-March to maintain the schedule. She will work with Rick to finalize the criteria.

Following further discussion on details of the Alsing scholarship, **a motion was made, seconded and carried to approve the scholarship in the amount of \$1500 for the 2016-17 school year.**

##### Veterans Commerative Scholarship



Todd Watkins and Terry Song prepared and distributed a scholarship schedule showing the rotation for the Veteran's Scholarship along with criteria for applicants. They propose that the initial scholarship would go to Lane Community College. Eligibility criteria include requirements such as documentation of veteran status (Certification of Discharge DD-214) and being an Oregon resident. They also proposed that children of veterans also be eligible. Discussion regarding offering the scholarship to veterans' children over veterans themselves led to the decision to remove the option for children of veterans to be eligible.

Todd also pointed out that the term 'commemorative' indicates that financial need not be considered in awarding the scholarship.

Directors also discussed the challenges of increasing the Veterans Tribute Account. Consensus is that the Foundation keep the Account in the discussion during the Chapter's conferences, reminding members that contributions to the Account are welcome (and necessary).

**A motion was made, seconded and carried to approve the schedule and criteria as amended.**

#### Dan Boss Tribute Account Scholarship

Action on the Boss Scholarship was tabled.

#### Past Presidents Scholarship

Directors discussed the memo describing the Past President's Scholarship. Following some scattered discussion, the Director's decided to offer the scholarship with the current guidelines and continue to discuss and evaluate the purpose and criteria at future meetings.

**A motion was made, seconded and carried to offer the Past President's Scholarship at Oregon State University in the amount of \$1000 for the 2016-17 school year.**

#### Les Lyle Scholarship

Terry Song has been working toward restoring this scholarship and suggests moving it from Blue Mountain Community College to the nearby Walla Walla Community College. This school educates a number of students from Oregon and would welcome a scholarship from the Foundation. Because BMCC was Les Lyle's alma mater, Eric Jones said he would try to contact Les's family to inform them of the move. The scholarship would continue to be given in Les' memory and carry his name. It would be only offered to students who have a primary residence in Oregon.

**A motion was made, seconded and carried to offer the Les Lyle Memorial Scholarship to students at Walla Walla Community College. The scholarship will be in the amount of \$750 for the 2016-17 school year.**

#### **Good of the Order**

Kurt Corey reported that Laurie Allen is still very interested in working with Victoria and the scholarship program this year with the eventual goal of assuming the role of the Chapter Scholarship Chair.

#### **Next Meeting**

The next Foundation Board meeting will be on April 20, 2016 at the Spring Conference in Hood River.

Subsequent 2016 meetings are scheduled for:

July 15 – Joint meeting with the Chapter Board in Wilsonville

October 11 – 14 (Fall Conference)

December 9 (Location TBD)

#### **Adjourn**

The Foundation board meeting adjourned at 10:10 a.m.

Minutes Recorded by Secretary Gordon Merseth