



APWA Oregon Chapter Scholastic Foundation

Foundation Board Meeting Minutes

Date: April 20, 2016

Location: Oregon Chapter Spring Conference
Hood River, OR

Attending: President Gregg Weston, Treasurer Rick Olson, Secretary Gordon Merseth, Directors Terry Song, Delora Kerber, Todd Watkins, Kurt Corey and Eric Jones (by phone).

Minutes (*action items in bold italics; individual assignments highlighted in yellow*)

Call to Order: The meeting convened by President Gregg Weston at 8:30 a.m. A quorum of Directors were present. President Weston reviewed the meeting agenda which had been previously distributed.

Approval of the Minutes

Minutes of the February 5, 2016 Board meeting had been distributed and reviewed by the Directors. **A motion was made, seconded and carried to approve the minutes.**

Treasurer's Report

Treasurer Rick Olson reviewed his report which had been distributed prior to the meeting. The report covers total assets, income and expenses for the quarter. Foundation assets stand at \$399,664.42 as of March 31 2016 and is reduced this quarter as a result of the spring scholarship checks having been distributed.

He also noted that the Foundation continues to carry Tribute Accounts as established by Century West Engineering Corporation (CWEC) and CMTS. The others have been combined to support new scholarship initiatives. These two accounts do not receive any of the fund growth distributions because they have not reached the \$10,000 threshold.

With no questions for the Treasurer, a **motion was made, seconded and carried to approve the report.**

Old Business

None

New Business

Scholarships

Gregg is not aware of any of the current scholarship recipients in attendance at this conference. He has also been in contact with Victoria Saager and that all scholarship materials have been sent to the participating schools for the upcoming selections. APWA member Laurie Allen has been working with Victoria this year and will begin next year as the new Chapter's Scholarship Chair.

Dan Boss Tribute Account Scholarship

Gregg reported on a discussion with Dan Boss regarding Dan's intentions for the Boss Tribute Account. Dan would like to see the account support a \$500/year scholarship for a full time employee who can be reimbursed for taking and passing a college level class. The money could be used as two \$250 scholarships or one \$500 award.

Immediate questions identified were:

- What qualifications must the applicants show?

- What are the basis for selection?
- How do we select among several applicants?
- What restrictions are placed on the focus of the class?
- Would applicants be required to identify a specific reason or overall course of study?
- Would applicants or their employers have to be APWA members?

Eric suggested that we could use the Chapter's gmail account to collect applications, name someone on the Board to review them and select applicant(s) for consideration. He also suggested that we should consider a 'pilot' program to see how it would work given that this scholarship would be handled much differently than all the others.

Gregg will meet with Dan before the next meeting in Wilsonville to pose these questions and continue the discussion then.

Veterans Commerative Scholarship

Eric voiced concern about the veteran's scholarship and its focus. His concern is our ability to highlight it's existence and to determine a good system for making it known to current and potential students.

Eric agreed to work on this issue with help from Todd Watkins and Gregg Weston.

Asphalt Paving Association of Oregon (APOA) Scholarship Initiative

APOA Executive Director John Hickey contacted Terry Song to ask the Board to consider forming a joint scholarship with APWA. The scholarship could be jointly funded and managed as part of our scholarship program.

After general discussion the Board's consensus is to ask Mr. Hickey to present his proposal in writing and invite him to attend our next meeting in Wilsonville. Terry Song will make the contact.

Fund Raising

Gregg reported that the Conference Committee has provided gift baskets to be auctioned off with funds going to the general Gizmo collection for scholarship funds. Paul Shirey is coordinating this with the committee.

Good of the Order

Eric Jones reported that he has emailed Victoria Saager and Laurie Allen regarding updating scholarship information on the Chapter's website.

Next Meeting

The next Foundation Board meeting will be a joint Chapter/Foundation Board meeting in Wilsonville on July 15, 2016. .

Subsequent 2016 meetings are scheduled for:

October 11 – 14 (Fall Conference)

December 9 (Location TBD)

Adjourn

The Foundation board meeting adjourned at 10:10 a.m.

Minutes Recorded by Secretary Gordon Merseth