



APWA Oregon Chapter Scholastic Foundation

Foundation Board Meeting Minutes

Date: October 18, 2017, 8:30 am.

Location: Fall Conference
Pendleton, Oregon

Minutes (*action items in bold italics; individual assignments highlighted in yellow*)

Attending: President Gregg Weston, Directors Terry Song, Delora Kerber, Matt MacRostie, Ken Stoneman, Eric Jones (by phone), Russ Thomas, Jeanie Nyquist and Secretary Gordon Merseeth. Chapter Scholarship Chair Laurie Allen, Foundation Board nominee Danya Webb and friend of the Foundation Ron Polvi also attended.

Call to Order: The meeting convened by President Gregg Weston at 8:30 a.m. A quorum of Directors were present.

Approval of the Minutes

Minutes of the July Board meeting were taken by Delora Kerber and will be distributed by Gregg Weston.

A motion to approve the July, 2017 Foundation Board minutes was made, seconded and carried.

Treasurer's Report

The Board reviewed the Foundation financial reports submitted by Treasurer Rick Olson. The report shows a Foundation funds balance of \$464,012.71 as of June 30, 2017. The report of current cash held in our checking account is correct as of October 15, 2017.

The Treasurer also reported that all scholarship checks have been mailed to the recipients.

He also reported that a Tribute Account has been established in Kurt Corey's name and that receipts of \$11,487 given in honor of our friend and former Foundation Board member following his untimely death. The Board Directors have also agreed to place all Gizmo proceeds from this conference to the Kurt Corey Tribute Account. In addition, any proceeds from the conference golf event will be given to the Tribute Account.

A question arose regarding determination and use of the Corey Tribute Account. Chairman Gregg recommended that we follow the same procedure that was used to assign the Al Alsing Tribute Account funds.

Eric Jones raised a question regarding the \$500 Don and Kathy Schut Scholarship, in light of the change of other Tribute Scholarships being set at \$750. No decision was made on changing the scholarship amount at this time. Eric also asked that the Treasurer review the Foundation's 8-quarter moving average criteria in light of the ability of the Tribute Accounts to grow sufficiently.

A motion was made, seconded and carried to accept the Treasurer's Report.

Old Business

None

New Business

Review of Current Scholarships

Chapter Scholarship Chair Laurie Allen reported that she has been maintaining contact with each of the schools in our program. She also reported that 3 scholarship recipients will be attending this conference. They are Ivan from WWCC, Damon from OSU and Curtis from OIT. She encouraged Board members to meet and thank each of them.

Eric noted that 10 of the 15 recipients have submitted information for the newsletter. These stories should help to spread our message and mission to other students. He also requested that someone gather information from the recipient of our Veteran's Scholarship for use in the newsletter.

Gregg Weston reported that he will be speaking to the Senior Seminar engineering students at the University of Portland next week.

Jeanie Nyquist informed the Board about the Portland Community College 'Dreamers' program. She reminded us that PCC is a sanctuary school and we find ways to encourage schools to focus on advancing diversity when identifying potential APWA scholarship recipients.

Discussion on what to do with unclaimed Scholarships

The Board discussed the situation with Clackamas Community College and their lack of response to outreach. As reported in the Board's July meeting, their curriculum apparently no longer meets the qualifications set out by the Foundation.

Jeanie suggests allocating unused funds to another, already-named scholarship. She also offered to contact the College to see a new contact can be developed with school to see if another program in their system can be identified. It was suggested that she coordinate any contact with John Lewis.

Eric reminded the Board that the Dan Boss Tribute Account is focused on CCC as well. The Board's intent, in line with Dan's wishes that the funds go to a Chapter Member who can benefit from the certification programs offered at CCC. This scholarship would be outside the CCC scholarship discussed above. Terry suggested we ask Dan to write an article for the newsletter, outlining his career experience and explaining his vision for members who could benefit from continuing education in their career fields.

Following discussion, Jeanie Nyquist moved that the Foundation Board all the Scholarship Chair and Foundation President to make the decision on use of unawarded scholarship funds. The motion was seconded.

Delora Kerber suggested adding language saying that the resolution may be amended at any time to meet changing conditions and that any scholarship funds redirected will remain within the criteria established for that specific scholarship.

The motion as amended was passed.

Nominations

Chair Gregg Weston announced that Dayna Webb and Delora Kerber will accept nominations to the Foundation Board at the annual meeting on Friday. He will also ask for other nominations from the floor at the meeting.

Other Business

Eric Jones asked about the current status of the Foundation Bylaws. He and Gordon Merseth will review and update the bylaws for the website.

Meeting Schedule

2017 Meeting Schedule

- December 1, 2017, Teleconference (Terry Song to arrange)
- February 2, 2018, WH Pacific offices, Portland
- April 3, 2018, Spring Conference, Eugene
- July, Joint meeting with Chapter Board
- October 16, 2018, Fall Conference, Canyonville
- December, 2018 - TBD

Adjourn

The Foundation board meeting adjourned at 10:05 a.m.

Minutes Recorded by Foundation Secretary Gordon Merseth.