



APWA Oregon Chapter Scholastic Foundation

Annual Foundation Meeting Minutes

Date: October 18, 2018

Location: 7 Feathers Resort
APWA Chapter - Fall Conference
Canyonville, Oregon

Minutes (*action items in bold italics; individual assignments highlighted in yellow*)

Attending: Foundation Members, Officers and Directors.

Call to Order: The meeting convened by President Terry Song at 8:05 a.m. A quorum of the members was present.

Approval of the Minutes

Minutes of the 2017 annual meeting were distributed electronically to members prior to the meeting, and copies of the minutes were available at the meeting. **Gregg Weston moved, Nikki Messenger seconded a motion to approve the minutes. The motion was approved by members.**

Treasurer's Report

Copies of the Foundation Treasurers' report were distributed at the meeting. The Foundation had a balance of \$526,404.11 as of September 30, 2018. President Song in Treasurer Olson's stead, reported the Foundation's assets are in very good shape, with approximately \$31,000 in scholarships being issued this school year to a variety of universities and colleges. **John Jenson moved, Gregg Weston seconded a motion to approve the treasurer's report. The motion was approved by members.**

Foundation Board Election

Russ Thomas, representing the Foundation Nominating Committee, conducted the Foundation Board election. The ballot was distributed electronically to members prior to the meeting, and copies of the ballot were available at the meeting. Terry Song was nominated to a three-year term on the board, and Todd Watkins was nominated to a three-year term replacing Jeanne Nyquist, who will retire from the board on December 31, 2018. Thomas called for nominations from the floor; none were offered.

A motion was made by Gregg Weston and seconded by Doug Singer to elect Terry Song and Todd Watkins to the positions of Foundation Directors. Their terms will begin January 1, 2019 and end December 31, 2021. The motion passed unanimously.

Bylaws Changes

Proposed revisions to the Foundation's bylaws were provided electronically to members prior to the meeting, and copies of the proposed changes were available at the meeting. Delora Kerber briefly summarized the changes, which included specifying that there are nine directors on the Foundation Board, nominations of directors shall be the responsibility of the Foundation Board, and numerous other minor changes. Jenifer Willer moved, John Lewis seconded a motion to approve the bylaws changes. After discussion, Willer moved to amend

Article VIII to state that the Foundation president is responsible for nominating an annual audit committee to review the Foundation's financials. ***The motion to amend the motion on the floor was moved by Gregg Weston, seconded by John Lewis, and approved by members. The original motion to change the bylaws was then approved by members.***

Other Business

President Song thanked Jeanne Nyquist for 24 years of service to the Foundation, including terms as President and Secretary of the Foundation Board.

Song reviewed this year's scholarship activity, which included issuing scholarships to 19 students at 10 schools, for a total of more than \$30,000 in scholarship awards. Eric Jones encouraged members to read the stories of these worthy students on the Foundation's web site.

Song explained that several scholarships rotate from year to year among various colleges and universities. In 2019, the Past Presidents Scholarship will be awarded at Portland Community College, the Veterans Scholarship will be at Oregon Institute of Technology, and the joint APWA/Asphalt Paving Association of Oregon scholarships will be awarded at Portland State University and University of Portland.

Adjourn

With no further business, the Foundation's annual meeting adjourned at 8:20 a.m.

Minutes Recorded by Foundation Secretary Eric Jones.