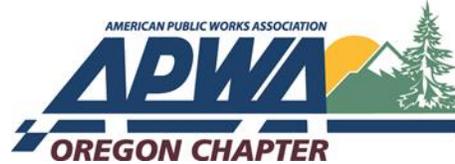


American Public Works Association



Silver Falls State Park
Conference Center
Silverton, Oregon

BOARD MEETING MINUTES

November 19, 2015

Board Members Attendance:

		Present	Absent
Todd Watkins	President	X	
Delora Kerber	President-Elect	X	
Russ Thomas	Secretary	X	
Jenifer Willer	Treasurer		X
Dan Boss	National Delegate	X	
Terry Song	Immediate Past President	X	
Mike Bisset	Director	X	
Nikki Messenger	Director	X at 3:56 PM	
Gordon Munro	Director	X	
Elizabeth Papadopoulos	Director	X	
Tony Roos	Director	X	
Paul Shirey	Director	X	

@= Present via Conference Call

Guests; Brian Van Norman, APWA National Director of Chapter Relations, Ashley Cantlon

Meeting was called to order at 3:14 PM by President Watkins.

Good of the Order

President's Report (Watkins):

- Matt Rodrigues has submitted an application Nationals international Fellowship and is requesting a letter of support to be submitted from the Oregon Chapter board.
- Additional three donations have been received for the Veterans Scholarship since the request went out. Ron Polvi \$500, Quincy Engineering \$1,000, and Parametrix \$500. Roos asked how the foundation determines non-designated tribute funds. Boss replied it goes into the general fund. Watkins and Song to develop scholarship rotation for the Veterans Scholarship. Munro asked how many schools, Watkins replied seven,

and Munro stated that means the opportunity would only be available at each school once every seven years.

- President Watkins went into great depth and was emotionally moved in thanking the chapter secretary Thomas for his service in that role for the past two years, noting his outstanding work on producing the minutes, his uncanny spelling ability, and rarely getting anything wrong. President Watkins further instructed Secretary Thomas to greatly embellish the previous accolades that President Watkins went into great depth on. Secretary Thomas politely declined.

Secretary's Report (Thomas)

- Thomas presented October 2015 board minutes. Roos seconded. Motion was approved by unanimous vote of those present. After approval, it was noticed that Brian Van Norman indicated in the minutes, and should have been Ron Calkins. Correction was noted. Kerber moved to approve the revised October minutes, Song seconded. Motion was approved by unanimous vote of those present.

Treasurer's Report (Kerber for Willer)

- Kerber passed out copies of the October 2015 financial report (3 pages). Kerber passed on Willer's comment that everything was "Hunky Dory".
- Song asked what the \$1,584.30 expense was for, Kerber replied that it was for speakers gifts at the conference.
- Papadopoulos moved to approve the October 2015 Financial Report. Munro seconded. Motion was approved by unanimous vote of those present.

National Delegate's Report (Boss)

- Boss reminded everyone about the email notice of upcoming outages on Nationals and Chapters website due to maintenance.
- Boss reported on a conversation with the National President-Elect, Ron Calkins, about the Donald C. Stone (DCS) Center underperforming, and appears to be of no value. The Northwest Leadership Institute (NWLI) works well. DCS is not connecting with members. Boss and Ron Calkins to continue discussions on what can be done to help improve the DCS. Brian Van Norman discussed how it is doing. Becky Stine to take over the oversight of the DCS Center, and discussed Nationals actions on work to improve attendance and how DCS is viewed. Brian Van Norman asked is the NWLI recognized by the chapter's membership. Boss replied yes, along with the Roads Scholar program. Board discussion on how the DCS and NWLI relates, associated costs, and value of NWLI regionally versus DCS.

Committee Reports

Education

- Watkins provided report from Maggie Vohs on educational workshops. Chapter has a gain so far this year of \$8,131 versus the projected gain of \$4,634.

Electronic Media

- Munro reported that Eric Jones will continue for another 1-2 years and has 3 individuals interested in taking it over and is working on it.

Water Resources

- Ashley Cantlon reported the committee is winding down for this year, and talking to people who may be interested in taking over the chair as she transitions onto the board.

Young Professionals

- Ashley Cantlon reported that Chase Welborn will be taking over the chair and is getting up to speed. Some items and fun ideas like mixers and other events to yet YP's together. Mixers seem to work well and was pretty effective and wanted to promote them more. Munro mentioned that he would hope Ashley continues to be active in the YP group.
- Ashley mentioned Joe Primeau talked with the University of Portland students to highlight what APWA and the YP's do, including lunches, involvement, etc. Board discussion on YP, students, lunch attendance, opportunities, APWA student chapters, and a bunch of other stuff. At this point someone yelled "Squirrel" and the board seemed to get back on task.
- Brian Van Norman discussed student chapters and their benefits.
- Board continued discussion on potential activities and actions that could be done to provide information to students on what APWA is, and the career paths opportunities are.

Conference Updates

- Spring 2016 Hood River (Shirey)
 - President Watkins had reached out to Senator Brian Boquist, asking if he would be a keynote speaker. Kerber asked if there were other keynote speakers, Shirey reported that he has a speaker for Thursday, but is open on Wednesday. Board discussion on conference keynote speakers and political persons as a keynote speaker, expectations, and past experiences with previous political speakers at conferences versus

- dynamic speakers to set the tone and quality of the conference.
 - Additional discussion on the focus of the conference
 - Shirey stated that he has a good conference committee
 - Munro mentioned scholarships for local communities worked well in Canyonville, and did not want to lose that. Chair, Shirey, requested that the minutes reflect that he does in fact have a report.
- Fall 2016 Bend
 - Watkins reported that it is moving forward, and the City of Bend Operations Manager will be Co-Chair.
- Spring 2017 – Either Seaside or Salishan – working on site
- Fall 2017 - Pendleton. Site is booked
- Spring 2018 – Eugene – Downtown Hilton or Valley River Inn. Both are now owned by Hilton. Board discussion on pros and cons of each. Maggie Vohs has suggested the Downtown Hilton. Board agreed to use Downtown Hilton.

PWExpo - 2019

- Watkins discussed National wanting the local chapter to raise between \$125,000 and \$150,000 for the PWExpo bid. Watkins discussed with city of Portland on being involved and potential commitment and volunteer involvement. Board discussion on City of Portland involvement in chapter activities and expectations go both ways. Further discussion on ability to pursue the PWExpo in meeting requirements, and the City of Portland's level of participation.
- Brian Van Norman discussed some of the pros of hosting and prior interactions at conference/expo with other host cities that did not have a strong relationship with the local chapter. He went over process and timeline for looking at the bid and selection. Further discussion by Watkins on exploring possibility with City of Portland involvement and how much they would do and will they sign a Memorandum of Understanding with the chapter.
- Munro asked what the schedule timeline to respond is. Brian Van Norman said it would be 4 to 6 weeks. Bisset brought up the possibility of raising funds with the goal of 2023 for a serious bid. Board discussion continued about the City of Portland and chapter involvement and engaging them towards a 2023 goal. Additional discussion on involving the City of Portland in the chapter, working towards a higher level of involvement.
- Roos asked if we submitted a bid, would we know what we needed to have to be successful for a bid in the future.
- Board consensus was to look at a 2023 bid and continue this discussion in the future.

National Fiscal Calendar.

- Messenger moved to go with option A. Papadopoulos second. Approved unanimously by those present.

Director Initiated Items

Messenger Gizmo Bidding. Discussion was raised on changing of points for auctions versus donations, or having a points scale. Changing of points discounted prior donations by increasing the multiplier. Board discussion on having Messenger and Boss looking into revamping the gizmo process.

Roos Discussion on State Resiliency Director position. Roos stated ASCE is striving to have a technical person versus non-technical and seeking the APWA Chapter to endorse. Discussion on technical versus non-technical political person. Roos asked are we as a chapter are willing to support the qualifications of the position as technical versus political. Song stated he would like to see the technical position.

Roos stated the Society of American Military Engineers are interested in joining the chapter Spring conference and possibly co-branding it. Board discussion on changes that may be needed if they cosponsor versus just attending and providing presentations. Shirey and Roos to work out details.

Munro stated the next meeting is scheduled at his office and would be too tight because of the joint meeting other possible sites were discussed, And Papadopoulos mention that Tri met offices might work. Site to be announced.

Meeting adjourned at 5:46 PM

Next Meeting: December 11, 2015. Site TBA