

# Minutes from the Oregon Chapter APWA board meeting



Date: March 28, 2006

Location: Hilton Hotel, Vancouver WA

<b><u>Board Members Present</u></b>	<b><u>Board Members Absent</u></b>
Greg Miller, Past President	Derek Forseth, Dir
Lila Bradley, President	
Kurt Corey, V.P.	Gregg Weston
Rick Olson Sec.	
Yvonne McClain, Dir	
Marty Andersen, Dir	
Jim Carnahan, Dir	<b>Visitors</b>
Peggy Keppler, Dir	Barbara Duda
Bob Patterson, Dir	Eric Rouse
Hugh Kalani, Nat. Delegate	

**Meeting called to order at 7:30 pm after the joint dinner with the Washington Chapter BOD**

## **Chapter Board Meeting**

### **Approval of Minutes**

The minutes of the February 2006 regular board meeting were approved as submitted.

### **Treasurers Report**

Barbara Duda provided the Treasurer's Report for Gregg Weston which was approved as submitted. Barbara reported that the audit committee had completed the audit of the books at National and we had been approved.

### **APWA FOUNDATION REPORT –**

Jeanne Nyquist reported on the activities of the Foundation. The foundation currently has just over \$170,000 that provides funding for 7 student scholarships. There were two new scholarships added this year. One at \$500 for Lane Community College from the Merle Langley tribute account and one for \$500 to Umpqua Community College from the general fund. The board discussed the need to work with the Washington chapter for funding of the Jack Pittis Memorial Scholarship. Since the "Gizmo" revenue is part of the foundation, the board asked Jeanne to relay our wishes to help work with the Washington chapter during the conference.

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### President's Report

Lila Bradley provided a report on several items:

- Lila reported that Patricia Bugas Schramm has submitted a letter to confirm her commitment to provide education speaking opportunities to the Oregon APWA chapter after her travels.
- Bob Patterson has requested \$500 to the Eastern Oregon region to sponsor a booth to promote the Oregon AWA Chapter. After discussion, the board approved the \$500 request to be allocated from the Community outreach line item.
- Public Works Week is coming up in May. The board discussed the ability to provide partial funding to some of the agencies that would have events. Washington County has received funding in the past. After discussion the board approved a motion to provide \$600 to Washington County and \$200 to Lincoln City.
- Mary Meloy is seeking a position on the APWA Water Resource committee and asked for the Board to support her nomination. The board unanimously approved and Lila will provide a letter of support from the Oregon Chapter.

Action Item: Gregg will issue a \$500 check to Bob Patterson for the cost of the booth. Gregg to issue a check to Washington County for \$600 and Lincoln City for \$ 200 for APWA Week.

### Delegate's report

Hugh Kalani reported that he and Yvonne will be attending the Regional meeting in Reno, NV later this week. If anyone has any additional items for the regional meeting, please let Hugh know.

Hugh reported that the National APWA board is still determining who the replacement might be for his position. Hugh will keep us informed.

Hugh reported that the National Convention request to the Portland Visitors Bureau has not come back. He will report more at the March meeting.

The board asked Hugh to check with the Northern California Director on the possible interest of a joint conference in Southern Oregon.

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### Correspondence

The correspondence file with various items was circulated for informational purposes.

### Chapter Conferences:

- **Spring Conference 2006, Joint Conference with Washington Chapter, Vancouver Convention Center, March 28-31** – Eric Rouse reported that we have a record attendance for the convention. There are over 450 registrants and 63 exhibitors. Kurt Corey provided the latest update to the speaker sessions. The board thanked Eric for all of the great effort in coordinating the conference. Eric went over the program and meeting room assignments.
- **Fall Conference 2006, Pendleton** – Bob Patterson reported that he has the committee in place and is on track for the convention. They will be
- **Spring Conference 2007, Ashland – No report**
- **Fall 2007 Conference, Bend** – Jim Carnahan met with the River House Motel and has the contract coming. The tentative dates are October 16<sup>th</sup> -19<sup>th</sup>. Golf will be at Rivers Edge. The new River House Convention Center will be open by then.
- **Spring 2008 Conference, Joint w/ Washington and Rocky Mountain Chapters** – There was no update on the possibility of three-way conference. Hugh will bring up the topic at the Regional meeting.

### Committee Reports:

**Community Outreach** – Peggy Keppler is reviewing how other organizations are funding various programs. Peggy will work with Mary Anderson and report back to the board.

### Old Business:

- **Public Works Institute** –No report.
- **Conference Scholarship Advertising** – Ted Kyle is working on an article for the next newsletter outlining the various scholarship opportunities available to members.
- **Future National Congress in Portland** – See Hugh Kalani's report above
- **One-Call Committee Chair** – Lila still seeking a chairperson

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- **Model By-Laws** – Greg Miller and Kurt Corey still expect to provide a recommendation on this updating. The revised by-laws would have to be approved by 2/3 majority of the qualified votes cast.
- **Board Vacancy** – Lila reported that Brett Kesterston of the City of Portland and Ken Fuller with the City of Bend had both been nominated to fill the board vacancy. After discussion, the board approved the nomination of Ken Fuller to fill the 18<sup>th</sup> month board position.
- **Mailing/E-blast Policy** – The policy is posted on the website. The board was asked to review and provide any comments back to Rick Olson or Greg Miller.

**Maintenance of Email addresses** – No Report

### **New Business:**

#### **Director Initiated Items –**

Kurt Corey handed out a copy of the City of Eugene's Annual Report for other agencies to have. Additional copies may be obtained from Kurt.

Kurt Corey reported that he had declined the nomination to the APWA National Board at this time.

Pam Berry invited members to visit with her on the work she is doing on "Right of Ways".

**Next Board Meeting: The next board meeting will be at the joint conference.**

#### **Agenda Items for next meeting:**

Meeting adjourned at 9:15 PM

Respectfully Submitted  
Rick Olson, Secretary

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## OREGON CHAPTER BOARD 2005 MEETING CALENDAR

<u>Month</u>	<u>Date</u>	<u>Location</u>	
JANUARY	20	OTAK	Lake Oswego
FEBRUARY	10	SALEM ODOT	
MARCH	28	Vancouver Conv. Center	Spring Conference
<b>APRIL</b>		<b>No Meeting</b>	<b>No Meeting</b>
MAY	12	OTAK	Lake Oswego
JUNE	9	DEA Office	Bend
JULY	14		Lincoln City
AUGUST	11	Convention Center	Pendleton
<b>SEPTEMBER</b>		<b>No Meeting</b>	<b>APWA Congress – Kansas</b>
OCTOBER	10	Pendleton	Fall Convention
NOVEMBER	9		Eugene
DECEMBER	8	Lincoln City	Lincoln City