

Oregon Chapter APWA Board Meeting Minutes



Date: **October 16th, 2006**

Location: Pendleton Conference Center, Pendleton, OR

<u>Board Members Present</u>	<u>Board Members Absent</u>
Lila Bradley, President	
Kurt Corey, President-Elect	
Marty Andersen, Director	<u>Visitors</u>
Jim Carnahan, Director	Bill Verkest, National Pres.
Ken Fuller, Director	
Peggy Keppler, Director	Barbara Duda
Bob Patterson, Director	Gene Appel
Hugh Kalani, National Delegate	Stephanie Reid, Past Pres
Gregg Weston, Treasurer	Dan Boss, Past Pres.
Rick Olson, Secretary	Jeanne Nyquist, Past Pres
Yvonne McClain, Director	

Meeting called to order at 6:00 P.M. by President Lila Bradley

Chapter Board Meeting

Approval of Minutes

The minutes of the August regular board meeting were approved as written.

Treasurers Report

Gregg Weston provided the treasurers report in detail to the board. Gregg reported that we are on track for our fiscal 2006 budget and that we had \$76,810 in the account as of 7/31. The treasurers report was approved as submitted.

President's Report – Lila made a special Welcome to Bill Verkest our APWA National President. Bill reported the goals of APWA for his term that will focus on improved communication with the membership. Bill will be the Keynote speaker during the conference.

Delegate's report

Hugh provided an update on the governance report that was distributed to all for the possible redistricting lines. Board members were asked to review the information and we can discuss at the next meeting. Hugh will take input back to the National board.

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Correspondence

There was very little correspondence to share this month. The file folder was passed around

Chapter Conferences:

- **Fall Conference 2006, Pendleton Convention Center, October 10-13** – Bob Patterson gave an update of the events for the week.
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- **Spring Conference 2007, Ashland, May 1-4** – No report. Lila is working with Bob Deuel to obtain a convention chair.
- **Fall 2007 Conference, Bend** – Jim Carnahan reported that we are moving ahead on planning. There is a committee in place. Dates are October 16th-19th 2007. Jim is heading the committee. Ron Kampe and Ken Fuller will also be helping.
- **Spring 2008 Conference** – Kurt Corey reported that the city of Eugene has offered to sponsor the spring 2008 conference in Eugene. Motion was approved by the Board. Terry Chamberlain will work with the city to see what facility they would like. The Valley River Inn was suggested.
- **Fall 2008 Conference** – The board agreed to ask Terry Chamberlin to investigate options for the Fall 2008 conference including Welches, Skamania, and Florence.

Committee Reports: No reports.

- **Guest Speakers** – Jeanne Nyquist (Foundation) – Reported that they provide scholarships for 5 percent of the general fund. In 2006 that represented \$13,000. The big scholarships were - \$3000 OIT & OSU, \$2000 for PSU. Blue mountain \$500 Lane CC \$500, Chemeketa \$500, Umpqua \$500, Clackamas CC \$500. The foundation is at \$180,000 at this time and they would like to get to the \$250,000. Bob Deuel is the new scholarship chair. There are 11 people on the foundation board.
- **Medallions** – The board reported that there are still plenty of medallions available. As an enticement the board passed a motion to provide an additional \$1,000 contribution if they sell the balance of the medallions by the Spring conference 2007.

Old Business:

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- **Public Works Institute** – Jeanne Nyquist – Reported that the first class “public works Essentials” is scheduled for Dec-12-15th in Portland. Leadership class in Cannon Beach is almost full.
- **Model by-laws** – Kurt Corey reported that Marty Andersen & Peggy Keppler had recently met to draft recommended updates to the chapter by-laws that would bring the chapter into compliance with national requirements. Kurt will present the draft at the December Board meeting. It will be ready for presentation and approval at the Business meeting in Spring 2008.
- **Mailing List Email Management** – No report.

New Business:

- **Pendleton Conference Technical Program** – Kurt reported that we are set for the speakers.
- **Urban League – Gene Appel reported for Yvonne-** They have a mentorship program approved through the urban league for the APWA mentorship program. Yvonne is looking for APWA to commit to 4 agencies to spend 80 hours in a 10 month program to work with students in high school to mentor. Program is for Salem to Portland corridor. Any members that might be able to help are asked to contact Yvonne.
- **ESI Contract Bidding** – Firm we are negotiating with is CAMEO management service in Otis Oregon.

Director Initiated Items – Dan Boss reported that high school seniors have to provide a certain amount of community service. This could be a benefit to APWA.

Next Board Meeting: Thursday November 9th, Eugene

Agenda Items for next meeting: - Bylaws, ESI Contract update, Convention Surveys.

With no other business pending, President Lila Bradley adjourned the meeting at 9:00 PM

Respectfully Submitted,

Rick Olson, Secretary

Minutes approved by the Oregon Chapter APWA Board of Directors, November 9, 2006.

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OREGON CHAPTER BOARD 2005 MEETING CALENDAR

<u>Month</u>	<u>Date</u>	<u>Location</u>	
JANUARY	20	OTAK	Lake Oswego
FEBRUARY	10	SALEM ODOT	
MARCH	28	Spring Conference	Vancouver Convention Center
APRIL		No Meeting	No Meeting
MAY	12	OTAK	Lake Oswego
JUNE	9	DEA Office	Bend
JULY	14		Lincoln City
AUGUST	11	Convention Center	Pendleton
SEPTEMBER		No Meeting	APWA Congress – Kansas City
OCTOBER	10	Fall Conference	Pendleton
NOVEMBER	9		Eugene
DECEMBER	8		Lincoln City