

Oregon Chapter APWA Board Meeting Minutes



Date: **March 16, 2007**

Location: Lausman Annex, Room 151 – Medford, OR

Board Members Present	Board Members Absent	Visitors
Kurt Corey – President	Yvonne McClain – Treasurer	Pieter Smeenk, Tom Suttle City of Ashland
Rick Olson – President Elect	Lila Bradley – Past President	Bob Janssen, Larry Beskow City of Medford
Gregg Weston – Secretary	Hugh Kalani, National Delegate	
Marty Andersen – Director	Bob Paterson – Director	
Jim Carnahan – Director	Eric Rouse – Director	
Ken Fuller – Director		
Peggy Keppler – Director		

Meeting called to order at 10:25 A.M. by President Kurt Corey

Ceremonial Matters

Approval of Minutes

The minutes of the February regular board meeting were approved as submitted.

Treasurers Report

Yvonne McClain provided the Treasurer's Report in her absence. The report was approved as submitted.

President's Report

Kurt provided a draft copy of the March newsletter and requested items for the next newsletter. Kurt attended the Asphalt Paving Association's awards dinner. National is

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working on strengthening the local chapters. An example is the APWA Leaders Tool Box, which is on a CD. Other items will be discussed in Old and New business.

Delegate's Report

No report.

Correspondence

The correspondence file was circulated for the information of the board. Audit report letter was sent to the Board and was in the correspondence file. Several letters dealing with awards, request for Governor's recognition of Public Works Week, etc.

Chapter Conferences

- **Fall Conference 2006, Pendleton Convention Center, October 10-13**

No report from Bob Patterson or financial information.

- **Spring Conference 2007, May 1-4; Ashland
(Nancy Slocum, Pieter Smeenk, Bob Janssen, Larry Beskow)**

Guest Room Status

- **Craig Zablocki – Tuesday/Wednesday, May 1 & 2**
- **Judy Arasmith – Thursday/Friday, May 3 & 4**
- **Larry Frevert – TBD (tentative), Tuesday/Wednesday/Thursday, May 1–3**

Conference committee is moving forward and very appreciative of the support received from the Board. They handed out a draft copy of the registration package that is about to be mailed out. Abstracts will be included in the conference booklet to be handed out at the conference. Question came up regarding CEU certification. Kurt and Rick indicated that Maggie Vohs would be doing this, however Rick will check with her to make sure this will be set up. Photography work will be done by John Harris. Exhibitor layout options (2) were handed out and discussion centered on the total number of exhibitor's and the circulation of delegates between sessions and during meals other than the Thursday banquet. Some discussion was held regarding food and serving style. All lunches will be buffet and the Thursday Banquet will be plated. The Wednesday reception will be buffet style and should be adequate for dinner, but will end by 7:15pm in order to get to the next function in downtown Ashland. APWA will comp Judy Arasmith's room and meals for her and

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her husband. Hugh has not heard back from the Region Director relative to his attendance, but will follow up to get a firm yes or no. Rick will follow up regarding the attendance of scholarship recipients.

- **Fall 2007 Conference, October 16-19; Bend (Jim Carnahan)**
No report, but Jim reports that the facility is great.
- **Spring 2008 Conference, April 15 – 18 (tentative); Eugene (Mark Schoening)**
Dates are being negotiated with Valley River Inn
- **Fall 2008 Conference, Welches**
No report.

Old Business

Model Bylaws

The Model Bylaws were submitted to National. If National has any comments/changes they will be reviewed and be approved at the Spring or Fall Conference. Director terms will be set in conformance with National's Bylaws.

National Award Nominations Summary

We have met the criteria for the PACE Award (see attached spreadsheet for nominations).

National Committee Nominations

Paul Klope is up for Education Committee and Kurt is up for the Finance Committee.

New Business

Audit Committee Report

Letter dated March 2, 2007, was discussed, although the recommendations from the letter will be discussed at future Board meetings. Letter is attached to the minutes.

Director Initiated Items

No Director initiated items.

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Travel to Ashland for tour of Ashland Hills Conference Facility

Next Board Meeting

May 1, 2007 – Ashland Hills Windmill Inn; Ashland, OR

Agenda Items for Next Meeting

With no other business pending, President Kurt Corey adjourned the meeting at 12:30PM for lunch and travel to Ashland

Respectfully Submitted,

Gregg Weston, Secretary

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2007 OREGON CHAPTER BOARD MEETING CALENDAR

Month	Date	Location	
JANUARY	12	Otak	Lake Oswego
FEBRUARY	9	ODOT	Salem
MARCH	16	Ashland Convention Center	Ashland
MAY	1	Spring Conference	Ashland
JUNE	8	City Hall	Lincoln City
JULY	13	Water Treatment Facility	Pendleton
AUGUST	10	David Evans & Associates	Bend
SEPTEMBER		APWA Congress	San Antonio
OCTOBER	16	Fall Conference	Bend
NOVEMBER	9	CMTS	Portland
DECEMBER	14	Eugene Airport	Eugene