

Oregon Chapter APWA Minutes

Date: July 10, 2009

Location: Otak Office – Bend, OR

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BUSINESS MEETING MINUTES

President Gregg Weston called the meeting to order. This is a general business meeting held at the Water Plant in Pendleton.

The following Board Members were in attendance along with committee members, general members and guests:

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Guests</u>
Gregg Weston – President	Rick Olson –Past President	Ken Stoneman, Transportation Committee Chair
Ken Fuller - Director	Peggy Keppler – President Elect	
Mark Schoening - Treasurer	Marty Andersen - Director	
Mary Meloy - Secretary	Terry Song, Director	
Hugh Kalani - National Delegate		
Elizabeth Papadopoulos - Director		
Todd Watkins – Director		
Bob Patterson - Director		

Approval of the Minutes –

The June 12, 2009 Pendleton Board Meeting Minutes were review. Several corrections were noted and the minutes were approved as corrected. Motion made by Ken Fuller and seconded by Hugh Kalani.

Treasurers Report – Mark Schoening

Mark gave the Treasurers report including income and expenses. There are four different accounts between conferences and the main chapter account. Balance should be \$5,000 by the end of the fiscal/calendar year.

\$2000 was paid to ASCE for the deposit on the Stormwater Symposium.

For Community Outreach having exhibit space at LOC & AOC costs \$800 each for exhibit space.

The Chapter offers a U of O student a \$300 stipend to develop top 10 ten Leaders application.

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\$3500 Scholastic can we give \$2500 more.

Motion to approve was made by Mary Meloy, seconded by Hugh Kalani

APWA National Reports:

None

National Congress:

Gregg is unable to attend National Congress in Columbus, OH, Sept. 13-16, 2009. Peggy is encouraged to take Gregg's place. Mark said that City of Eugene is supportive of Peggy attending in Gregg's place to represent the Oregon Chapter. Curt Korey will also be attending.

Gregg moved and Hugh seconded that Peggy be sent to National Congress to represent the Chapter and President. Motion passed.

National Delegates Report – Hugh Kalani

- This year's National Congress will be held in Columbus, OH, Sept. 13-16, 2009. WA Chapter has set up for joint Oregon/Washington/Rocky Mountain dinner at Congress and needs a rough count of Oregon members that will be at dinner.
- Delegates meeting will be held the Saturday for Congress begins.

President's Report – Gregg Weston

Emma Bats has made a proposal to manage Chapter Events. No action taken.

Meeting room contract

Best Western Oceanview in Seaside has an open contract.

The Oregon Chapter was once again given the Pace Award for Chapter excellence. Congratulations Peggy and Stephanie. Gregg asked that Peggy and Stephanie continue to work with Gordon on the applying for the PACE award this year.

The MOU for the Stormwater Summit has been signed. It was verified that ASCE is providing insurance and that President of ASCE has the authority to sign.

There will be a Public Works Essentials Workshop at the Red Lion in December.

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Gregg received several items of communication for information only and he passed around a folder so Board Members could review the documents.

Conference Reports:

The spring conference in Seaside has been closed out. The final report was presented by Todd Watkins.

For the fall 2009, Spirit Mountain Conference (October 6-9), Russ Thomas is working on the logo for the conference, keynote speaker, etc.

Education Committee would like some time at Thursday luncheon to gather input on what classes the members would like to have. The committee will also distribute a survey of interest in classes. This will be the topic at the Thursday luncheon rather than scheduling a speaker.

Technical tours are planned at the Fall Conference.

Local native drummers and dancers will be the entertainment.

Need a volunteer for the guest program. Mona Kalani is a possible chair of the guest program.

Russ Thomas has submitted a request for clarification of the number of complimentary meals that should be given out. Gordon Munroe is planning for one complimentary meal per award winner. The final policy should be inserted into the Conference Manual. The awards should be listed and number of complimentary meals should be included in the Conference Manual. The Board agreed with Gordon Munroe's suggestion of one meal per award. Gregg will talk to Russ.

The cost of Board meeting at Sprit Mountain prior to the conference is unusually high. Todd suggested we get a table at the restaurant if the atmosphere would allow a business meeting to occur. The Board meeting will be held elsewhere. Gregg will talk with Russ.

Spring 2010, Seven Feathers Convention Center, Nikki Messenger and Terry Haugen will co-chair the conference.

Fall 2010 in Pendleton. Will be held at the Wild Horse Convention Center. Bob Patterson will be heading up the arrangements.

Spring 2011 - Possible joint conference with Washington Chapter at Red Lion at Janzen Beach.

Fall 2011 - Eagle Crest, Bend.

Spring 2012 - Eugene (just ahead of the Olympic trials).

Committee Reports

TRANSPORTATION

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Co-Chairs are Ken Stoneman and Tim Shell submitted a report.

The committee advocates for transportation funding.

The committee wants to host demonstration projects “on-site” throughout the year.

- Warm mix AC placement, City of Portland (Bret K.)

- Hwy 99, Oregon City Promenade construction project (Ken S.)

Ken wants to develop an email group to send out transportation related information to Chapter Members. The committee is also working on conference topics and speakers.

The Transportation Committee has a web site that is tied to the Chapter web site and Tim Shell will be working on updates and electronic linkages.

EDUCATION

Sam Irving, Clackamas County, Transportation Operations Manager (Cell 503 333-3088)

Sam met with Cameo. Maggie has been out looking at locations for future conferences. Goals for education committee include changes such as 4 top quality programs rather than 6 or 8 average programs. Sam is coming up to speed quickly with Peggy’s help.

WATER RESOURCES

The MOU for the Stormwater Summit has been signed. It was verified that ASCE is providing insurance and that President of ASCE has the authority to sign.

HISTORICAL - VACANT

A chair is badly needed as 2014 will be the 50th Anniversary of Oregon APWA. It was suggested that Gene Appel be contacted.

AWARDS

There will be more display boards with awards and photos at each conference. Awards Committee updated Project of Year Award to match the national award more closely. There will be an update on the web site with past winners. The Julian award will be included.

Exceptional Service Award. Mark will coordinate how the award will read and where it will be made. Gregg will present the award.

NEWSLETTER

none

SCHOLARSHIPS

MEMBERSHIP

None

ONE CALL

Dial 811

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Emergency Management

None

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New Business

Elizabeth asked about where chapter photos are kept. Some are at the Oregon Historical Society. The last 10 years or so are in the possession of each conference chair. She is thinking about having a small event for people who are no longer active centered on sorting and labeling Chapter photograph. It could be a lot of fun for both current and non-active members.

There is only one more meeting before the conference. Kurt Corey will be asked to help convene the nominating committee.

The meeting will be held August 14, 2009 near Spirit Mountain, possibly McMinnville.

Possible change to bylaws for the term of Secretary and Treasurer. Suggested by Bob Patterson and he will look at the bylaws to see how easily this could happen.

Mark suggested that Board members election could be electronic. So that all Chapter members could participate

Business Meeting Adjourned:

Meeting adjourned at 1:10 PM.

Respectfully Submitted,

Mary Meloy
Secretary

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2009 OREGON CHAPTER BOARD MEETING CALENDAR

Month	Date	Location	
JANUARY	9	Otak	Lake Oswego
FEBRUARY	13	Lyle Conference Room (Wells Fargo Bldg)	Eugene
MARCH	13	City Maintenance Building	Lake Oswego (*changed from conference site)
APRIL	28	Spring Conference, Seaside Convention Center	Seaside
MAY	15	ODOT	Salem
JUNE	12	Water Treatment Plant	Pendleton
JULY	10	TBD	Bend
AUGUST	14	Fall Conference Site, Spirit Mountain	Grand Ronde
SEPTEMBER	12 - 17	No Board Meeting, APWA National Congress	Columbus, Ohio
OCTOBER	6	Fall Conference, Spirit Mountain	Grand Ronde
NOVEMBER	13	OBEC	Lake Oswego
DECEMBER	11	Lyle Conference Room (Wells Fargo Bldg.)	Eugene