



**APWA Oregon Chapter  
Board Meeting Minutes  
November 12, 2010  
Lyle Conference Room  
City of Eugene**

**Meeting called to order 10:08 am**

**Board Members Present:**

Mary Meloy                      President-elect  
Mark Schoening              Treasurer  
Terry Song  
Elizabeth Papadoplous  
Delora Kerber  
Gregg Weston  
Marty Anderson  
Hugh Kalani

**Board Members Absent:**

Peggy Keppler                President  
Russ Thomas  
Todd Watkins  
Bob Patterson                Secretary

**Others in Attendance:**

Paul Shirey

1. Introductions
2. Minutes of October 2010 meeting- minutes were not available and passed on to December meeting
3. Treasurer's Report:
  - a. Motion to accept Treasurer's report; it was seconded and approved unanimously
  - b. Motion to transfer \$2500 to the Scholastic Foundation- seconded and approved unanimously
  - c. Motion to approve Resolution for Banking Accounts at West Coast Bank (attached)-seconded and approved unanimously
  - d. Motion to approve Resolution for Banking Accounts at Pacific Continental Bank(attached)-seconded and approved unanimously
  - e. Board to consider 2011 budget at December Board meeting
4. Fall 2010 Conference
  - a. Bob Paterson reports gross income of \$52k and expenses of approximately \$28k for a net total of \$14k
  - b. Conference had 89 paid delegates
5. National Delegates Report
  - a. Hugh K informed group that the national delegates meeting will be held at the Spring Conference in Vancouver on Friday April 1
  - b. Brief discussion of APWA National solicitation for trip to Russia in Summer 2011
6. President's report- none - Peggy Keppler absent

7. Education Committee report: none. Mary advised that if there were comments regarding training to e-mail committee chair Sam Irving with copy to Meloy.
8. Spring 2011 Conference report: Delora K
  - a. Handed over cost/revenue sharing IGA's with Washington chapter for Mary M signature
  - b. Ian Hill from National signed on for key note and several sessions
  - c. Washington, Oregon and National APWA presidents will speak
  - d. Tuesday Golf Tournament
  - e. Two pre-conference work shops/tech tours planned but not yet defined
  - f. On Wed March 30 (first day of conference) there will be a joint meeting with Washington Board and from 8 - 9 am Oregon Chapter Board meeting (this is in place of the traditional Tuesday evening Board meeting this time)
  - g. Committees will meet from 10 - 11:30 (in place of Thursday morning committee meetings)
  - h. Tom Grant to perform at Wed evening Exhibitor social and Thur evening dinner
  - i. Exhibitor give-away drawing scheduled for break on Thursday instead of 4:30 pm
  - j. Discussion re: scholarship winner free rooms and Board officers comp'd rooms. Concern that scholarship winners often a no-show and need to take effort to ensure that we don't waste comp'd rooms.
  - k. Maximum 450 registrants
  - l. Seeking coordinator for Guest Programs
  - m. Scholarship Foundation events: Gizmo, raffle and sale of string at golf tournament
  - n. Friday morning business meeting- much discussion of the \$50 give-away incentive. Group felt this should be done again to encourage attendance.
  - o. Technical session abstracts for this conference are due **JAN 15, 2011**
9. Fall 2011- Eagle Crest
  - a. October 18-21. Maggie at Cameo will plan, organize and run the conference. This is a first time experiment with using an outside vendor for this purpose. Mark S will head up the conference and volunteers will need to be recruited from communities nearby.
10. Spring 2012- Valley River in Eugene Peggy K has this one. The Board had a discussion regarding planning for Fall 2012 and beyond. The Board asked that Stephanie Lawson be asked to try and track down Terry Chamberlain in an effort to plan ahead. If Terry not able/willing, then someone else needs to step up to this task.

## 11. LUNCH

## 12. Old Business 12:30 pm-

- a. Reports on Chapter Strategic Plan: e-APWA Board liaison moves from Terry Song to Paul Shirey
- b. Elizabeth P reported on progress of Oregon Chapter 50<sup>th</sup> Anniversary scheduled for 2014. Much discussion ensued around effort to organize and host a social event designed to get some of our retirees engaged in planning and participation for the event. Board agreed to sponsor a first event gathering for this purpose. Subsequent activity would need to be self-organized.

- c. Board approved sending **Todd Watkins, Bob Patterson and Paul Shirey** to Kansas City for leadership training workshop Feb 24-26, 2011. These folks should register and **book travel prior to Feb 1**. Reimbursement requests can be submitted to Mark S.
- d. Request from International Affairs Committee deferred until DECEMBER meeting.
- e. Board liaisons are to PLEASE contact their respective committee chairs with a reminder: Please plan to attend the Dec 10<sup>th</sup> Board meeting and provide a report on your committee activities for the year.
- f. Board member suggested that we contact national regarding any expectations they may have of us for the June Sustainability Conference to be held in Portland.

#### 2011 Proposed Meeting Locations

- Jan Tri Met
- Feb Wilsonville
- Mar Vancouver (at the Spring conference)
- Apr no meeting
- May Lincoln City of Milwaukie
- Jun Pendleton
- Jul HNTB- Portland
- Aug Bend/Eagle Crest
- Sep National Conf- Denver (no meeting)
- Oct Bend/Eagle Crest (at Conference)
- Nov Salem- ODOT
- Dec Eugene

Meeting adjourned 2:35 p.m.