



Board Meeting Minutes
July 8, 2011
HNTB
111 SW Columbia Street, Suite 940
Portland, Oregon

Meeting was called to order at 10:06 am.

Board Meeting Attendance:

Peggy Keppler	City of Eugene	Past-President
Bob Patterson	City of Pendleton	Secretary
Terry Song	HNTB	Treasurer
Delora Kerber	City of Wilsonville	Director
Elizabeth Papadopoulos	TriMet	Director
Marty Andersen	ODOT	Director
Todd Watkins	Washington County	Director
Paul Shirey	Retired	Director

Board Member's Absent:

Mary Meloy	Consultant	President
Mark Schoening	City of Eugene	President-Elect
Stephanie Reid	City of Lincoln City	National Delegate
Russ Thomas	City of Newberg	Director

Others in Attendance:

Barbara Blair	DEA	Membership Chair
Nanci Snyder	City of Portland	Public Works Luncheon Chair - Portland
Gary Stockhoff	Washington County	Historical Committee Chair
Gregg Weston	DEA	Pace Award
Pam Berrian	City of Eugene	

Good of the Order – Peggy Keppler

Secretary's Report – Bob Patterson

June minutes were reviewed and a few notations made for corrections.

Motion made to approve June minutes as noted; seconded and approved.

Treasurer's Report – Terry Song

Terry mentioned that Delora is still working on the Spring Conference revenue for Chapter. Paul was provided a reimbursement for expenses. CAMEO activities are normal.

Motion made to accept the Treasurer's reports; seconded and approved.

Spring Conference Report – Delora Kerber

Delora mentioned that the delegate attendance was 481 with 160 in attendance from Oregon. She mentioned that she is seeing different numbers than what was projected. Conference revenue is now projected at about \$14,000 with our share on the split at \$5,800 – then subtract out the Scholarship receipts at \$1,250 and Foundation at \$1,500 – our ending revenue will be about \$3,000. The next step is an audit of the books. She asked the Board what our normal conference rate is for Delegates – Peggy recalls that we typically charge \$325 for our Chapter conferences.

National Delegate Report – No Report

President's Report – Peggy Keppler

Fall Conference is at Eagle Crest. We received a "Thank You" from Newberg Library. Peggy mentioned the 2011 / 2012 Audit Committee selections. Next year, Oregon Chapter is to host dinner at Congress in Anaheim. She has ideas for Anaheim Whitehouse and Old Castle in San Bernardino. Peggy will coordinate dinner.

Pace Award – Gregg Weston

Gregg mentioned font issues with the group from U of O. Report did come together and we received the award. National Congress attendance included Terry, Todd, Stephanie, and Peggy.

Sustainability Conference – Delora Kerber

Delora mentioned that she drove alone to attend. She did not attend any "wow" sessions and acknowledged that there were some good sessions offered. She was not sure if she would go again though. National should have a separate track.

Gary mentioned 200 plus attendees and they were pleased with the attendance. He also conveyed there were some "sleeper" sessions. He noticed lots of Canadians in attendance.

Elizabeth also attended and noted that the way the conference was conducted was not sustainable. She noted that they did not provide moderators to assist with sessions.

FCC ROW Notice of Intent – Pam Berrian

Len Goodwin couldn't attend. Len and Pam both serve on the League of Oregon Cities (LOC) ROW Communication Committee. She mentioned APWA has a paper (position) on ROW. Coalition letter was passed around for everyone review on Notice of Inquiry. FCC does not see the representation of the coalition. 284 LOC members are involved. A template went out for their use. Pam will be meeting with Mark in regards to drafting a letter on behalf of the Oregon Chapter. Peggy explained our advocacy role.

Motion made to approve and sign letter; seconded and approved.

Pam passed out information on the Oregon Connections Telecom Conference to be held October 27 – 28, 2011.

Committee Reports:

Terry mentioned that we need to update our website. We reviewed committee assignments briefly in regards to updating information.

AWARDS: Delora mentioned that notices have gone out. She encourages action on "Young Professional" and "Every Day Hero."

CONFERENCES: Gregg mentioned visiting Hood River and the facility could handle 120 delegates. There is no penalty for blocking rooms. Terry Chamberlin is working on the contract for Spring 2013.

Gregg mentioned that Terry C. identified a couple of locations in Medford, but he needs to run down there to look at the facilities.

SCHOLARSHIP: Paul mentioned that awards were made in June for schools.

LEADERSHIP / DIVERSITY: Todd provided a short report from Angie. A contact at PSU is working with her on the first timers program. She noted a Thursday evening wine social at the in the program for National.

FUTURES: Paul – no report.

EDUCATION: Peggy – haven't heard anything.

MEMBERSHIP: Barbara noted the Chapter is at 795 members, with 784 on the current roster. First time membership is \$70 through August 31st. To rejoin, it is \$90 through August 31st.

Break for Lunch: 11:53 am to 12:27 pm.

HISTORICAL: Gary mentioned that he needed a couple of decisions by the Board. He noted that Greg Miller had quite a bit of information about the Chapter. He has been exploring options to publish a book for the 50th Anniversary. He wants to know if this is the direction we want to go and if we want to have it in a hard cover. Board agreed with this direction. Dave Vargus and Hugh Kalani were mentioned as two “older” members that may have historical information about the Chapter.

PUBLIC WORKS LUNCHEON: Nanci has been managing the Portland luncheon for 9 to 11 years. They average 60 attendees and sell out at 80 attendees. They no longer do a joint luncheon with ASCE. She has 1,300 folks on the distribution list. She is always hitting up donations for door prizes. Attendance is definitely a different group of folks than you see at conferences.

STANDARD SPECIFICATIONS: Marty mention ODOT hired a consultant to review and update specifications. ODOT is looking to add information from City of Portland covering city related specifications. It will take two years to complete.

PR/E-APWA: Todd reviewed Eric Jones’s report. Todd mentioned “kudos” to Eric.

ONE CALL: No report.

TRANSPORTATION: Terry noted Paul is the liaison. The committee is preparing a track for the conference and helping out with presenters for the luncheons. They will provide technical tours one to two times per year. Jennifer Weller maintains their website linked from the Chapter website. Ken Stoneman is Oregon’s representative on the National committee.

WATER RESOURCES: Delora mentioned that Kevin is not available to report. This committee meets monthly and provides tours of projects related to storm water improvements. They are planning an August tour of the Bull Run Watershed.

INDUSTRY RELATIONS: No report.

FLEET SERVICES: No report.

EMERGENCY MANAGEMENT: Delora mentioned Les Miller is out of town.

November Board Retreat – Paul Shirey

Paul mentioned dates for the retreat in November: 1st & 2nd, Tu / W; 8th & 9th, Tu / W; and 15th & 16th, Tu / W. \$78 was the booking deposit with \$10 due for each attendee 60-days ahead of the event. A Board meeting will be held and we will discuss the Strategic Plan.

New Business / Director Initiated Items:

Peggy reviewed the draft of the 2012 Oregon Chapter Ballot to be presented at the Fall Conference with Board approval. Discussion touched on the Officer rotation and that Directors can serve three 2-year terms, then they rotate off the Board unless they become an Officer.

Motion made to approve the ballot; seconded and approved.

Delora noted that National's pre-conference workshop did not include meals.

Paul asked how Mary is doing – Peggy hadn't heard.

Todd ran into Greg Miller – he cancelled his attendance to the Spring Conference, but their record did not show the cancellation and he did not receive a reimbursement.

Motion made to refund Greg Miller his conference registration fee (retired - \$250) from the Community Outreach line item; seconded and approved.

Elizabeth asked about the Strategic Plan – we did not discuss further.

Adjourned at 1:35 pm.