

# American Public Works Association



## APWA BOARD MEETING MINUTES City of Lincoln City May 13, 2011

### Executive Committee Attendance

Mark Schoening	President-Elect
Terry Song	Treasurer
Stephanie Reid	National Delegate
Peggy Keppler	Immediate Past President
Marty Andersen	Director
Paul Shirey	Director
Elizabeth Papadopoulos	Director
Todd Watkins	Director

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Convened at 10:24 a.m. by President-Elect Schoening.

President Meloy was not at the meeting so President-Elect Schoening presided.

The meeting began with the Good of the Order with statements from each board member present.

Discussion about the upcoming meetings included the fact that Mark would not be present at the June, July, or August meetings. Peggy indicated that she would not be at the June meeting. It was decided that if Mary or Mark was not at one of these meetings then the host of that particular meeting would act as the chair.

### Treasurer's Report

March and April were still seeing income from the education classes

We received our 1<sup>st</sup> Quarter rebate from National

A deposit was made to Salishan for the Fall 2012 conference

Still waiting on the final revenue from the Spring 2011 conference

Mark was added to the bank's signature card for the fall conference

Delora Kerber still needs to send the checkbook back to the treasurer

The mid-year report is due to National in June. Terry took some online training to learn more about it.

Mark made a motion to approve the March and April treasurer reports  
Seconded by Marty  
Approved unanimously

### Delegate's Report

Stephanie attended her first House of Delegates meeting at the spring conference and it is a good group of people.

Certification program is continuing and it is becoming more desirable in the industry as a means of recognition.

The upcoming Chapter dinner at Congress has several options. The current option that is being pursued is having OR and WA join up with another chapter to rent a skybox at a Rockies' game. The cost would be about \$70 - \$80 per person. There would be a limit on how many could attend. Washington is taking the lead on making the arrangements.

The new accounting software for use by the chapters has not been as well received as hoped by National.

New memberships are continuing to come in but retention is still a challenge. At the end of April, National had 28,453 members.

Liane Welch did not get selected as a Top 10 leader.

Rocky Mountain chapter is requesting \$2000 to help fund \$200,000 that the chapter needs for Congress.

Marty motioned that the Oregon Chapter donate \$2000 to the Rocky Mountain Chapter for Congress.

Paul seconded the motion. All were in favor.

Regarding awards, there are a lot of good nominations at the national level. Gordon Munro should get in contact with National to get a status of the awards.

### President's Report

Sustainability Conference in Portland will have at least four chapter volunteers including Gary Stockhoff, Paul Shirey, Terry Song, and Elizabeth Papadopoulos.

Bend was recently re-accredited so Mark will send them an acknowledgement letter.

### Conference Reports

Spring Conference: Wine tasting fund raiser was a success as was the first timer's program.

Fall Conference (Mark):

Met with Cameo and the budget is being developed  
Speaker forms are starting to trickle in  
Terry Song is working on the golf tournament  
Peggy and Angie will work on the 1<sup>st</sup> Timer's program  
There will likely be a keynote speaker who will lead a technical session as well  
A 1<sup>st</sup> Timer's wine tasting program will probably need a corporate sponsor. If the Foundation wants to pursue a wine tasting event, they will need to take the lead on it.

Spring 2012 (Peggy):

First formal meeting is scheduled for late May  
Possible ODOT tour of local covered bridges  
Possible tour of the Matthew Knight Arena  
Possible tour of the new building that houses artifacts uncovered during highway projects (U of O)

Fall 2012: Stephanie will be the chair

Spring 2012: Possibly in Hood River

Medford may have space for a future conference

Spring 2014 will be the 50<sup>th</sup> anniversary. The goal will be to find the original location that held the 1<sup>st</sup> APWA conference.

### Minutes

Peggy moved to approve the minutes from February and March.

Seconded by Paul

Approved by all, with edits.

### By-Laws

National had a few edits and suggestions but nothing substantial

Once we finalize the document, National needs to review it one more time no matter how small the change.

Once National approves it, the we'll post to the web for chapter review with adoption occurring at the fall business meeting.

Working documents, supporting the by-laws, can be created and kept separate from the by-laws. National supports this type of document management.

Peggy will send the final version to National for review and approval.

### Strategic Plan Review

A brief discussion occurred about the current status of each item with no new major developments.

A discussion will occur at the July meeting to discuss future board members.

### Old Business

National Delegate's Report

No news or updates from National

Several nominees were submitted for national committees:

Paul Shirey (Sustainability)

Angie Sousa (Leadership)

Sam Irving (Education)  
Les Miller (Emergency Management)  
Ken Stoneman (Transportation)  
Angie Sousa (Diversity)  
Tony Jobanek (Fleet)

It was also suggested that an "Oregon APWA 101" session be presented by the Past President, President-Elect, and National Delegate at upcoming conferences. This could be an opportunity to educate the membership about what APWA is all about in Oregon.

Lunch

### New Business

Paul Shiry led a discussion about a possible board retreat at Silver Falls State Park.

If we want to invite Brian Van Norman, we'll need to contact him for his availability. Paul was going to do this.

It was decided that this would be a team building event and spouses would not be included. The agenda will include updating the strategic plan, getting an update on national's direction, and be the board meeting.

Paul motioned that the board expend ~\$1500 to pay for the board retreat at Silver Falls State Park on November 1 – 2, 2011.

2<sup>nd</sup>: Peggy

Vote: All were in favor

### Additional President's Report

There is an upcoming "managed aquifer and water solutions conference" coming up

A new section on the web site will direct people to other training opportunities

The Board's policy has been to limit e-mail blasts to only chapter business. Therefore, we don't want to send out training opportunities, unnecessarily.

Adjourned at 1:14 p.m.