

American Public Works Association



APWA BOARD MEETING MINUTES City of Pendleton July 13, 2012

Executive Committee Attendance

| | |
|------------------------|-----------------|
| Mark Schoening | President |
| Bob Patterson | President-Elect |
| Terry Song | Treasurer |
| Todd Watkins | Secretary |
| Elizabeth Papadopoulos | Director |
| Delora Kerber | Director |
| Paul Shirey | Director |

Guest

Gregg Weston (Trustee, Oregon APWA Scholastic Foundation)

Meeting convened at 10:10 a.m.

Gregg Weston was welcomed as a representative from the Scholastic Foundation Board. Representatives from the Foundation will attempt to attend more Board meetings in order to maintain good working relationships between the two groups.

Immediately following Gregg's welcome, Mark started the group discussion with the *Good of the Order*.

Minutes

There was no quorum at June's meeting so no minutes were taken however, the minutes from May 2012 still needed to be approved.

The minutes from May were reviewed.

Bob motioned for approval of the minutes with a second from Terry. The group unanimously approved the minutes.

Treasurer's Report

There were no unusual expenses associated with the past month but Spring conference is still in need of reconciliation.

The mid-year financial report is due to National by August.

Still working to get the signatures squared away for the fall conference.

Paul made a motion to approve the Treasurer's report which was seconded by Bob and unanimously approved by all.

National Delegate's Report

No report this month.

President's Report

Voting for national positions is open on the national web site.

Jill Marilley is on the ballot for the Region IX Director.

An invitation was extended to Jill Marilley and Peter King to join us at our fall conference. Still waiting to hear back from them.

There is a national meeting on August 6 with all institutes and the Stone Institute, in Kansas City, to reconcile differences. John Ostrowski will represent the NWPWLI while Jeanne Nyquist will represent the Oregon Chapter. We may have a panel discussion at the fall conference regarding the institutes.

More information is needed for Eric to publish articles in the newsletter. Committees should provide more stories and articles with liaisons encouraging them.

Two OSU interns were at the Eugene luncheon in June.

Encouraging CECOP students to attend the luncheons can help with the PACE award.

After a brief discussion, the board agreed to allow the Green Transportation Conference to use the Oregon APWA name and logo for promotional purposes.

Conference Updates

Fall 2012 – Salishan (Bob): Good progress is being made on technical sessions but some things still need to be rounded out. Lila is getting local speakers for the local program. Certifications for CEUs will be submitted by August. During a site visit, it was determined that there would be a maximum of 3 sessions at a time with a maximum of 41 vendors. Peggy may once again coordinate the vendors but this has yet to be determined. Someone still needs to coordinate the 1st Timer program. Russ will coordinate the golf tournament.

Spring 2013 – Hood River (Paul): Brett Kesterson has committed to helping with the conference committee. The contract with the hotel is now in place. The schedule and work plan is starting to be formulated.

Fall 2013 - Bend: Paul with the City of Bend said they will host the conference.

Spring 2014 - Seaside: A conference chair is still needed.

Fall 2013 – Pendleton (Bob): No update but the conference committee will be looking to the Foundation for guidance on what to do with Gizmo.

Committee Update

Sustainability / Futures: There was further discussion on what to do with this committee. “Sustainability” may become a sub-committee. A work group may be pulled together for a discussion about this committee at the fall conference. Mark is going to contact Jeanne Nyquist and attempt to close the loop on this committee with the possibility of dissolving this group and merging it with the sustainability group.

Storm water Symposium

The proposal, including a Memo of Understanding and a Community Outreach application, from the ASCE EWRG was reviewed and discussed.

The group would like to partner with Oregon APWA as a joint sponsor of the symposium.

Paul Shirey motioned to approve the \$2000 community outreach grant and for the chapter to enter into the MOU with EWRG. The motion was seconded by Bob and unanimously approved by all.

Nominating Committee

The nominating committee is comprised of Kurt Corey, Peggy Keppler, and Eric Jones. The draft 2013 Oregon APWA ballot was reviewed.

Mark motioned to approve the ballot and the motion was seconded by Paul with a unanimous approval by all.

Director Initiated Items

Todd led a discussion about the insurance coverage through national. In order for coverage to occur, events need to be posted to National's events calendar. The following proposal identifies who will enter the items to ensure coverage is maintained:

Secretary: Luncheons, Committee meetings, Committee events, Board meetings, Conferences (coordinated with Cameo), Co-sponsored events, golf tournaments, foundation events, and audits.

Cameo: Short schools, PW institute events, conferences (coordinated with Secretary)

It will be up to the event sponsors / coordinators to get the relevant information to the Secretary and / or Cameo in order for the details to be uploaded to the national calendar. Board liaisons should communicate this fact to their committee chairs.

There was also a discussion about the reimbursement of board travel. It was determined that as a volunteer organization, board members take on certain level of responsibility when it comes to finances associated with their participation in the organization. Certain travel expenses will be reimbursed (i.e. Chapter President travel to Congress and annual Board Retreat) but routine expenses won't be eligible.

The 50th Anniversary outline was reviewed. Some key comments that were made included:

The City of Eugene should probably have a special section devoted to its extensive support and involvement with the chapter.

Section XVIII should be removed since it is probably not appropriate to distinguish just one subset of the chapter's membership.

There shouldn't be any sort of dedication to just one person. The dedication should be to all public works employees and associates.

More review and edits are needed but this is a good start.

Adjourn at 1:14 p.m.