

American Public Works Association



**APWA BOARD NOTICE
Washington County, Oregon
June 15, 2012**

Executive Committee Attendance

Mark Schoening	President
Todd Watkins	Secretary
Marty Andersen	Director
Paul Shirey	Director
Elizabeth Papadopoulos	Director
Delora Kerber	Director

NO MEETING DUE TO LACK OF A QUORUM

Joint APWA Chapter and Foundation Meeting – June 15, 2012

Meeting Notes

Goals for Meeting Today

1. Draft scholastic Foundation 5-year vision - Completed list of vision elements (below) to be explored and included in Vision statement. Eric will take lead to explore with group via email.
2. Foundation goals: The group wanted to keep these goals in mind during the discussion.
 - More aligned with APWA chapter goals
 - Raise funds
 - Award scholarships
 - Manage funds within financial guidelines established by the Foundation
3. Do we need to broaden mission of Foundation? This question prompted the need to explore if the foundation should continue to operate as a 501C3 organization. The Foundation will continue this discussion and get back to Chapter Board
4. Develop method for Boards to work collaboratively- Completed list of next steps to continue to build on collaborative efforts.
5. Clarity in roles and responsibility for Boards-Completed very good discussion and next steps that will help clarify roles. (Foundation Strategic Plan and Vision Development, Joint Meeting Attendees, 501C3 Status, Clarified Membership and Fundraising Capacity, Alignment of Strategic Plans i.e., joint follow up work with scholarship recipients).
6. Is there a better way to integrate? Goals should be aligned-Completed list of next steps to begin the integration work.

Ground Rules for Meeting

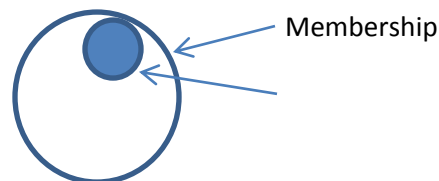
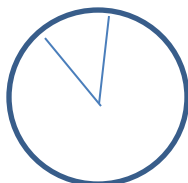
Fun - Get work completed. Laugh a little along the way.
Results – Be able to check off some of our objectives for today
Patience – Parking lot. Leave it.
Clear Next Steps
Simple

Issues to Consider During Discussions

Scholarship money not being utilized
Aging Board membership
Differing goals between organizations
Coordination between foundation and Board could be strengthened.
Clarify roles/responsibilities

Facts

Majority of Foundation dollars come from chapter
Membership shared/same between Foundation and APWA Org. chapter



\$\$

← Foundation
Chapter

APWA Oregon Scholastic Foundation History

Networking

Professional development

Originally part of Oregon Chapter.

'90s national APWA struggling financially. Big debt following move to K.C. Chapter funds regulated/owned by National.

Oregon concerned about losing reserve funds

Foundation created in December 1994

Pulled reserves into new 501C-3

Purpose: Assist people in attaining educational, vocational through expending funds to other organizations.

Grow Foundation, increase dollars

Be self-supporting

Promote PW career choice

Develop method to support relationships with scholarship recipients

Vision Elements- this exercise focused on a conversation that group members will have five years from now. The following will be accomplished.

Foundation is a key building block of chapter in future

Sustainable funding for Foundation scholarships

Have a good mix of new to org members and long-term members

Feels great that buzz in colleges about ties between APWA and schools – Lots of interest

Have student chapters in major schools to promote engineering and Public Works

The Chapter and Foundation have been adept at moving with times to grow APWA

Chapter effectively

The people having conversations about the Foundation vision are scholarship recipients

Foundation and Board are working on projects together, solving problems

Foundation Board members feel good about their time spent during functions and

activities

APWA, Foundation have a shared vision related to scholarships

Majority of financial donations are coming from individuals/companies

Chapter is proud about giving biggest check possible to Foundation to be put toward scholarships, rather than being an obligation

Networking between Boards is increasing and growing among membership.

Next steps and Methods for Boards to work together

1. Have a couple of current Board members sit on Boards to create a tie between Boards

Greg – first Foundation representative to attend chapter board meetings

Eric – alternate

Dan – alternate

- Mark will make sure Chapter Board discusses and Board will support having a representative.
2. Each Board will develop an orientation packet for new and existing members
The PACE award nomination provides an excellent summary of the Chapter's accomplishments of the past year and would give new members a solid understanding of the Chapter.
 3. Foundation will develop its own strategic plan
 4. Work collaboratively to develop a method to support engaging scholarship recipients in chapter activities.
Mark – APWA chapter
Ed – Board
Eric & Jim – Resources
Blast email to organizations to find out how many scholarship recipients working in Oregon
 5. Foundation Board will include succession planning in its strategic plan.
 6. Eric will contact Stephanie and Lila to coordinate fall conference fund raising.
 7. The \$10.00 charge and gizmo fundraising efforts will continue at fall conference.

Parking Lot- issues worth exploring:

APWA Board: Will explore how it can continue to improve its efforts to align and coordinate the roles and expectations regarding the following:

- Foundation
 - Education
 - NWPWI leader
 - APWA National
- Explore having past presidents' work on new member program.

Foundation: Will explore the question below and get back to the board.

Question: Should the foundation continue to exist as a stand-alone 501C-3? Or become part of chapter as a committee?

- Advantages
- Disadvantages

Roland's Contact Information

Roland Hoskins- Coaching and Organizational Development Consulting Services

Please feel free to call me if you need help. I can facilitate large and small group meetings, help with change management and strategic planning, coach leaders, support leaders work through conflicts and help them with difficult subordinate employees. I can help employees translate classroom learning into daily work activities.

541-868-6512

rhkins@aol.com