



LEADERSHIP AND MANAGEMENT COMMITTEE MINUTES

DATE:	Wednesday, November 5, 2014
TIME:	10 a.m. to 12 noon
LOCATION:	City of Eugene, Public Works Administration, Osprey Room

Committee Members:

CHAIR: *Jim McLaughlin, City of Eugene*

Lynn Iaquina, WHPacific, Inc

Mark Schoening, City of Eugene

Katie Marwitz, City of Eugene

Robert Tintle, City of Eugene

Visitors: *None*

Agenda Items

Fall Conference Debrief

- Facility
 - Good and Bad
 - Theaters great for presentation visuals
 - Theaters too comfy (sleepers)
 - Theaters not great for movement during presentations
 - Facility very smoky
 - Great keynote speakers
- Technical Session & Facility Tour Conflict
 - Conflict will be avoided for the spring conference (in Eugene)
- Attendance of L&M Sessions
 - Relatively well-attended (+/- ¾ full for each)
 - Thankful to Jeanne Nyquist for stepping in at the last moment for a technical session originally scheduled to be given by Tony J.
- +/- \$50 for the L&M book at the conference auction (Gizmo)
- First Timers Program
 - Bust
 - Doubled up mentors
 - Look for improvements at spring conference
 - Volunteer to be a mentor - check box on registration form
 - Mark to follow up
- Young Professionals
 - Katie connected with Ashley Canton, discussed YP
 - Is YP going to come under the umbrella of L&M in the future?

Spring Conference Planning

- Began brainstorming potential L&M sponsored speakers
 - Nancy Burns, City of Eugene, ADA Transition Plan

- Nikki Pozos, HDR, Recent DJC Article & Women of Vision Conference
 - Potentially a technical session and a keynote address
- Eric Jones, City of Eugene, Media Relations
- Young Professionals, follow up from national page for ideas
- Mark Schoening, City of Eugene, L&M Mentorship Program
- Susan Duncan, ADA access ramp design & construction
- Due Date for technical session submissions, Dec 5th
 - There will be an additional and quick L&M meeting for the week of Dec 1st to check in on speaker progress

Mentorship Program Update

- Mark gave a brief update of the mentorship program. He will be speaking at each of the next two NWPWI classes (Cannon Beach and Portland) introducing and promoting the pilot version of the program scheduled to begin in 2015.

Website Status and Updates

- Box.com – what is the intended use?
 - Past/Future Presentations?
 - File size Issue?

Young Professionals Discussion

- None – See conference debrief above

Work Plan Check-In

- No Changes

Other, Info Share

- December Board Retreat
 - Ideas to add to their strategic plan?
- Award Nominations
 - Newsletter?
 - Mark to follow up
- Robert @ United Way until December