



LEADERSHIP AND MANAGEMENT COMMITTEE MINUTES

DATE:	Wednesday, January 7, 2015
TIME:	10 a.m. to 12 noon
LOCATION:	City of Eugene, Public Works Administration, Osprey Room

Committee Members:

CHAIR: Robert Tintle, City of Eugene

Katie Marwitz, City of Eugene

Jim McLaughlin, City of Eugene

Mark Schoening, City of Eugene

AGENDA ITEMS

Mentorship program update

The [Mentorship Program Handbook](#) is complete and has been posted on the Chapter's website. Mark attended two NWPWI sessions to discuss the mentorship program. Four to five attendees expressed interest in participating in the program. Mark will look into creating a video to present the mentorship program at future NWPWI classes.

Mark reviewed the Chapter register and narrowed down the list of potential mentors to about a dozen members. He will solicit interest from the list. After an initial group of mentors is confirmed, Mark will provide a training/information session on the program and review of the handbook. The committee reviewed the PowerPoint training and made minor updates.

Spring conference update

The following sessions were selected by the conference committee from the Leadership & Management and Diversity Committee:

- "Hard News" presented by Eric Jones, Christian Wihtol and Matt Templeman
- "Ambition to Transition: Eugene's ADA Transition Plan for R/W" presented by Nancy Burns, Jenifer Willer and Erica Abbe
- "Learning to Connect - Connecting to Learn - Part 1&2" - two sessions, presented by Robert Tintle and Robert Brack
- "Addressing Homelessness in Eugene's Parks and Natural Areas" presented by Craig Carnagey

The L&M Committee members will serve as moderators during the technical sessions. Engineering Technicians from the City of Eugene will facilitate all of the sessions. Katie will moderate Hard News, Mark will moderate the ADA Transition and Homelessness sessions, and Robert will moderate the Learning to Connect sessions.

Key note speakers include Jon Ruiz from the City of Eugene speaking on “New Roads: Rising to Tomorrow’s Challenges in Public Works” and Nicki Pozos from HDR speaking on “Embracing Your Personal Brand”.

The banquet entertainment will feature Calamity Jazz. There will be a disc golf tournament and a golf tournament offered. A pre-conference workshop is offered on “Pervious Concrete Pavement - Design and Implementation followed by Streetpave Concrete Design Software Tutorial”.

Technical tours:

- Amazon Creek Restoration Projects Tour; Managing Stormwater Through an Urban Creek
- Eugene/Springfield Water Pollution Control Facility Tour

Since the conference is held during St. Patrick’s Day, the theme of the conference is, “May the road rise up to meet you”. The theme is taken from an old Irish blessing. To further the commitment to diversity, the committee recommended preparing a handout to include in the registration packets that listed the full Irish blessing on one side and an invite to the Leadership and Management Committee breakfast meeting on the other side. The committee breakfast meeting will occur from 7:00 – 8:30 a.m. on Thursday, March 19. Robert will prepare a draft handout.

2014 work plan update

The committee discussed the [2014 work plan](#) and updated the accomplishments section. Recommendations from the discussion included inviting Joe Primeau, First Timers program, to the L&M Committee breakfast to discuss items from the work plan (mentors, adding committee members, etc.). Mark will send an invitation to Joe.

The committee also discussed the “[Diversity Exemplary Practices Award](#)” and submitting a nomination for the City of Eugene Public Works Department. Mark and Robert will meet with the City’s Diversity Committee to propose the idea and receive feedback on their accomplishments. The award application deadline is March 2, 2015, with electronic submittals only.

2015 work plan development

The committee discussed the 2015 work plan. Recommendations included combining leadership & management and diversity work items into one action item, removing the 50th Anniversary section, continue to update websites and expand committee. Providing books as giveaways was also supported. An updated work plan for 2015 will be posted to the chapter website. The chapter Board released the [2015 President’s Goals](#).

Other, Info Share

- Mark will talk to Peggy Keppler about a book review.
- Lynn Iaquina, Senior Project Manager at WHPacific, Inc., accepted a new job in Minneapolis and is no longer able to participate on the committee.
- Next meeting, March 4, 2015 from 10:00 a.m. to 12:00 noon at City of Eugene.
- Since Jim McLaughlin has been unable to regularly attend the L&M committee meetings, the committee nominated and voted unanimously to select Robert Tintle as the new chair.