

**Oregon APWA Sustainability Committee –2014-2015
Work Plan**

| Goal | Action # | Action Description | Measurement | Lead Committee Member | Timeline | Action Items | Accomplishments |
|--|------------|---|--|-------------------------------|--|---|--|
| Goal 1: Provide sustainability focused education. | | | | | | | |
| Goal 1: Education | Action 1.1 | Provide focused technical sessions at spring and fall Oregon Chapter conferences. | Number of technical sessions per conference | Matt Rodrigues | January 2014 July 2014 January 2015 July 2015 | <ul style="list-style-type: none"> Research presentation ideas and present to committee for selection. Contact and secure presenters. | <ul style="list-style-type: none"> Provided four presentations for spring 2014 Conference in Seaside. |
| Goal 1: Education | Action 1.2 | Provide quarterly case studies of implemented practices. | Number of case studies published per calendar year | Matt Butts | Quarterly | <ul style="list-style-type: none"> Solicit case study ideas and manage publication of quarterly case study on committee webpage. Send email to membership regarding availability of study. | |
| Goal 1: Education | Action 1.3 | Provide presentations at Chapter Luncheons. | Number of luncheon presentations per calendar year | Peter Brandom (For LED Forum) | Ongoing | <ul style="list-style-type: none"> Assemble Portland area forum on streetlight LED retrofit s and PGE options. | |

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| Goal 2: Communicate and collaborate with membership, partner organizations and students. | | | | | | | |
| Goal 2: Communicate | Action 2.1 | Increase committee membership focusing on balance of private/public members | Number of committee members and private/public balance | Not Assigned | Ongoing | <ul style="list-style-type: none"> Solicit committee membership focusing on increasing public agency participation. Collaborate with education efforts and other opportunities to recruit. | |
| Goal 2: Communicate | Action 2.2 | Create and maintain a committee webpage | Number of page views | Matt Rodrigues | Ongoing | <ul style="list-style-type: none"> Bi-weekly content updates. Transfer to new national website template by end of 2014 | <ul style="list-style-type: none"> Committee webpage is up and updated on a monthly basis. |
| Goal 2: Communicate | Action 2.3 | Partner with professional organizations and institutions. | Number of Connections | Patrick Cox | Ongoing | <ul style="list-style-type: none"> Establish relationships and partner with ASCE, ACEC, ASLA, NEBC and other professional organization sustainability committees. | |
| Goal 2: Communicate | Action 2.4 | Outreach to universities and secondary schools | Number outreach events per year | Wendy Schmidt | Ongoing | <ul style="list-style-type: none"> Outreach to Oregon State Universities and secondary schools to promote APWA and provide educational opportunities and explore collaboration. | |

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| Goal 3: Recognize the excellent work of public works programs, organizations, agencies and individuals. | | | | | | | |
| Goal 3: Recognition | Action3.1 | Administer and promote the Chapter Sustainability Practices Awards. | Number of Applicants, quality of applications | Tim Blackwood | Annually, September | <ul style="list-style-type: none"> Solicit and review applications for Sustainability Practices Awards. Select winners and present awards at the fall conferences. Publish winners in chapter newsletter and other periodicals state wide. | |
| Goal 3: Recognition | Action 3.2 | Support Sustainability Practices Award Applicants in submission for National Awards | Number of awards submitted to national and number of national award winners | Tim Blackwood | Annually, March | <ul style="list-style-type: none"> Encourage Oregon Chapter applicants to submit for national Sustainability Practices awards. Provide feedback on applications and assist in submission if needed. | |