

**Oregon Chapter APWA Scholastic Foundation
Trustees' Meeting**

Date: April 29, 2010

Location: Chapter Conference – Canyonville, Oregon

Attending: Kurt Corey, President
Dan Boss, Treasurer
Jeanne Nyquist, Secretary
Gregg Miller, Trustee
Eric Jones, Trustee
Ed Wegner, Trustee
Gordon Merseeth, Trustee
Ted Kyle, Trustee
Peggy Keppler, Chapter President
Greg Weston, Chapter Past President
Victoria Saager, Scholarship Committee Chair
Ron Polvi, Friend of the Foundation
Rick Olson, Friend of the Foundation
Kristina Currans, Scholarship Recipient

Absent: Jim Gilmer, Vice President

Call to Order

The meeting was called to order at 1:40 p.m. by President Kurt Corey.

Minutes

The minutes of the December 4, 2009, meeting were unanimously approved as submitted. Eric Jones reported that the minutes are posted on the Chapter's website at www.Oregonapwa.org.

Treasurer's Report

Dan Boss presented the Treasurer's Report. During 2009 the Chapter contributed \$6,000 to the Foundation. The Foundation's total balance on 12/31/09 was \$217,987.78. The Foundation's total balance on 3/31/2010 was \$222,117.16. The Treasurer's report was unanimously approved.

Dan pointed out that a new tribute account has been established for Century West Engineering. There was discussion of setting a new goal for fund raising for the Foundation. There was discussion of recalibrating, indexing, and adding new scholarships. Jeanne will update prior projections and send to Board members for review. Please provide feedback and ideas to President Kurt for discussion at next meeting.

Old Business: none

New Business

- Scholarship applications have been distributed to the schools. Applications are due to Victoria mid May. She will present recommendations for scholarship awards at the June 11, 2010, Trustees' meeting.
- Fund raising – Victoria reported on discussion of the scholarship committee. The committee observed that the majority of fund raising comes from the annual Chapter contribution and conferences. A number of fund raising ideas were discussed:
 - Provide on-line capability to donate – Ted will research PayPal, Dan will check w/Mark on ways to donate through Chapter and National pay services.
 - Include a pitch encouraging people to donate on every Chapter announcement, training/conference flyer, etc.
 - Send an email reminder to the membership at end of every year reminding them to donate for a tax deduction.
 - Distribute a donation flyer at all APWA events such as Short School and other training events.
 - Capitalize on the Gizmo by selling buy back and clean up options – winner takes an item off and gives to a tribute account recipient.
 - Create a Facebook presence for the Foundation – Eric Jones will research this.
 - Print business cards for Foundation board to distribute.
 - Video tape conference technical sessions, post on website and sell downloads.

Good of the Order:

Schedule for future meetings:

June 11th - 9 am at Washington County, prior to Chapter Board meeting

October 13th at a time TBD at the Fall Conference – Pendleton

December 3rd at a time and place TBD. It was suggested that we hold this meeting at one of our scholarship schools. Victoria will ask school contacts about the possibility of this when she contacts them.

Adjourned: 2:40 PM

Respectfully Submitted:
Jeanne Nyquist, Secretary