

**APWA Oregon Chapter Scholastic Foundation
Trustee Meeting Minutes**

Date: October 14, 2010

Location: City of Pendleton, Oregon
Fall Conference, Pendleton Convention Center

Attending: Kurt Corey, President
Dan Boss, Treasurer
Ted Kyle, Trustee
Gregg Weston, Trustee, Chapter Past President
Greg Miller, Trustee
Eric Jones, Trustee
Peggy Keppler, Trustee, Chapter President
Victoria Saager, Scholarship Chair
Gordon Merseeth, Trustee
Rick Olson, Friend of the Foundation

Excused: Jim Gilmer, Vice President
Jeanne Nyquist, Secretary
Ed Wegner, Trustee

Call to Order: President Kurt Corey called the meeting to order at 1:45 p.m.

Minutes: Minutes of the June 11, 2010 Trustee meeting had been distributed and were reviewed. A motion was made, seconded and carried to approve the minutes.

Minutes of the October 9, 2009 annual meeting were also presented for review and approval. It was noted an error in the minutes showed Jim Gilmer, Dan Boss and Ted Kyle had been elected to 2-year terms as Trustees. The minutes should have said 3-year terms. The 2009 Annual Meeting minutes were approved as corrected.

Treasurer's Report:

Treasurer Dan Boss distributed copies of the financial records and bank statements through June 30, 2010. He also distributed the Annual Treasurer's Report for 2009. This report will also be distributed to the Members at the annual meeting on Friday.

Third quarter reports were not ready yet as it ended on September 30. Dan said that he will distribute it to all Trustees via email as soon as it is ready.

The Treasurer's report showed a closing balance of \$212,151.49 on June 30, 2010. Dan also reported that the first half of the 2010/2011 scholarship checks have been sent. One check has been misplaced and will be reissued.

Eric asked why the fund total had dropped about \$10 thousand between the first and second quarters. Dan said that was a function of the market changes and Ted noted that the market has been higher since then.

A motion was made, seconded and carried to accept the Treasurer's report.

Old Business:

Fund Raising Results for the Wine Tasting Certificate

Kurt Corey reported that he was able to sell the wine tasting tour certificate donated by Peggy Keppler for \$500. Trustees thanked Peggy for her donation and Kurt for his efforts in raising \$500 for the Foundation.

Report from Fund Raising Task Force

The Task Force had no formal report. Trustees discussed issues of voting for a Gizmo recipient at the Joint Oregon/Washington Spring Conference. Several opinions were voiced including not having the Gizmo awarded, limiting potential recipients to Oregon Chapter members, split of proceeds, and other issues. The Task Force will convene to recommend use of the Gizmo at the Spring Conference.

Rick Olson suggested that a letter from the Foundation to the Chapter be drafted to clarify the role and authority of the Foundation in setting the rules for use/marketing of the Gizmo. This understanding will also help Delora Kerber in her work with the Washington Chapter in organizing the Spring Conference.

Trustees also recommended that the \$10 donation to the Foundation also be kept in the Oregon Chapter delegate registration fees for the Spring Conference.

Victoria reminded the Trustees that the Chapter also offers free room and board to scholarship recipient's and wondered if this same practice would apply at the Spring Conference.

A copy of the meeting minutes will be provided to Delora so she is aware of these issues.

On-line Marketing Research for Gene Appel's Football Book

Victoria reported on a discussion with someone knowledgeable in the area of sports memorabilia. She said that without sound documentation or signature authentication of the autographs in the book, its market value is questionable. Rick Olson volunteered to pose the question to a friend who owns and operates several sports memorabilia stores in northern California. Ted Kyle offered to approach Gene about photographing some of the autographed pages so Rick could send them to his friend. Ted and Rick will follow up.

New Business:

Gizmo Anniversary

Jeanne Nyquist came to the meeting long enough to remind Trustees that the Gizmo will be celebrating its 25th Anniversary in 2 years. This will be an opportunity to do

something special in the way of fund raising. She suggested polling all recipients for suggestions.

Nomination Committee

The Nominating Committee is comprised of Greg Miller, Jim Gilmer and Gordon Merseth. Trustees who have reached the end of their elected term are Eric Jones, Ed Wegner and Jeanne Nyquist. The committee asked each current Trustee about their wishes in being nominated for another term. Eric and Ed both said they would like to continue, Jeanne declined. The committee decided to nominate Eric Jones, Ed Wegner, and Rick Olson to new 3-year terms as Trustees. Gregg Weston indicated that he would consider a nomination at some time in the future.

A motion was made, seconded and carried to offer the nominations of Eric Jones, Ed Wegner and Rick Olson at the Friday annual meeting.

Scholarship Update

Scholarship committee chair, Victoria Saager reported that all scholarships for the year have been awarded and that she has received thank you cards from three of the recipients. She is ready to start the process for the next round of applicants. Victoria also reminded the Trustees that we may be contacted to make scholarship presentations if she can identify a suitable event for each institution where a Trustee can be present.

Victoria also mentioned that she understands that Chemeketa Community College in Salem may be discontinuing their engineering program. She will check with the scholarship contact person at the school to verify and see if there are any other programs that may be sufficiently related to public works. If there is not, she will contact the Trustees to see what we want to do.

Chapter Board Report

Chapter President Peggy Keppler reported that it looks promising that the Chapter will be able to contribute \$3,500 to the Foundation in 2010 to complete their \$6,000 annual fund contribution. The Chapter Board will meet on December 10th in central Oregon to prepare the 2011 budget. She suggests that a Trustee from the Foundation attend if possible. General discussion on the next Trustee meeting – preferable before the Chapter Board meets.

Trustees discussed tomorrow's annual meeting, currently scheduled to follow the Chapter meeting. Kurt and Jeanne will be leading an Institute class at that time so it was suggested that the Foundation annual meeting be held prior to the Chapter meeting. Peggy agreed to switch the two.

Adjourned:

With no further business brought before the Trustees, the meeting was adjourned at 3:06 p.m.

Minutes recorded by Gordon Merseth